



HERITAGE PERMIT APPLICATION FORM

FOR OFFICE USE ONLY
Date the Application is Received by Municipality:
Date the Application is Deemed to be Complete by Municipality:

A. IF YOU ARE UNABLE TO ANSWER ANY OF THESE QUESTIONS, PLEASE CONTACT THE MUNICIPAL PLANNER FOR ASSISTANCE.

1. Registered Owner's Name: _____
Address: _____
Postal Code: _____
E-mail: _____
Telephone: Home () _____ Work () _____
Cell () _____ Fax () _____

2. Applicant/Agent Name: _____
(If different than Owner)
Address: _____
Postal Code: _____
E-mail: _____
Telephone: Home () _____ Work () _____
Cell () _____ Fax () _____

3. Send Correspondence To? Owner [] Applicant/Agent []

4. Name and address of any mortgages, holders of charges or other encumbrances of the subject lands:

5. Legal Description of Property:
Ward (Former Municipality) _____
Lot(s) _____ Concession _____
Lot(s) _____ Registered Plan _____
Part(s) _____ Reference Plan _____
Street Address _____ Roll # _____
PIN Address _____ Survey Attached Yes [] No []

6. Are there any easements or restrictive covenants affecting the subject property?
Yes [] No []

If yes, please describe the easement or covenant: _____

7. Dimensions of lands affected:

Frontage: _____
Depth: _____
Area: _____
Width of Street: _____

8. Type of Application:

Alteration	[]	Addition	[]
Demolition	[]	Erection	[]
Maintenance	[]	Removal	[]
Repair	[]		

9. Present Official Plan designation of the subject property:

10. Present Zoning By-Law designation of the subject property:

11. Other applications submitted with this application:

Official Plan Amendment [] Minor Variance [] Consent []
Plan of Subdivision [] Building Permit [] No Plan []

If yes, please indicate what the related file number is: _____

12. Explanation of proposed development:

a) Proposed change(s)/use(s)

b) Reasoning for change(s)

13. Existing use of subject property and length of time this use has continued on the subject property (*please provide length of time that the existing use has continued*):

14. Have the subject lands ever been the subject of an application for an official plan amendment, zoning amendment, minor variance or site plan control?

Yes [] (*please provide details below*) No []

15. Existing use and Zoning of the abutting properties (including properties on opposite side of road allowance):

16. Known to be part of Heritage Conservation District?

Yes []

No []

17. Character defining elements as per heritage designation by-law. Please attach photos, site plans, and/or drawings.

18. Particulars and location of all buildings and structures on or proposed for the subject property (Specify ground floor area, gross floor area, number of storeys, width, length, height of buildings as well as distance from side, rear and front lot lines.)

Existing:

Proposed:

19. Date of construction of all buildings and structures on subject lands:

20. Does this application require demolition of an existing building or part of the building?

Yes []

No []

If yes, please specify:

21. Services Currently Available, or to be Available:

	<u>Municipal Water</u>	<u>Private Water</u>	<u>Municipal Sewers</u>	<u>Private Septic</u>
Existing	[]	[]	[]	[]
Proposed	[]	[]	[]	[]

22. Are Stormwater Sewers Present? Yes [] No [] Proposed []

23. Please list all Heritage Studies relevant to proposal:

B. MUST BE COMPLETED IN THE PRESENCE OF THE "COMMISSIONER". THE CLERK OF THE MUNICIPALITY IS AN AUTHORIZED COMMISSIONER.

I, _____ of the _____ of _____, in the _____ of _____, hereby solemnly declare that the information contained in this application are on the attached plan and any associated information submitted with this application are, to the best of my belief and knowledge, a true and complete representation of the purpose and intent of this application.

DECLARED BEFORE ME AT THE _____ OF _____ IN THE _____ OF _____, THIS _____ DAY OF _____, 202 .

Signature of Owner

Signature of Agent or Applicant

A COMMISSIONER, ETC.

C. FREEDOM OF INFORMATION/ACCESS TO PROPERTY CONSENT OF OWNER

I, _____, being the registered owner of the lands subject of this application for Heritage Permit and, for the purposes of the Freedom of Information and Protection of Privacy Act, I hereby authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application. I also authorize and consent to representatives of the Municipality of Mississippi Mills and the persons and public bodies conferred with under Section 34 (15) of the Planning Act entering upon the lands subject of this application for the purpose of conducting any site inspections as may be necessary to assist in the evaluation of this application.

Date

Owner's Signature

D. APPLICANT/AGENT AUTHORIZATION FORM

The Corporation of the Municipality of Mississippi Mills
In the Matter of Application for Heritage Permit
Authorization under Ontario Regulation 406/83
{Subsection 2(3)}

I, _____ being the () registered owner(s), () executor/executrix, () signing corporate officer(s) of the lands for which this application is to be made, hereby authorize and direct _____ to act as my agent and on my behalf to apply to the Corporation of the Municipality of Mississippi Mills for a Heritage Permit on the lands herein described.

Ward (Former Municipality)	_____		
Lot(s)	_____	Concession	_____
Lot(s)	_____	Registered Plan	_____
Part(s)	_____	Reference Plan	_____
Street Address	_____	Roll #	_____
PIN Address	_____		

SIGNED, SEALED AND DELIVERED
in the presence of

Date

Signature

Date

Signature

SEAL

E. INDEMNIFICATION

I/We _____, hereby agree to indemnify and save harmless the Corporation of the Municipality of Mississippi Mills (“the Municipality”) from all costs and expenses that the Municipality may incur in connection with the processing of the application for approval under the Planning Act.

Without limiting the foregoing, such costs and expenses will include all legal, engineering, planning, advertising and consulting fees and charges incurred or payable by the Municipality to process the application. In addition, the applicant(s) shall reimburse the Municipality for all costs and expenses arising from or incurred in connection with the Municipality being required, or requested by the applicant(s), to appear at the hearing of any appeal to the Ontario Municipal Board from any decision of the Council or Committee of Adjustments, as the case may be, approving the applicant(s) application. The costs and expenses incurred in connection with an Ontario Municipal Board appeal shall include all legal costs and consulting costs incurred by the Municipality.

The applicant(s) acknowledge(s) and agree(s) that if any amount owing to the Municipality in accordance with this agreement is not paid when due, the Municipality will not appear before the Ontario Municipal Board in support of a decision approving the application until the amount has been paid in full.

The applicant(s) further acknowledge(s) and agree(s) that any amount owing by the applicant to the Municipality is, when due, a debt of the applicant and the Municipality may, in addition to any other remedies available to it at law, recover the amount owing together with interest from the applicant(s) by action.

Date

Applicant

Applicant