



Municipality of Mississippi Mills

COUNCIL AGENDA

**Tuesday, November 5, 2019
6:00 p.m.
Council Chambers, Municipal Office**

PLEASE REMEMBER TO SET YOUR CELL PHONE TO SILENT AND THAT NO RECORDING DEVICES ARE PERMITTED.

- A. CALL TO ORDER (6:00 p.m.)**
- B. CONSIDERATION OF A CLOSED SESSION (None)**
- C. O CANADA**

MOMENT OF SILENCE (REMEMBRANCE DAY)

- D. ATTENDANCE**
- E. APPROVAL OF AGENDA**
- F. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**
- G. APPROVAL OF MINUTES**

Council Minutes dated October 8, 15, 17 and 22, 2019

Pages 5-23

H. DELEGATION, DEPUTATIONS, AND PRESENTATIONS

- 1. Holly Apostoliuk, Lieutenant Colonel, Canadian Armed Forces
Acting Director Military Strategic Communication
Re: Importance of Remembering Veterans

Recommendation:

That the delegation by Holly Apostoliuk, Lieutenant Colonel, Canadian Armed Forces re: Importance of Remembering Veterans be received.

- 2. Robert Eves, CEO Carebridge Community Support
Re: Age Friendly Communities

Pages 24-28

Recommendation:

That the delegation by Robert Eves, CEO Carebridge Community Support re: Age Friendly Communities be received.

I. PUBLIC MEETINGS

1. Zoning By-law Amendment Z-14-19 Pages 29-32
Re: Jonathan Amodeo, 297 Strathburn St., Almonte

J. COMMITTEE OF THE WHOLE

Motion to resolve into Committee of the Whole.

(J.1) CONSENT ITEMS

Motion to receive:

- Financial Report to September 30, 2019 Pages 33-43

Minutes

Motion to receive:

- Library – September 25, 2019 Pages 44-47
- Agriculture – October 8, 2019 Pages 48-50
- Economic Development – October 15, 2019 Pages 51-54
- Committee of Adjustment – October 16, 2019 Pages 55-57
- Joint Recreation – October 16, 2019 Pages 58-62
- Finance and Policy – October 24, 2019 Pages 63-65

(J.2) REPORTS**Roads and Public Works**

- a. Tender 19-10 4 x 2, ½ ton Pick-up Truck Pages 66-67

Recommendation:

That Council direct staff to award Tender No. 19-10 for the supply of a new 4 x 2, ½ ton pick-up truck to Surgenor Chevrolet Buick GMC Cadillac in the amount of \$32,237.57 (inclusive of net HST).

- b. Ottawa Street Transportation Study Pages 68-73

Recommendation:

That Council direct staff to award the Ottawa Street Transportation Study to Parsons engineering consultants under standing offer as detailed in the report by the Director of Roads and Public Works dated November 5th, 2019.

Building & Planning

- a. Transforming and Modernizing Delivery of Ontario's Building Code Services Pages 74-81

Recommendation:

That Council authorize staff to proceed with municipal feedback to the Ministry.

- b. What is Affordable Housing? Pages 82-89

Recommendation:

That Council receive the report titled “What is Affordable Housing?” as information.

- c. Zoning By-law Amendment Z-13-19 Pages 90-96
55 Spring Street, Almonte

Recommendation:

That Council approve the Zoning By-law Amendment to change the zoning on the lands known Municipally as 55 Spring Street, Almonte Ward, Municipality of Mississippi Mills to recognize an additional exception use to the current “Residential Second Density – Special Exception 6 (R2-6)” to permit a “Pharmacy” as a permitted use, and to permit one (1) car parking space in the front yard.

(J.3) INFORMATION ITEMS

- Mayor’s Report Page 97
- County Councillors’ Report Pages 98-100
- Mississippi Valley Conservation Authority Report None
- Information List (*motion to receive*) Pages 101-130
- Meeting Calendars (*November/2020 Calendar*) Pages 131-132

Motion to return to Council Session.

K. RISE AND REPORT

Recommendation:

That the recommendations of the Committee of the Whole for the meeting of November 5, 2019 be adopted as resolutions of Council.

L. BY-LAWS

That By-laws 19-102 to 19-109 be taken as read, passed, signed and sealed in Open Council.

- | | |
|---|---------------|
| 19-102 Part Lot Control Block 14, Plan 27M-90 (Mill Run 4A) | Page 133 |
| 19-103 Part Lot Control Block 18, Plan 27M-90 (Mill Run 4A) | Page 134 |
| 19-104 Part Lot Control Blocks 14, Plan 27M-90 (Mill Run 4A) | Page 135 |
| 19-105 Community Safety Zone Paterson Street | Page 136 |
| 19-106 No Parking Signs Helen Street(amends 02-27) | Page 137 |
| 19-107 Part Lot Control Blocks 59-60, Plan 27M-88(Riverfront) | Page 138 |
| 19-108 Speed Limit Golden Line Road | Page 139 |
| 19-109 Zoning By-law Amendment 55 Spring St | Pages 140-141 |

M. OTHER/NEW BUSINESS

1. Support for City of Hamilton Resolution, re: Single Use Wipes
(from info list 17-19, item #5)

Recommendation:

That Council support the City of Hamilton's resolution respecting the City of Kitchener's request regarding the lobbying of the Federal Government to review the regulations regarding consumer packaging on single-use wipes to remove the word flushable.

2. Proclamation – Dr. James Naismith Day, November 6, 2019

Recommendation:

Whereas Dr. James Naismith was born on November 6, 1861 in Ramsay;

And Whereas Dr. James Naismith attended grade school in Bennie's Corners and Almonte District High School;

And Whereas Dr. James Naismith invented the sport now known as Basketball in 1891;

And Whereas residents of Mississippi Mills are proud of Dr. James Naismith and honour his achievements through the Naismith Foundation; Naismith Basketball Association, and the Naismith Museum;

And Whereas Dr. James Naismith has been inducted into the: Canadian Basketball Hall of Fame; Canadian Olympic Hall of Fame; Canadian Sports Hall of Fames; and will be inducted into the Canada Walk of Fame later this fall;

Therefore be it resolved that the Council of the Municipality of Mississippi hereby proclaims November 6th as Dr. James Naismith Day.

N. NOTICE OF MOTION (None)**O. ANNOUNCEMENTS AND INVITATIONS****P. CONFIRMATORY BY-LAW – 19-110****Q. ADJOURNMENT**



The Corporation of the Municipality of Mississippi Mills

Special Council Meeting #31-19

MINUTES

A special meeting of Council was held on Tuesday, October 8, 2019 at 2:00 p.m. in the Council Chambers.

A. CALL TO ORDER

Mayor Lowry called the meeting to order at 2:00 p.m.

B. ATTENDANCE

PRESENT:

Mayor Christa Lowry
Deputy Mayor Rickey Minnille
Councillor John Dalgity
Councillor Denzil Ferguson
Councillor Cynthia Guerard
Councillor Bev Holmes
Councillor Jan Maydan

ABSENT:

Ken Kelly, CAO
Jeanne Harfield, Acting Clerk
Niki Dwyer, Director of Planning

C. APPROVAL OF AGENDA

Resolution No. 564-19
Moved by Councillor Ferguson
Seconded by Councillor Maydan
THAT the agenda be approved as presented.

CARRIED

D. DISCLOSURE OF PECUNIARY INTEREST OR GENERAL NATURE THEREOF

[None]

E. CONSIDERATION OF A CLOSED SESSION

Resolution No. 565-19
Moved by Deputy Mayor Minnille
Seconded by Councillor Dalgity
THAT Council enter into an in camera session at 2:00 p.m. re: for the purpose of educating or training the members (*Municipal Act* s. 239 3.1(1)) – Planning Training.

CARRIED

Resolution No. 566-19**Moved by Councillor Guerard****Seconded by Deputy Mayor Minnille****THAT** Council return to regular session at 3:56 p.m.**CARRIED****Rise & Report**

1. Planning Training

Training regarding Planning was provided in camera.

F. CONFIRMATORY BY-LAW

By-law 19-91

Resolution No. 567-19**Moved by Councillor Ferguson****Seconded by Councillor Maydan****THAT** By-law 19-91, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Mississippi Mills at its special meeting held on the 8th day of October, 2019, be read, passed, signed and sealed in Open Council this 8th day of October, 2019.**CARRIED****G. ADJOURNMENT****Resolution No. 568-19****Moved by Councillor Dalgity****Seconded by Councillor Holmes****THAT** the meeting be adjourned at 3:59 p.m.**CARRIED**

Christa Lowry
MAYOR

Jeanne Harfield
ACTING CLERK



The Corporation of the Municipality of Mississippi Mills

Council Meeting #32-19

MINUTES

A regular meeting of Council was held on Tuesday, October 15, 2019 at 5:45 p.m. in the Council Chambers.

A. CALL TO ORDER

Mayor Lowry called the meeting to order at 5:45 p.m.

B. CONSIDERATION OF A CLOSED SESSION

Resolution No. 569-19

Moved by Councillor Ferguson

Seconded by Deputy Mayor Minnille

THAT Council enter into an in camera session at 5:45 p.m. re: personal matters about an identifiable individual, including municipal or local board employees (*Municipal Act s. 239 2(b)*)

CARRIED

Resolution No. 570-19

Moved by Councillor Ferguson

Seconded by Deputy Mayor Minnille

THAT Council return to regular session at 5:56 p.m.

CARRIED

Rise and Report

1. Commemoration

Information was provided in camera.

C. O CANADA

The Council meeting was opened with the singing of O Canada.

D. ATTENDANCE

PRESENT:

Mayor Christa Lowry
Deputy Mayor Rickey Minnille
Councillor John Dalgity
Councillor Denzil Ferguson
Councillor Cynthia Guerard
Councillor Bev Holmes
Councillor Janet Maydan

ABSENT:

Ken Kelly, Chief Administrative Officer
Jeanne Harfield, Acting Clerk
Niki Dwyer, Director of Planning
Guy Bourgon, Director of Roads and Public Works

E. APPROVAL OF AGENDA

Resolution No. 571-19
Moved by Councillor Maydan
Seconded by Councillor Ferguson
THAT the agenda be approved as presented.

CARRIED

F. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

[None]

G. APPROVAL OF MINUTES

Resolution No. 572-19
Moved by Deputy Mayor Minnille
Seconded by Councillor Maydan
THAT the Council Minutes dated September 26 and October 1, 2019 be approved as presented.

CARRIED

H. DELEGATION, DEPUTATIONS, AND PRESENTATIONS

1. Charlotte MacAlister, Managing Director, Mississippi Mills Youth Centre
Re: Update of Youth Centre Activities

Charlotte MacAlister, Managing Director and Sara Fortin, Program Coordinator provided an update on number of youth using the centre, programming, partners, volunteers, fundraising and awareness raising activities, and next steps.

Resolution No. 573-19
Moved by Councillor Guerard
Seconded by Councillor Dalgity
THAT the delegation by Charlotte MacAlister, Managing Director, Mississippi Mills Youth Centre re: Update of Youth Centre Activities be received.

CARRIED

I. PUBLIC MEETINGS

1. Zoning By-law Amendment Z-13-19
Re: Adel Girgis & Nashaat Mekhaeil, 55 Spring St., Almonte

The Director of Planning provided an overview of the proposed amendments. The Chair invited members of the public to comment. No one spoke.

J. COMMITTEE OF THE WHOLE**Resolution No. 574-19****Moved by Councillor Ferguson****Seconded by Councillor Dalgity****THAT** Council resolve into Committee of the Whole, with Deputy Mayor Minnille in the Chair.**CARRIED****J.1 CONSENT ITEMS****Resolution No. 575-19****Moved by Councillor Holmes****Seconded by Councillor Dalgity****THAT** the CAO's report – October 2019 be received.**CARRIED****Resolution No. 576-19****Moved by Councillor Dalgity****Seconded by Councillor Ferguson****THAT** the minutes of the following committees be received:

- Library – August 14, 2019
- CEDC – September 17, 2019
- Heritage – September 25, 2019
- Public Works – September 30, 2019

CARRIED**Public Works Advisory Committee**

- a. Yard Waste Diversion

Resolution No. 577-19**Moved by Mayor Lowry****Seconded by Councillor Dalgity****THAT** Council direct the Public Works Advisory Committee to research alternative options for yard waste diversion from comparable municipalities.**CARRIED**

J.2 STAFF REPORTS**Roads and Public Works**

- a. Pakenham Four-Lane Pedestrian Crossovers

Resolution No. 578-19**Moved by Councillor Holmes****Seconded by Councillor Maydan**

THAT Council approve the design of the Pakenham four-lane pedestrian crossovers as presented

AND THAT Council direct staff to proceed with their immediate construction.

CARRIED

- b. Paterson Street

Resolution No. 579-19**Moved by Councillor Dalgity****Seconded by Councillor Ferguson**

THAT Council receive the Paterson Street report prepared by the Director of Roads and Public Works and dated October 15th, 2019, as information.

CARRIED**Moved by Councillor Dalgity****Seconded by Councillor Maydan**

THAT Council direct staff to relocate the current cross walk on Paterson Street to north of Holy Name of Mary school and south of Morton Street.

Motion to amend

Resolution No. 580-19**Moved by Council Maydan****Seconded by Councillor Dalgity**

Insert: and that Council direct staff to implement a Community Safety Zone on Paterson Street in Almonte between Ottawa Street and Robert Hill Street.

CARRIED

Motion as amended

Resolution No. 581-19**Moved by Council Maydan****Seconded by Councillor Dalgity**

THAT Council direct staff to relocate the current cross walk on Paterson Street to north of Holy Name of Mary school and south of Morton Street;

AND THAT Council direct staff to implement a Community Safety Zone on Paterson Street in Almonte between Ottawa Street and Robert Hill Street.

CARRIED

Building and Planning

- c. Delegated Authority for Chief Building Official

Resolution No. 582-19**Moved by Mayor Lowry****Seconded by Councillor Holmes**

THAT Council approve amendments to the Delegated Authority By-law 13-18 to include under Schedule A, Section C – Specified Staff Authorities, items 13 and 14:

13. The Chief Building Official to enter into agreements described in clause (3)(c) of the Building Code Act 1992 S.O. Chapter 23 as amended for the issuance of conditional permits.

14. The Chief Building Official to enter into agreements respecting the required limiting distance for an exposing building face, as defined and regulated under the Ontario Building Code.

CARRIED

- d. Community Official Plan Draft Decision

Resolution No. 583-19**Moved by Councillor Holmes****Seconded by Councillor Dalgity**

THAT Council receive and accept the proposed Draft Decision prepared by the County of Lanark regarding Amendment No. 21 of the Community Official Plan.

CARRIED

ACTION: That staff invite the County to present Official Plan amendments.

- e. Downtown Parking Study

Resolution No. 584-19**Moved by Mayor Lowry****Seconded by Councillor Dalgity**

THAT Council receive the attached Downtown Almonte Parking Study (2019) for information;

AND THAT Council pass a bylaw to repeal Interim Control Bylaw 19-22.

DEFEATED

*Motion to Reconsider***Resolution No. 585-19****Moved by Councillor Maydan****Seconded by Councillor Holmes****THAT** Council reconsider motion 584-19**CARRIED***Reconsidered Motion***Moved by Mayor Lowry****Seconded by Councillor Holmes****THAT** Council receive the attached Downtown Almonte Parking Study (2019) for information;**AND THAT** Council pass a bylaw to repeal Interim Control Bylaw 19-22.*Motion to divide***Resolution No. 586-19****Moved by Councillor Holmes****Seconded by Councillor Dalgity****THAT** the motion be divided.**CARRIED****Resolution No. 587-19****Moved by Councillor Holmes****Seconded by Mayor Lowry****THAT** Council receive the attached Downtown Almonte Parking Study (2019) for information.**CARRIED****Resolution No. 588-19****Moved Councillor Holmes****Seconded by Mayor Lowry****THAT** Council pass a bylaw to repeal Interim Control Bylaw 19-22.**DEFEATED**

ACTION: Staff to research fees for Cash in Lieu of Parking

Council recessed at 7:30 pm and resumed at 7:39 pm

- f. Proposed Provincial Policy Statement 2019

Resolution No. 589-19**Moved by Councillor Holmes****Seconded by Councillor Maydan****THAT** Council receive the summary of comments as amended on the Proposed Provincial Policy Statement 2019 and direct staff to forward the consolidated summary to the Ministry of Municipal Affairs and Housing through the ERO website.**CARRIED**

- g. Zoning By-law Amendment Z-08-19, Leah Hartlin (Part of Lot 6, Concession 9 and 10)

Resolution No. 590-19

Moved by Councillor Dalgity

Seconded by Mayor Lowry

THAT Council approve the Zoning By-law Amendment to change the zoning on the lands known as 3360 County Road 29, Pakenham Ward, Municipality of Mississippi Mills from “Rural” (RU) to “Rural – Special Exception Holding” (RU-xh); where the special exception Zone will add the following permitted uses: cannabis growing facility (limited to 380m²), wellness centre and eight (8) accessory dwelling units; and where the holding provision will prohibit the construction of new buildings on the site pending the completion of a geotechnical analysis and environmental impact study; and add the following definitions to the Zoning By-law: “Cannabis”, “Cannabis Growing Facility” and “Wellness Centre”.

CARRIED

- h. Zoning By-law Amendment Z-09-19, Adams (King and Argyle)

Resolution No. 591-19

Moved by Mayor Lowry

Seconded by Councillor Holmes

THAT Council approve the Zoning By-law Amendment to change the zoning on the lands known Municipally as Part Lots 49, 50 and 70 on Plan 6262, Almonte Ward, Municipality of Mississippi Mills from “Residential First Density” (R1) to “Residential Second Density-Special Exception” (R2-19) and “Residential First Density Subzone C” (R1C).

CARRIED

- i. Zoning By-law Amendment Z-11-19, Timmins (Lot 11, Concession 11/12)

Resolution No. 592-19

Moved by Councillor Ferguson

Seconded by Councillor Maydan

THAT Council approve the Zoning By-law Amendment to change the zoning on the lands known Municipally as Lot 11 Concession 11/12; being Part 2 on Reference Plan 27R-9111, Pakenham Ward, Municipality of Mississippi Mills from “Development” (D) to “Residential First Density” (R1).

CARRIED

- j. Site Plan Control By-law – Proposed Repeal and Replacement

Resolution No. 593-19

Moved by Councillor Holmes

Seconded by Councillor Maydan

THAT Council pass a bylaw to repeal and replace the current Site Plan Control Bylaw.

CARRIED

- k. Site Plan Control – Lilac and Main, 36 Main St. (Almonte)

Resolution No. 594-19

Moved by Councillor Maydan

Seconded by Mayor Lowry

THAT Council approve the site plans for Lilac and Main for the property known locally as 36 Main Street, Almonte Ward, Mississippi Mills, as presented;

AND FURTHERMORE THAT the Mayor and Clerk be authorized to enter into a Site Plan Control Agreement for the proposed works.

CARRIED

J. 3 **INFORMATION ITEMS**

- **Mayor's Report**

Highlights: Launch of Business-Agriculture Program, the Great Veggie Grow-Off: Final Weigh-In, and the retirement of Rod Cameron and the dedication of the Public Works Garage.

- **County Councillors' Report**

Highlights: County Recognized for Pollinator Habitat Efforts, and committee meeting updates (youth homelessness, affordable housing action plan, and redevelopment of Lanark Lodge at approximately \$73-\$76 million investment – October 24th public meeting 3-7pm at Lanark Lodge; and proposed rehabilitation of roadway and drainage in 2020 – public meeting October 24th 6-8pm Clayton Community Centre).

- **Mississippi Valley Conservation Authority Report**

Highlights: Spring Flood Report and special advisory committee for the Mill of Kintail

- **Information List 17-19**

Resolution No. 595-19

Moved by Councillor Dalgity

Seconded by Mayor Lowry

THAT Information List 17-19 be received;

AND THAT item #5 – Resolution re: single use wipes be brought forward for further consideration.

CARRIED

- **Meeting Calendars** – October/November

Resolution No. 596-19

Moved by Councillor Dalgity

Seconded by Councillor Ferguson

THAT the Committee rise and return to Council to receive the report on the proceedings of the Committee of the Whole.

CARRIED

K. RISE AND REPORT**Resolution No. 597-19****Moved by Councillor Maydan****Seconded by Councillor Dalgity****THAT** the recommendations of the Committee of the Whole for the meeting of October 15, 2019 be adopted as resolutions of Council.**CARRIED****L. BY-LAWS****Resolution No. 598-19****Moved by Deputy Mayor Minnille****Seconded by Councillor Ferguson****THAT** By-laws 19-92 to 19-98 be taken as read, passed, signed and sealed in Open Council.**CARRIED**

By-Law 19-92

Resolution No. 599-19**THAT** By-law 19-92, being a by-law to amend By-law No. 11-83 being the Zoning By-law for the Municipality of Mississippi Mills for part of the lands legally described as Part Lot 6, Concession 9 and 10 Pakenham Township, now Pakenham Ward, Municipality of Mississippi Mills; municipally known as 3360 County Road 29 North.**CARRIED**

By-law 19-93

Resolution No. 600-19**THAT** By-law 19-93, being a by-law to designate a Site Plan Control Area in accordance with Section 41(2) of the *Planning Act*, R.S.O., 1990.**CARRIED**

By-law 19-94

Resolution No. 601-19**THAT** By-law 19-94, being a by-law to amend By-law No. 11-83 being the Zoning By-law for the Municipality of Mississippi Mills for part of the lands legally described as Part Lots 49, 50 and 70 on Plan 6262, Almonte Ward, Municipality of Mississippi Mills.**CARRIED**

By-law 19-95

Resolution No. 602-19**THAT** By-law 19-95, being a by-law to amend By-law No. 11-83 being the Zoning By-law for the Municipality of Mississippi Mills for part of the lands legally described as Lot 11, Concession 11/12; being Part 2 on Reference Plan 27R-9111, Pakenham Ward, Municipality of Mississippi Mills.**CARRIED**

By-law 19-96

Resolution No. 603-19

THAT By-law 19-96, being a by-law to amend Delegation of Authority By-law 13-18 to include additional provisions for the Chief Building Official.

CARRIED

By-law 19-97

Resolution No. 604-19

THAT By-law 19-97, being a by-law to amend Delegation of Authority By-law 13-18 to include additional provisions for the Director of Planning.

CARRIED

By-law 19-98

Resolution No. 605-19

THAT By-law 19-98, being a by-law to remove certain lands from the part-lot control provisions of the *Planning Act*, R.S.O. 1990, Chapter P.13 for Blocks 3, Plan 27M – 43 (Almonte Mews).

CARRIED

M. OTHER/NEW BUSINESS

1. Linda Foy - Request for speed limit reduction

Resolution No. 606-19

Moved by Councillor Holmes

Seconded by Councillor Maydan

THAT Council direct staff to deploy the speed spy along Main Street between Coleman and Metcalfe Park.

CARRIED

2. Items for Parks and Recreation Advisory Committee
Councillor Dalgity Motion

Resolution No. 607-19

Moved by Councillor Dalgity

Seconded by Councillor Maydan

WHEREAS Council appointed members to the Parks and Recreation Advisory Committee on April 16, 2019;

AND WHEREAS The Parks and Recreation Advisory Committee provides recommendations to Council on referred matters;

THEREFORE BE IT RESOLVED THAT Council direct the Parks and Recreation Advisory Committee to research and develop a draft Municipal Adopt a Park Policy; and research and propose possible additional recreation programs.

CARRIED

Council recessed at 8:45 p.m. and resumed at 8:50 p.m.

3. Safe pedestrian crossings on Ottawa St. Intersections
Councillor Dalgity Motion

Resolution No. 608-19
Moved by Councillor Dalgity
Seconded by Councillor Maydan

THAT Council direct staff to obtain a proposal from a traffic engineer for a traffic and pedestrian safety study complete with costing of the various pedestrian safety solutions for the intersections at Ottawa St. and Patterson/Menzie, Ottawa St. and Sadler/Industrial, and Ottawa St. and Martin St., including discussion with the OPP and Lanark County;

AND THAT the recommendations be based on comparable communities.

CARRIED

ACTION: Pedestrian phases – current infrastructure will allow it or will it require additional hardware and costs

4. Crossing Guards
Councillor Dalgity Motion

Resolution No. 609-19
Moved by Councillor Dalgity
Seconded by Councillor Maydan

THAT Council direct Staff to allocate approximately \$5,000.00 from the Crosswalk Patterson St. Capital Project and apply it to a hire crossing guards for the Ottawa Street & Patterson/Menzie intersection until December 31st or until such time that Council implements a crossing guard program in Mississippi Mills if feasible.

AND THAT Council direct staff to include funding options for crossing guards in the draft 2020 budget.

CARRIED 6-1

Councillor Holmes requested a recorded vote
Yeas: Mayor Lowry, Deputy Mayor Minnille and Councillors Dalgity, Ferguson, Guerard, and Holmes
Nays: Councillor Ferguson

N. NOTICE OF MOTION

None

O. ANNOUNCEMENTS AND INVITATIONS

P. CONFIRMATORY BY-LAW

By-law 19-99

Resolution No. 610-19

Moved by Councillor Dalgity

Seconded by Councillor Ferguson

THAT By-law 19-99 being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Mississippi Mills at its regular meeting held on the 15th day of October, 2019, be read, passed, signed and sealed in Open Council this 15th day of October, 2019.

CARRIED

Q. ADJOURNMENT

Resolution No. 611-19

Moved by Deputy Mayor Minnille

Seconded by Councillor Ferguson

THAT the meeting be adjourned at 9:04.

CARRIED

Christa Lowry
MAYOR

Jeanne Harfield
ACTING CLERK



The Corporation of the Municipality of Mississippi Mills

Special Council Meeting #33-19

MINUTES

A special meeting of Council was held on Thursday, October 17, 2019 at 11:00 a.m. in the Council Chambers.

A. CALL TO ORDER

Mayor Lowry called the meeting to order at 11:00 a.m.

B. ATTENDANCE

PRESENT:

Mayor Christa Lowry
Deputy Mayor Rickey Minnille
Councillor John Dalgity
Councillor Denzil Ferguson
Councillor Cynthia Guerard
Councillor Bev Holmes
Councillor Jan Maydan

ABSENT:

Ken Kelly, CAO (left at 12:54 p.m.)
Jeanne Harfield, Acting Clerk
Niki Dwyer, Director of Planning

C. APPROVAL OF AGENDA

Resolution No. 612-19
Moved by Councillor Maydan
Seconded by Councillor Dalgity
THAT the agenda be approved.

CARRIED

D. DISCLOSURE OF PECUNIARY INTEREST OR GENERAL NATURE THEREOF

[None]

E. CONSIDERATION OF A CLOSED SESSION

Resolution No. 613-19
Moved by Councillor Ferguson
Seconded by Councillor Guerard
THAT Council enter into an in camera session at 11:00 a.m. re: for personal matters about an identifiable individual, including municipal or local board employees (*Municipal Act* s. 239(b)) – HR Matter and for the purpose of educating or training the members (*Municipal Act* s. 239 3.1(1)) – Planning Training.

CARRIED

Resolution No. 614-19**Moved by Councillor****Seconded by Councillor****THAT** Council return to regular session at 1:08 p.m.**CARRIED****Rise & Report**

2. HR Matter

Matter was not discussed

3. Planning Training

Training regarding Planning was provided in camera.

F. CONFIRMATORY BY-LAW

By-law 19-100

Resolution No. 615-19**Moved by Deputy Mayor Minnille****Seconded by Councillor Maydan****THAT** By-law 19-100, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Mississippi Mills at its special meeting held on the 17th day of October, 2019, be read, passed, signed and sealed in Open Council this 17th day of October, 2019.**CARRIED****G. ADJOURNMENT****Resolution No. 616-19****Moved by Councillor Ferguson****Seconded by Councillor Maydan****THAT** the meeting be adjourned at 1:09 p.m.**CARRIED**

Christa Lowry
MAYOR

Jeanne Harfield
ACTING CLERK



The Corporation of the Municipality of Mississippi Mills

Council Meeting #34-19

MINUTES

A special meeting of Council was held on Tuesday, October 22, 2019 at 6:00 p.m. in the Council Chambers.

A. CALL TO ORDER

Mayor Lowry called the meeting to order at 6:00 p.m.

B. ATTENDANCE

PRESENT:

Mayor Christa Lowry
Deputy Mayor Minnille
Councillor John Dalgity
Councillor Denzil Ferguson
Councillor Cynthia Guerard
Councillor Bev Holmes
Councillor Jan Maydan

ABSENT:

Ken Kelly, CAO
Jeanne Harfield, Acting Clerk
Rhonda Whitmarsh, Treasurer

C. APPROVAL OF AGENDA

Resolution No. 617-19
Moved by Councillor Holmes
Seconded by Councillor Maydan
THAT the agenda be approved as presented.

CARRIED

D. DISCLOSURE OF PECUNIARY INTEREST

[None]

E. REPORTS**Finance and Administration**

1. 2020 Draft Budget

The Treasurer presented the draft 2020 budget and provided an overview of the development of the current budget draft including:

- items currently included in the 2020 budget
- assumptions used in the preparation of the first draft
- Pending grant applications (Levi Bridge, Gemmill Park basketball court and redesign of the municipal website)
- Long term financial plan
- Asset management and long-term planning
- Taxation (revenues and rates) and current budget shortfall

Budget details by department will be further discussed in detail during the November 21st all-day budget meeting. Members discussed potentially finding operating and capital budget cuts for upcoming budget meetings. Members also discussed projected water-usage day for the operation of the splash pad.

Resolution No. 618-19**Moved by Deputy Mayor Minnille****Seconded by Councillor Ferguson****THAT** the 2020 Draft Budget be received for information.**CARRIED**

2. 2020 Draft Fees and Charges

The Treasurer reviewed the draft 2020 Fees and Charges Schedule. She noted that the Fees and Charges By-law must be passed before year-end in order to take effect January 1, 2020.

Resolution No. 619-19**Moved by Councillor Holmes****Seconded by Councillor Maydan****THAT** Council receive the proposed changes to the Fee Schedule for information.**CARRIED****F. OTHER/NEW BUSINESS**

1. 2020 Funding Requests

The Treasurer reviewed the funding request for Council consideration

Resolution No. 620-19

Moved by Deputy Mayor Minnille

Seconded by Councillor Holmes

THAT the requests from Big Brothers Big Sisters be received as information.

CARRIED

G. CONFIRMATORY BY-LAW

By-law 19-101

Resolution No. 621-19

Moved by Councillor Dalgity

Seconded by Councillor Holmes

THAT By-law 19-101, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Mississippi Mills at its special meeting held on the 24th day of October, 2019, be read, passed, signed and sealed in Open Council this 24th day of October, 2019.

CARRIED

H. ADJOURNMENT

Resolution No. 622-19

Moved by Councillor Maydan

Seconded by Councillor Dalgity

THAT the meeting be adjourned at 7:27 p.m.

CARRIED

Christa Lowry
MAYOR

Jeanne Harfield
ACTING CLERK

AGE FRIENDLY MISSISSIPPI MILLS



What is an Age Friendly Community?

A Community that is set up to help seniors live safely, enjoy good health and stay involved.



An Age Friendly Community:

- recognizes that seniors have a wide range of skills and abilities;
- understands and meets the age-related needs of seniors;
- respects the decisions and lifestyle choices of seniors;
- protects those seniors who are vulnerable;
- recognizes that seniors have a lot to offer their community; and
- recognizes how important it is to include seniors in all areas of community life.



What does an Age Friendly Community Look Like?

- outdoor areas and public buildings are pleasant, safe and accessible
- housing is affordable, safe and well designed for seniors;
- roads and walkways are accessible and kept in good shape;
- public transportation is affordable and accessible;
- neighbourhoods are safe;
- relationships are respectful;
- health and community support services are available;
- opportunities for seniors to be socially active exist;
- seniors can take part in volunteer, political and employment positions; and
- information is easy to find and easy to understand.

Domains of Age Friendly

- outdoor spaces and buildings;
- transportation;
- housing;
- social participation;
- respect and social inclusion;
- civic participation and employment;
- communication and information; and
- community support and health services.



What is Happening in MM

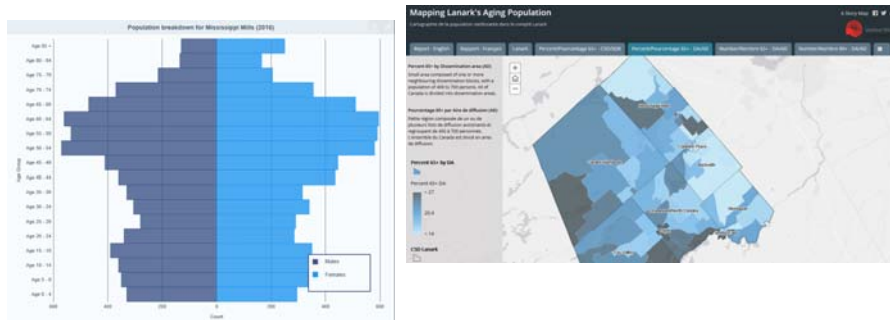
- A Community Consultation was held at the Old Town Hall
- A wide variety of people attended including:
 - Municipal government both current and past
 - Service Providers
 - Citizens



Age Friendly Committee

A committee was started

- Developed Terms of Reference
- Decided on two priority areas to start with
- Currently gathering local data and resources



Two priority areas

- Housing
- Social Isolation



Request of Mississippi Mills!

Having an Age Friendly benefits residents, businesses, and the community as a whole. In order to help us improve the Age Friendliness of Mississippi Mills

1. We would welcome a rep from council join our committee
2. Please consider this work in your strategic planning



Questions

Contact Us:
Rob Eves
reves@themills.on.ca



THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

BACKGROUND REPORT

DATE: November 5, 2019

TO: Committee of the Whole

FROM: Niki Dwyer, Director of Planning

**SUBJECT: BACKGROUND REPORT – ZONING BY-LAW AMENDMENT Z-14-19
Lot F Plan 6262, Being all of the lands described in Reference Plan
27R-10622
Almonte Ward, Municipality of Mississippi Mills**

KNOWN AS: 297 Strathburn Street (PIN 05102-0089)

OWNER: Jonathan Amodeo (Peter and Marilee Mansfield; Lloyd and Susan Bowler)

PURPOSE AND EFFECT

The purpose of the Zoning By-law Amendment is to rezone the property from “Development-Special Exception (D-10) to recognize a reduced minimum lot area of the lot from 8.65ha to 8.55ha; and to recognize two severed lots as “Residential First Density (R1)” as depicting in the mapping below:

Figure 1 – Severance Proposal:



The application is the result of a condition of approval associated with the consent application to sever the two referenced lots from the original holding for the purpose of a lot addition to the adjacent lands owned by the Mansfields and the Bowlers.

The intention of the lot addition was to enhance the greenspace in the rear of the each of the new dwellings and include the relocation of the historic rose garden to the property owned by the Mansfields.

The subject land is known locally as “The Cameron Estate” and is recognized as a local heritage home of status within the community.

DESCRIPTION OF SUBJECT LANDS

The subject land represents a total area of approximately 8.65ha, with approximately 450m of frontage on Strathburn Street, 240m of frontage on County Road 29, and 145m of frontage on Malcolm Street. The original land holding totalled approximately 9ha, but has been subject to four (4) previous severances to create lots on the southside of the property. The original holding is composed of a significantly sized single detached dwelling with additional outbuildings, all of which are located on the northside of the property fronting on Strathburn.

The property is bisected by Wolf Grove Creek dividing the original and new residential uses.

Of the four severed parcels from the original holding, two have been recently developed into single detached dwellings. The remaining two lots are vacant and marketed for sale by the owner.

The properties are generally surrounded by low density residential development. Many of the lots in the vicinity are large estate holdings from the original subdivision of the Town of Almonte in 1862.

Figure 2 – Context Map (2017)



SERVICING & INFRASTRUCTURE

The original holding is serviced by well and septic and no change is proposed to the dwelling at this time. The severed parcels are serviced by municipal water and sanitary

serviced from Malcolm Street. The municipal servicing and infrastructure demands will not change as a result of the application.

Access to the original house is from Strathburn Street, while the severed parcels are accessed by Malcolm Street. Both roads are municipally owned and maintained local roads.

COMMUNITY OFFICIAL PLAN (COP)

Schedule B of the Official Plan identifies the subject lands as “Residential”.

3.3.1 Goal and Objectives

It is a goal of this Plan to:

Promote a balanced supply of housing to meet the present and future social and economic needs of all segments of the community.

Generally, “Residential” lands shall be predominantly used for low and medium density uses and accessory uses (Policy 3.6.2). The purpose of the application is to recognize the addition of lands to the rear of residential single detached dwellings to enlarge the lot areas and provide greater amenity space and privacy around the dwellings. This is particularly common in the neighbourhood that the lots are located in, as many of the properties feature exemplary large lots with single detached dwellings. The original estate holding will remain as the largest land parcel in the vicinity and the severance is not anticipated to meaningfully alter the density or potential uses of either of the affected parcels.

Figure 3 – Community Official Plan Designation



ZONING BY-LAW #11-83

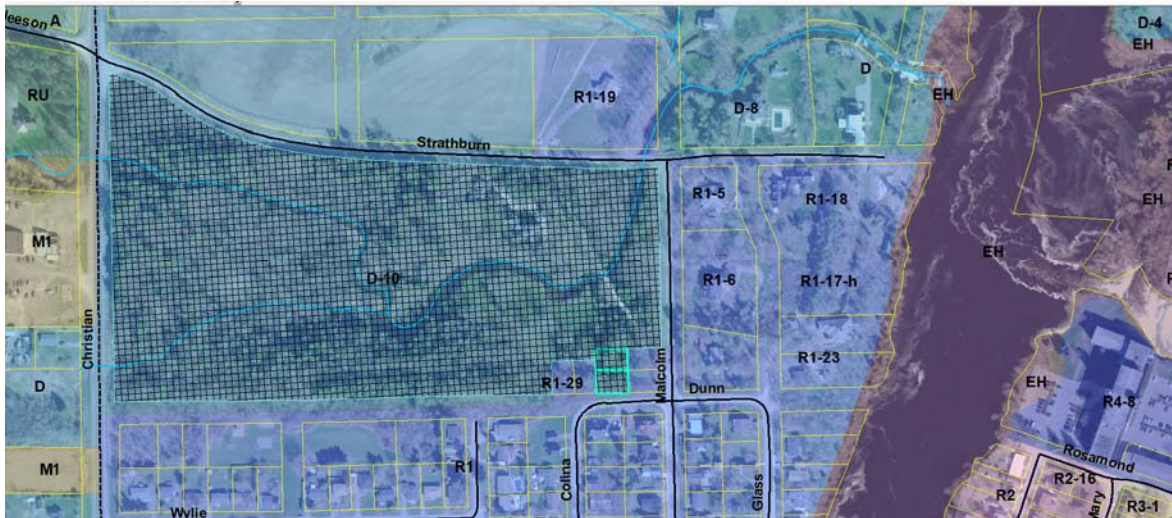
The subject property is presently zoned “Development – Special Exception” (D-10) in the Municipality of Mississippi Mills Zoning Bylaw 11-83.

The Development zone is intended to limit the use of the property to existing uses (single detached dwellings) until such time as the land can be infilled or developed. The purpose of the special exception zone was to recognize the existing area of the property

as a minimum as it is significantly larger than the minimum lot area of the zone. This provision would serve the purpose to require evaluation of the appropriateness of applications to reduce and subdivide the parcel, rather than recognizing the severance potential as a right.

In this case, the severance review of the request deemed that the lot addition was appropriate and conformed to the intent of the Official Plan policies and that no servicing constraints existed to limit the development of the lands. It is therefore recommended that the special exception of the original holding be reduced to recognize the new proposed minimum lot area.

Figure 4 – Zoning By-law #11-83




The lands which the lot additions will be added to are presently zoned “Residential First Density (R1)” and thus for consistency the severed parcels will be rezoned to mirror the receiving lands zoning.

PUBLIC COMMENTS RECEIVED:

Staff circulated the application in accordance with the provisions of the Planning Act. To date, the municipality has received two general inquiries from the adjacent neighbours. No objections or concerns have been raised for agencies or staff in association with the file. It is also noted that during the consent application process, no objections were raised by residents or agencies.

A staff report analyzing the merits of the application will be prepared following the public meeting in order to fully consider any and all public comments received.

All of which is respectfully submitted,


Niki Dwyer, MCIP RPP MA BES
Reviewed by Director of Planning


Ken Kelly
Chief Administrative Officer

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MLLS
STAFF REPORT

DATE: November 5, 2019
TO: Council
FROM: Rhonda Whitmarsh, Treasurer
SUBJECT: **Financial Report to September 30, 2019**

RECOMMENDATION:

THAT Committee of the Whole accepts the financial report to September 30, 2019 as information.

BACKGROUND:

A financial report is prepared to advise Council of financial activities up to the most recent month end including any areas of concern.

DISCUSSION:

The total levy for 2019 is \$23,246,294. The following table represents the tax arrears at September 30, 2019:

	Taxes	Interest	Total	% of Total
3 Yrs & Prior	98,809	57,281	156,090	6.65
2 years	82,967	16,057	99,024	4.22
1 year	343,961	36,187	380,148	16.20
Current	1,508,680	39,611	1,548,291	65.99
NSF Charges	540		540	.03
O/S Invoices	56,822		56,822	2.42
Water Tsf to taxes	105,327		105,327	4.49
Total	2,197,106	149,136	2,346,242	100.00
% of Levy	9.45	.64	10.09	

2019 final tax bills were mailed in June. Instalments were due on July 30, 2019 and September 27, 2019. Reminder notices are mailed after each due date and payment options continue to be promoted such as making payments online or signing up for the Municipality's pre-authorized payment plan.

Assets/Liabilities/Reserves

Assets:	Balance at September 30/19
Cash in Bank	9,449,379.77
Investments	9,156,217.03
Accounts Receivable	912,572.61
Taxes Receivable (above)	
Due from MRPC	156,400.80
Inventories and Prepaids	109,063.95
Liabilities:	
Accounts Payable	387,526.10
Taxes Paid in Advance	180,775.24
Accrued Landfill Closure Costs	831,179.00
Deferred Revenue	1,160,934.86
Bank Loans	16,699,215.01
Reserves/Equity:	
Reserves	9,228,846.09
Development Charges	3,402,028.33

Operating Expenditures

The following operational items will continue to be monitored:

- Winter control may be a concern later in the year as a result of the number of winter events experienced from January to the end of March. The Municipality has a winter control reserve if costs run over budget by year end.
- Flood control costs. Costs to address flooding in the Municipality (sand, sand bags, etc.) is \$42,939.79. The overage will be covered by any year end surplus or from contingency reserves if required.
- The Library has a deficit at the end of September as their annual Provincial funding of \$31,848 has not yet been received.

Capital Expenditures

There are no issues or concerns to bring to Council's attention at this time.

Attached please find details of financial results to September 30, 2019.

FINANCIAL IMPLICATIONS:


Unexpected expenditures/savings not included in the 2019 budget to date are as follows:

- OPP rebate for 2018 in the amount of \$12,407
- Sale of Business Park Lands for \$95,000 (By-law 19-20)
- Modernization Funding in the amount of \$625,994
- One time gas tax funding of \$394,474.08 to be used to pulverize Concession 11A, to patch Concession 12 and the balance to be carried over for work in 2020. (Resolution 363-19)

SUMMARY:

There are no items to bring to the Committee's attention at this time other than what is noted in this report.

Respectfully Submitted


Rhonda Whitmarsh,
Treasurer

Reviewed by


Ken Kelly,
CAO

**Municipality of Mississippi Mills
Statement of Operations
For the nine months ending September 30, 2019**

	<i>2019 Budget</i>	<i>YTD 2019</i>	<i>Bal Remaining YTD</i>	<i>Bal Remaining %</i>	<i>2018 YTD</i>
GENERAL FUND					
REVENUE					
General Taxation	\$21,822,347.00	\$21,655,809.00	\$166,538.00	0.76%	\$21,301,712.00
Federal Government Grants	0.00	0.00	\$0.00	0.00%	0.00
Provincial Government Grants	912,938.00	1,348,339.00	(\$435,401.00)	(47.69%)	704,012.00
Municipal Grants	26,700.00	18,104.00	\$8,596.00	32.19%	17,836.00
Fees & Service Charges	1,828,290.00	1,826,371.00	\$1,919.00	0.10%	1,795,410.00
Grant In Lieu	265,975.00	248,229.00	\$17,746.00	6.67%	142,963.00
Other Revenue	893,994.00	613,457.00	\$280,537.00	31.38%	1,366,175.00
Total General Revenue	25,750,244.00	25,710,309.00	39,935.00	0.16%	25,328,108.00

	<i>2019 Budget</i>	<i>YTD 2019</i>	<i>Bal Remaining YTD</i>	<i>Bal Remaining %</i>	<i>2018 YTD</i>
EXPENDITURES					
Council	227,450.00	134,745.00	\$92,705.00	40.76%	184,187.00
General Administration	1,349,667.00	989,077.00	\$360,590.00	26.72%	964,293.00
General Admin. Buildings	461,929.00	298,322.00	\$163,607.00	35.42%	304,638.00
Fire Department	870,151.00	479,258.00	\$390,893.00	44.92%	497,367.00
Police	1,885,672.00	1,100,044.00	\$785,628.00	41.66%	1,094,389.00
Protection to Persons/Property	278,611.00	212,017.78	\$66,593.22	23.90%	217,974.26
Transportation	4,915,376.00	2,811,843.00	\$2,103,533.00	42.79%	2,400,013.00
Environmental Services	1,654,380.00	1,003,193.00	\$651,187.00	39.36%	1,033,492.00
Septage	27,000.00	0.00	\$27,000.00	100.00%	0.00
Day Care	60,757.00	5,818.00	\$54,939.00	90.42%	10,190.00
Recreation	1,334,650.00	880,385.00	\$454,265.00	34.04%	989,849.00
Library	627,102.00	443,327.00	\$183,775.00	29.31%	433,468.00
Heritage Committee	39,750.00	11,633.00	\$28,117.00	70.73%	1,795.00
Other Cultural	31,400.00	32,110.00	(\$710.00)	(2.26%)	34,000.00
Planning and Zoning	272,507.00	178,871.00	\$93,636.00	34.36%	230,811.00

	<i>2019 Budget</i>	<i>YTD 2019</i>	<i>Bal Remaining YTD</i>	<i>Bal Remaining %</i>	<i>2018 YTD</i>
Economic Development	293,827.00	178,984.00	\$114,843.00	39.09%	181,961.00
Agriculture & Drainage	19,710.00	10,702.00	\$9,008.00	45.70%	11,867.00
County & School Requisitions	11,400,305.00	5,720,265.00	\$5,680,040.00	49.82%	5,615,971.00
Total General Expense	25,750,244.00	14,490,594.78	11,259,649.22	43.73%	14,206,265.26
BUILDING DEPARTMENT					
Building Dept. Revenues	446,030.00	435,509.00	\$10,521.00	2.36%	405,131.00
Building Dept. Expenses	446,030.00	277,898.00	\$168,132.00	37.70%	262,626.00
Net Building Dept.	0.00	157,611.00	(157,611.00)	0.00%	142,505.00
WATER & SEWER					
Water & Sewer Revenues	3,543,282.00	2,371,591.00	\$1,171,691.00	33.07%	2,614,987.00
Water & Sewer Expenses	3,543,282.00	1,766,988.00	\$1,776,294.00	50.13%	2,128,124.00
Net Water & Sewer	0.00	604,603.00	(604,603.00)	0.00%	486,863.00
Net General Fund	0.00	4,947,267.00			3,191,613.00

**Municipality of Mississippi Mills
Statement of Operations
For the nine months ending September 30, 2019**

	<i>2019 Budget</i>	<i>YTD 2019</i>	<i>Bal Remaining YTD</i>	<i>Bal Remaining %</i>	<i>2018 YTD</i>
CAPITAL FUND					
Council	\$35,000.00	\$0.00	\$35,000.00	100.00%	\$2,569.00
Administration	90,000.00	15,461.00	\$74,539.00	82.82%	98,379.00
Administration Buildings	91,000.00	0.00	\$91,000.00	100.00%	7,027.00
Fire Department	33,220.00	15,009.00	\$18,211.00	54.82%	535,822.00
Building Department	0.00	0.00	\$0.00	0.00%	28,220.00
Protection to Persons/Property	0.00	0.00	\$0.00	0.00%	14,740.00
Transportation	3,461,235.00	1,372,826.00	\$2,088,409.00	60.34%	3,791,251.00
Septage	74,500.00	0.00	\$74,500.00	100.00%	0.00
Waste Management	117,100.00	34,786.00	\$82,314.00	70.29%	44,511.00
Daycare	280,000.00	55,672.00	\$224,328.00	80.12%	13,300.00
Recreation	1,775,600.00	842,186.00	\$933,414.00	52.57%	166,351.00
Library	130,500.00	26,597.00	\$103,903.00	79.62%	30,464.00
Planning and Zoning	0.00	0.00	\$0.00	0.00%	61,594.00
Community Economic Development	96,750.00	12,719.00	\$84,031.00	86.85%	23,556.00
Agricultural & Drainage	0.00	0.00	\$0.00	0.00%	0.00
Total Capital Fund	6,184,905.00	2,375,256.00	3,809,649.00	61.60%	4,817,784.00
WATER & SEWER CAPITAL					
Water & Sewer Capital	3,938,500.00	2,192,617.00	\$1,745,883.00	44.33%	710,444.00
Total Water & Sewer Capital	3,938,500.00	2,192,617.00	1,745,883.00	44.33%	710,444.00

**Municipality of Mississippi Mills
Statement of Operations
For the nine months ending September 30, 2019**

	<i>2019 Budget</i>	<i>YTD 2019</i>	<i>Bal Remaining YTD</i>	<i>Bal Remaining %</i>	<i>2018 YTD</i>
DAYCARE					
REVENUE					
Fees & Service Charges	\$2,138,617.00	\$1,464,707.00	\$673,910.00	31.51%	1,348,724.00
Municipal Grant	\$7,757.00	\$5,818.00	\$1,939.00	25.00%	10,190.00
TOTAL REVENUE	\$2,146,374.00	\$1,470,525.00	\$675,849.00	31.49%	1,358,914.00
EXPENDITURES					
Salaries & Benefits	1,935,294.00	1,304,204.00	\$631,090.00	32.61%	1,139,984.00
Supplies	131,750.00	76,290.00	\$55,460.00	42.09%	77,965.00
Service/Rent	79,330.00	29,581.00	\$49,749.00	62.71%	25,108.00
Total Daycare Expenses	2,146,374.00	1,410,075.00	736,299.00	34.30%	1,243,057.00
Net Daycare Fund	0.00	60,450.00	(60,450.00)	0.00%	115,857.00
LIBRARY					
REVENUE					
Federal Gov't Grants	\$0.00	\$0.00	\$0.00	0.00%	\$8,698.00
Provincial Gov't Grants	31,848.00	1,670.00	\$30,178.00	94.76%	11,691.00
Municipal Grants	626,502.00	443,327.00	\$183,175.00	29.24%	469,468.00
Fees & Service Charges	17,900.00	17,420.00	\$480.00	2.68%	14,701.00
Total Revenue	676,250.00	462,417.00	213,833.00	31.62%	504,558.00

	<i>2019 Budget</i>	<i>YTD 2019</i>	<i>Bal Remaining YTD</i>	<i>Bal Remaining %</i>	<i>2018 YTD</i>
EXPENDITURES					
Salaries & Benefits-Almonte	361,163.00	287,119.00	\$74,044.00	20.50%	287,586.00
Salaries & Benefits-Pakenham	107,701.00	63,797.00	\$43,904.00	40.76%	83,852.00
Administration-Almonte	24,245.00	19,007.00	\$5,238.00	21.60%	20,916.00
Administration-Pakenham	12,075.00	11,302.00	\$773.00	6.40%	5,081.00
Materials & Supplies-Almonte	47,300.00	31,331.00	\$15,969.00	33.76%	29,058.00
Materials & Supplies-Pakenham	19,633.00	13,375.00	\$6,258.00	31.87%	12,741.00
Building Operations-Almonte	21,800.00	13,483.00	\$8,317.00	38.15%	17,341.00
Building Operations-Pakenham	24,761.00	14,906.00	\$9,855.00	39.80%	12,482.00
Other Expenditures	57,572.00	27,311.00	\$30,261.00	52.56%	37,183.00
Total Library Expenses	676,250.00	481,631.00	194,619.00	28.78%	506,240.00
Net Library Fund	0.00	(19,214.00)	19,214.00	0.00%	(1,682.00)

**Municipality of Mississippi Mills
Statement of Operations
For the nine months ending September 30, 2019**

	<i>2019 Budget</i>	<i>YTD 2019</i>	<i>Bal Remaining YTD</i>	<i>Bal Remaining %</i>	<i>2018 YTD</i>
RECREATION FUND					
REVENUE					
Federal Gov't Grants	\$2,800.00	\$300.00	\$2,500.00	89.29%	\$300.00
Municipal Grants	1,175,647.00	880,385.00	\$295,262.00	25.11%	865,460.00
Fees & Service Charges	526,700.00	248,020.00	\$278,680.00	52.91%	271,470.00
Total Revenue	1,705,147.00	1,128,705.00	576,442.00	33.81%	1,137,230.00
EXPENDITURES					
SALARIES & BENEFITS					
Salaries-Recreation Management	167,000.00	115,542.00	\$51,458.00	30.81%	110,064.00
Other Payroll Expenses-F/T	214,700.00	146,143.00	\$68,557.00	31.93%	143,107.00
Other Payroll Expenses-P/T	25,000.00	12,967.00	\$12,033.00	48.13%	23,253.00
Total Expense	406,700.00	274,652.00	132,048.00	32.47%	276,424.00
GENERAL EXPENSES					
General Rec. Expenses	326,773.00	161,959.00	\$164,814.00	50.44%	145,633.00
Total General Expenses	326,773.00	161,959.00	164,814.00	50.44%	145,633.00
Almonte Arena Expenses	286,864.00	155,760.00	\$131,104.00	45.70%	180,756.00
SCC Arena Expenses	224,544.00	124,921.00	\$99,623.00	44.37%	131,206.00
Sports Fields & Parks	184,478.00	149,050.00	\$35,428.00	19.20%	123,184.00
Vehicles & Equipment	27,750.00	17,410.00	\$10,340.00	37.26%	18,061.00
Programs	23,025.00	9,826.00	\$13,199.00	57.32%	5,295.00
Events	59,050.00	37,756.00	\$21,294.00	36.06%	46,765.00
Other Recreation	150,223.00	137,319.00	\$12,904.00	8.59%	135,767.00
Total Expense	955,934.00	632,042.00	323,892.00	33.88%	641,034.00

Total Recreation Expense	1,689,407.00	1,068,653.00	620,754.00	36.74%	1,063,091.00
Net Recreation Fund	15,740.00	60,052.00	(44,312.00)	0.00%	74,139.00

**Municipality of Mississippi Mills
Statement of Operations
For the nine months ending September 30, 2019**

	<i>2019 Budget</i>	<i>YTD 2019</i>	<i>Bal Remaining YTD</i>	<i>Bal Remaining %</i>	<i>2018 YTD</i>
CURLING FUND					
FUNCTIONAL REVENUE					
Fees & Service Charges					
Beverage Sales	\$31,000.00	\$29,189.00	\$1,811.00	5.84%	\$29,156.00
Food Sales	3,500.00	0.00	\$3,500.00	100.00%	0.00
Curling Lounge Rental	2,500.00	828.00	\$1,672.00	66.88%	3,469.00
Curling Surface Rental	500.00	3,962.00	(\$3,462.00)	(692.40%)	0.00
Curling Surface Bar Proceeds	2,000.00	0.00	\$2,000.00	100.00%	0.00
Curling Ice Rental-Curling Club	32,254.00	16,127.00	\$16,127.00	50.00%	15,657.00
Curling Advertising	0.00	0.00	\$0.00	0.00%	0.00
Total Revenue	71,754.00	50,106.00	21,648.00	30.17%	48,282.00
EXPENDITURES					
Insurance	6,044.00	6,044.00	\$0.00	0.00%	5,242.00
Utilities	35,500.00	29,234.00	\$6,266.00	17.65%	24,687.00
Misc. Expense	500.00	116.00	\$384.00	76.80%	78.00
Ice Rental Lounge Maint.	8,500.00	11,136.00	(\$2,636.00)	(31.01%)	8,748.00
Ice Rental Locker Maint.	2,200.00	2,555.00	(\$355.00)	(16.14%)	1,779.00
Ice Rental Surface Maint.	4,250.00	250.00	\$4,000.00	94.12%	0.00
Equipment Maintenance- Ice Plant	5,100.00	3,948.00	\$1,152.00	22.59%	2,207.00
Equipment Maintenance-Ice Scraper	250.00	0.00	\$250.00	100.00%	0.00
Curling Bar	25,150.00	17,458.00	\$7,692.00	30.58%	20,309.00
Total Expense	87,494.00	70,741.00	16,753.00	19.15%	63,050.00
Net Curling Fund	(15,740.00)	(20,635.00)	4,895.00	(31.10%)	(14,768.00)

MISSISSIPPI MILLS PUBLIC LIBRARY BOARD
MINUTES
Regular Meeting

A regular meeting of the Mississippi Mills Public Library Board was held on September 25, 2019 at 2:30 p.m. at the Pakenham Branch.

1. CALL TO ORDER

The meeting was called to order at 2:35 p.m.

2. ATTENDANCE:

PRESENT:

Micheline Boucher
Jeff Fraser
Councillor Jan Maydan
Cathy Peacock, Chair
Marie Traversy
Warren Thorngate

ABSENT:

Barbara Button
Leanne Czerwinski, Acting Chair

3. APPROVAL OF AGENDA

Resolution No. 29-19

Moved by J. Fraser

Seconded by J. Maydan

THAT the agenda be approved.

CARRIED

4. DISCLOSURE OF PECUNIARY INTEREST

[None]

5. DELEGATIONS/PRESENTATIONS

[None]

6. CONSENT ITEMS

- a) August 14, 2019 minutes
- b) Correspondence- thank you card for children's' summer programming and note from the Cancer Support Group Almonte
- c) Reports- September 2019 CEO Report, Almonte Magazine Shelving Report
- d) Incidents
 - verbal update on the problems with the Pakenham lift. The Facilities Manager and lift maintenance company are working on the ongoing issues.
- e) Financials- July 31, 2019 and August 31, 2019 Financial Statements

Resolution No. 30-19

Moved by M. Boucher

Seconded by W. Thorngate

THAT the MMPLB accepts the consent items and approves the August 14, 2019 minutes as amended.

CARRIED

7. FOR DISCUSSION/DECISION

a) Business arising from the minutes

That Resolution No. 12-19; Moved by B. Button, seconded by M. Boucher THAT J. Fraser, W. Thorngate and M. Traversy are members of the Almonte Space Needs Committee. CARRIED

Be amended to read

Resolution No. 12-19

Moved by W. Thorngate

Seconded by M. Traversy

THAT the MMPLB authorizes the establishment of an Almonte Space Needs Assessment Ad Hoc Committee and further that the committee be comprised of Board Members J. Fraser, W. Thorngate, M. Traversy, CEO/Chief Librarian C. Row, and others as deemed appropriate.

Resolution No. 31-19

Moved by W. Thorngate

Seconded by M. Boucher

THAT the MMPLB formally strike a standing HR Committee consisting of B. Button, L. Czerwinski, and C. Peacock and further, that it is recognized that such committee was authorized to be established, without resolution, at the regular meeting of the MMPLB on March 27, 2019.

CARRIED

b) 2020 Draft Budget

Resolution No. 32-19

Moved by J. Fraser

Seconded by W. Thorngate

THAT the MMPLB approves the 2020 draft budget as amended.

CARRIED

c) 2019 Work Plan

The Board reviewed the 2019 Work Plan and C. Row will update the Plan and send members the updated version before the October meeting.

d) Celebrating Partners Party- October 25, 2019

The Board will review the guest list.

e) Closed meeting

[None]

f) Almonte fence

The Board understands that the fence beside the Almonte branch will be removed but asks that safeguards be in place to protect the garden.

g) Almonte Friendship Oven

The Board received the Almonte Friendship Oven report as information.

h) Reciprocal Borrowing Agreement with the Perth and District Union Public Library

Resolution No. 33-19

Moved by J. Maydan

Seconded by J. Fraser

THAT the MMPLB sign a Reciprocal Borrowing Agreement with the Perth and District Union Public Library Board.

CARRIED

i) Bill 108

The MMPLB received Bill 108 documents for information.

8. OTHER/NEW BUSINESS

a) Friends of the Library update- verbal

The Friends will be volunteering at the Charlotte Gray event at the Almonte Old Town Hall on Sunday, December 1st.

b) Space Needs Assessment Committee update-verbal

No one submitted a proposal for the RFP for step one of the Space Needs Assessment. The Space Needs committee has agreed to do the data analysis and information gathering steps and we have already received 269 survey results. In order to save time and money, the committee has decided to hire a facilitator and a writer for the final report. This route will save money for a detailed and costed architectural drawing.

c) Policy Committee

Resolution No. 34-19

Moved by M. Boucher

Seconded by W. Thorngate

THAT the MMPLB formally strike a standing Policy committee consisting of M. Boucher, C. Peacock and a staff member.

CARRIED

9. NEXT MEETING
October 23, 2019 at 3:00 p.m. at the Almonte Branch.

10. ADJOURNMENT

Resolution No. 35-19

Moved by J. Fraser

Seconded by M. Traversy

THAT the meeting be adjourned at 4:07 p.m.

CARRIED

**THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS
AGRICULTURE COMMITTEE
MINUTES**

Tuesday, October 8th, 2019 @ 12:30 P.M.

Municipal Office, 3131 Old Perth Road, Almonte

PRESENT: Brenda Cochran
Lorne Heslop
Merlin Knapton
Scott Sigurdson
Councillor Bev Holmes

STAFF: Niki Dwyer, Director of Planning

REGRETS: Paul Crozier

The Chair called the meeting to order at 12:40 p.m.

A. APPROVAL OF AGENDA

Moved by Scott Sigurdson

Seconded by Merlin Knapton

THAT the Agenda dated April 16, 2019 be approved as presented.

CARRIED

**B. DISCLOSURE OF PECUNIARY INTEREST OR GENERAL NATURE
THEREOF**

None were declared.

C. APPROVAL OF MINUTES

Moved by Lorne Heslop

Seconded by Scott Sigurdson

THAT the Minutes of the Meeting of April 16rd 2019 Meeting of the Agricultural Committee be approved.

CARRIED

D. DELEGATIONS/PRESENTATIONS

None due to the nature of the meeting

E. NEW BUSINESS

1. Draft Provincial Policy Statement

Moved by Lorne Heslop

Seconded by Councillor Bev Holmes

THAT the following comments be provided to Council respecting the Draft Provincial Policy Statement:

- Local municipalities should have greater autonomy and flexibility to determine the appropriateness of the inclusion and exclusion of Class 4-7 soil as Prime Agricultural Areas.
- Use of Prime Agricultural Land and Specially Crop Land for ground mount solar should be discouraged unless there is a very strong justification for the application. Any approval should be contingent upon decommissioning at the end of the use.

Note: an On-farm diversified use to generate energy for a grain drying operating is going to be significantly greater than a livestock facility.

- More information is necessary regarding the referenced “additional documents” and “guidelines” to fully comprehend the impact of policies proposed.

CARRIED

The committee discussed the proposed draft PPS and commented on relevant policies and their impact on agricultural lands. In general the Committee found that there were few significant alterations proposed in the draft.

F. INFO/CORRESPONDENCE

None presented or discussed.

G. ROUNDTABLE:

Lorne shared several upcoming events:

- Stephen Duff, OMAFRA Chief Economist will be in Perth at the County office on October 23rd between 1-3pm and again at County Council at 5pm. Lorne will distribute the Food, Agriculture and Economic Development Opportunities in Lanark County slide deck.
- Lanark County is hosting an invasive species management and monarch butterfly workshop at their office on October 19th between 10-12:30.
- Lanark Federation of Agriculture is hosting its annual Dinner and Discussion on October 10th at 6:30. Howard Maines is the speaker.

Lorne also raised the closure of the Two Rivers Food Hub in Smiths Falls and encouraged the committee to support future efforts by the Food Hubs former Director in establishing another venture in the future.

Committee elected to schedule a standing meeting on December 3rd, 2019 at 12:30pm.

H. ANNOUNCEMENT

None

I. ADJOURNMENT

Moved by Merlin Knapton

Seconded by Scott Sigurdson

THAT the meeting be adjourned at 1:45 p.m.

CARRIED



Niki Dwyer MCIP RPP, Recording Secretary

CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS
COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

October 15, 2019

8:00 a.m.

Municipal Office - Council Chambers

PRESENT: Scott McLellan (Chairperson)
Councillor Gerard
Deputy Mayor Minnille
Greg Smith
Vic Bode
Sanjeev Sivarulrasa
Helen Antebi
Ron MacMeekin

STAFF/OTHERS: Tiffany MacLaren, Community Economic & Cultural Coordinator
Bonnie Ostrom, Recording Secretary
Ken Kelly (CAO)

REGRETS: Mary Rozenberg

Chairperson, Scott McLellan called the meeting to order at 8:02 a.m.

A. APPROVAL OF AGENDA

Change the date on the Agenda to September 17 minutes (not August 13, 2019)

Moved by Deputy Mayor Minnille

Seconded by Vic Bode

THAT the October 15, 2019 C&EDC agenda be accepted as amended.

CARRIED

B. DISCLOSURE OF PECUNIARY INTEREST OR GENERAL NATURE THEREOF

None

C. DELEGATIONS/PRESENTATIONS/TOURS

None

D. APPROVAL OF MINUTES: September 17, 2019

Moved by Greg Smith

Seconded by Helen Antebi

THAT the September 17, 2019 minutes be accepted as presented.

CARRIED

E. BUSINESS ARISING OUT OF MINUTES

1. Business Breakfast (Review October, Topic/Agenda for November 21)
 - The last business breakfast received excellent reviews, the presenters were very well versed.
 - A small local gift for the presenters was discussed.
 - Topics for the next breakfast; Downtown revitalization - discussion with the Town of Arnprior and a local business that went through the construction (pros/cons)
 - Accessibility issues/requirements
 - Council has requested the 90% draft of the revitalization project.

Moved by Ron MacMeekin

Seconded by Deputy Mayor Minnille

THAT the C&EDC committees next business breakfast topic be “What can businesses do to prepare? “

CARRIED

2. Municipal Film Policy update & Next Steps
 - Update to follow at November meeting
3. OVRT/ Directional Signage/ Park/ Parking
 - Lanark County is still working on the directional signage policy and will be updating their website once complete.
 - The draft will be presented to Lanark County Council on November 27.
4. Mississippi Mills Promotional Items
 - The Community Economic & Cultural Coordinator will meet with Greg Smith and the local business to discuss dual brands (ie. Almonte in Mississippi Mills)
 - It was recommended that branding/logo be included in the Strategic Planning discussions.

F. ROUND TABLE

- An update on the micro grant program was requested for the next meeting

G. REPORTS

1. Beautification Committee Update (verbal) Ron MacMeekin
 - Fall Pitch In was completed before Thanksgiving; post mortem on Thursday
 - Installation of cornstalks and daffodil bulbs have been completed
 - What process to take to inquire about the Ultramar lot on Mill St.
2. Riverwalk Working Group Update (Verbal) Tiffany MacLaren
 - Maintenance of the Riverwalk was questioned; inquiries/complaints were directed to Community, Economic & Cultural Coordinator.
 - Two other fundraising events are planned for the Riverwalk; Paddling Filming event Oct 27, Buntline November 27

H. INFORMATION/CORRESPONDENCE

None

I. OTHER/NEW BUSINESS

1. Pakenham River Trail

Council referred the group to C&EDC. A draft copy of the Terms of Reference Guidelines were presented.

Moved by Deputy Mayor Minnille

Seconded by Vic Bode

THAT the Community and Economic Development Committee create a Pakenham River Trail Working Group;

AND THAT the terms of reference and guidelines be approved as presented;

AND THAT the following individuals be appointed to the working group: Vic Bode (CEDC liaison), Jeff Mills and Doris Rankin.

CARRIED

2. Long Standing Business Awards

- A list of the businesses that have received awards from 2016-2018 was submitted to the committee.
- Categories 25/35/50/65+ years in business
- Councillor Ferguson and Scott McLellan will help work on the list/follow up/bios.
- Suggested that the initial 7 years in business is typically the most difficult. Perhaps adding another category for those businesses that have reach 10 years could be discussed for next year’s event.

J. MEETING ANNOUNCEMENTS

Next meeting: Tuesday, November 19, 2019 at 8:00AM.

Next Business Breakfast: Thursday, November 21, 2019 at 7:00AM. Location TBD

K. ADJOURNMENT

Moved by Greg Smith

Seconded by Vic Bode

THAT the October 15, 2019 C&EDC meeting be adjourned at 9:30a.m.

CARRIED

Bonnie Ostrom, Recording Secretary

Pakenham River Trail Working Group Guidelines

The Pakenham River Trail Working Group is an advisory group to the Community & Economic Development Committee. The Pakenham River Trail Working Group has a clear mandate to advance, define, promote and fundraise for the creation and installation of a river trail loop in the Village of Pakenham.

General Objectives:

- Promote and encourage community involvement in the Pakenham River Trail project.
- Host public fundraising events or initiatives for the Pakenham River Trail.
- Assist with projects and programs related to the Pakenham River Trail.
- Liaise with the C&EDC on the Pakenham River Trail progress.
- Report back to the C&EDC with advice or information in writing, verbal report, or as a delegation to the C&EDC.

Membership:

- The working group should be comprised of Mississippi Mills residents representing the various sectors of the community.
- 1 member of the CEDC will be a liaison between the working group and the C&EDC.
- The terms of office for the working group shall be established by the C&EDC.

**THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS
COMMITTEE OF ADJUSTMENT
MINUTES**

Wednesday, October 16, 2019, at 5:30 P.M.

Council Chambers, Municipal Office, 3131 Old Perth Rd., Almonte

PRESENT: Patricia McCann-MacMillan
Connie Bielby

ABSENT: Stacey Blair

APPLICANTS/PUBLIC: A-23-19 Stephen Zumbach
A-24-19 Greg Boyle
Diane Boyle

STAFF: Maggie Yet, Planner 1, Recording Secretary

Chair of the Committee called the meeting to order at 5:33 p.m.

A. CALL TO ORDER

B. APPROVAL OF AGENDA

Moved by Patricia McCann-MacMillan

Seconded by Connie Bielby

THAT the agenda for the October 16th, 2019 meeting of the Committee of Adjustments be approved.

CARRIED

C. DISCLOSURE OF PECUNIARY INTEREST

None.

D. APPROVAL OF MINUTES

1. September 18th, 2019 – Public Meeting

Moved by Connie Bielby

Seconded by Patricia McCann-MacMillan

THAT the Committee of Adjustment approve the minutes of September 18th, 2019 meeting as presented.

CARRIED

E. NEW BUSINESS

None.

F. HEARINGS

1. **Application**

A-23-19

Owner/Applicant:

Stephen Zumbach

Legal Description:

East Half Lot 7, Concession 6, Being Part 1 on Reference Plan 26R-1979

Address: 787 Ramsay Concession 7A
Zoning: Rural (RU)

The owner/applicant is requesting relief from the minimum side yard setback for an accessory structure from 6m (19.7ft) to 1.52m (5.0ft) to permit a detached garage and shipping container within the Rural (RU) Zone. The shipping container will be used for storage.

The Chair opened the floor to comments. Mr. Zumbach sought clarification on the recommended condition by Staff to screen in and paint the shipping container. Ms. Yet responded that the intent of the condition is to minimize the visual impact of the shipping container. Mr. Zumbach asked if the shipping container could be painted to match the existing dwelling, rather than the treeline as recommended in the staff report. Ms. Yet clarified that it would be acceptable as long as the shipping container was painted in a neutral colour to match the surroundings or the existing structures on the subject property.

The Committee passed the following motion:

Moved by Patricia McCann-MacMillan

Seconded by Connie Bielby

THAT the Municipality of Mississippi Mills Committee of Adjustment approves the Minor Variance for the land legally described East Half Lot 7, Concession 6, Being Part 1 on Reference Plan 26R-1979, Ramsay Ward, Municipality of Mississippi Mills, municipally known as 787 Ramsay Concession 7A, to reduce the minimum side yard setback for a detached garage and shipping container from 6m (19.7ft) to 1.52m (5.0ft), subject to the following conditions:

1. That the Minor Variance is approved based on the plans submitted;
2. That the owners obtain all required building permits; and
3. That the shipping container be screened in by the treeline on the western lot line and painted to minimize the storage container's visual impact, and in 8 months; and
4. That eavestroughing be installed on the detached garage.

CARRIED

- 2. Application** **A-24-19**
Owner(s): 247632 Ontario Inc.
Applicant: Tausha Hellyer
Legal Description: Part Lot 14, Concession 10, Being Lot 61 on Registered Plan 27M-88
Zoning: Residential First Density Exception 20 (R1-20)

The applicant is requesting relief from the minimum front yard setback for an attached garage from 6.0m (19.7ft) from the front lot line to 4.95m (16.2ft) to legally permit the construction of a single detached dwelling with an attached garage within the Residential First Density Exception 20 (R1-20) Zone.

The Chair opened the floor to comments. The buyers of the subject property were in attendance but did not provide comments. C Bielby asked if the subject application would lead to a precedent for subsequent lot development along Spring Street in the Riverfront Estates subdivision. Ms. Yet clarified that it would not and that the applicant has stated that future development along Spring Street in the subdivision would adhere to the provisions of the R1-20 Zone.

The Committee passed the following motion:

Moved by Patricia McCann-MacMillan

Seconded by Connie Bielby

THAT the Municipality of Mississippi Mills Committee of Adjustment approves the Minor Variance for the land legally described as Part Lot 14, Concession 10, Being Lot 61 on Registered Plan 27M-88, Almonte Ward, Municipality of Mississippi Mills, to reduce the minimum front yard setback for an attached garage from 6m (19.7ft) to 4.95m (16.2ft), to permit the construction of a single detached dwelling with an attached garage, subject to the following conditions:

1. That the Minor Variances are approved based on the plans submitted;
2. That the owners obtain all required building permits; and
3. That the builder construct two car garages with 5.2m (17ft) wide garage doors.

CARRIED

G. ANNOUNCEMENTS

Ms. Yet announced that the Municipality has received an appeal on Minor Variance application A-21-19.

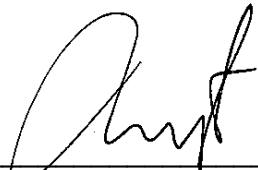
H. ADJOURNMENT

Moved by Patricia McCann-MacMillan

Seconded by Connie Bielby

THAT the meeting be adjourned at 5:56p.m. as there is no further business before the committee.

CARRIED



Maggie Yet, Recording Secretary

RECREATION AND CULTURE COST SHARING COMMITTEE

MINUTES

Wednesday October 16th, 2019

10:00 A.M.

MUNICIPALITY OF MISSISSIPPI MILLS – COUNCIL CHAMBERS
3131 OLD PERTH ROAD

PRESENT:

Mississippi Mills

Calvin Murphy, Recreation Manager
John Dalgity, Councillor

Carleton Place

Doug Black, Mayor
Linda Seccaspina, Councillor
Joanne Henderson, Manager of Recreation & Culture
Meriah Caswell, Librarian Carleton Place

Beckwith

Richard Kidd, Reeve
Cassandra McGregor, Recreation Director/Clerk Administrator

Chairperson Councillor John Dalgity called the meeting to order at 10:00 a.m.

A. APPROVAL OF AGENDA

**Moved by Doug Black
Seconded by Richard Kidd
That the agenda be accepted as presented.**

CARRIED

B. DISCLOSURE OF PECUNIARY INTEREST

The Chairperson requested that any member having a pecuniary interest declare it now or at the time of discussion. There were no disclosures by Committee members at this time.

C. APPROVAL OF MINUTES

**Moved by Richard Kidd
Seconded by Doug Black
That the minutes of the meeting held on June 19th, 2019 be approved as
circulated and read with the following correction.**

**That Theresa Fritz Councillor be removed from those attending the June
19th, 2019 meeting and Trisa McConkey Treasurer be added.**

CARRIED

D. BUSINESS

1. Town of Carleton Place

- 200th Anniversary Celebrations

The 200th Anniversary celebrations are coming to a close in Carleton Place, there was an excellent turnout for all events that took place throughout the duration of the celebrations.

- Carleton Junction “New Pump Track” in Carleton Place

The pump track in Carleton place opened the middle of September 2019 and has been very well received to date. The overall cost of this project was \$120,000 and the Community is very happy with the finished product.

- Pumpkin Festival at The Carleton Junction in Carleton Place.

This will be the first event that will take place under the new pavilion with power and will take place on Saturday October 19th from 10 am – 3 pm.

- Senior Programming at the Old Train Station in Carleton Place

New Senior programming beginning this fall starting November 12th 2019 at the Old Train Station in Carleton Place in conjunction with Care Bridge Community Support.

- Canada Infrastructure Program in C.P

Carleton Place will be submitting a grant proposal for this intake. They are hoping to receive funding for their arena dressing room expansion.

2. Municipality of Mississippi Mills

- Canada Infrastructure Program in Mississippi Mills.

Mississippi Mills will be submitting a grant proposal for this intake for the refurbishing of the Gemmill Park Basketball court.

- Pakenham Dasherboard project in Pakenham

The new dasherboard /slab project that occurred over the spring and summer months at the Pakenham arena is now complete. The official opening took place the middle of September. Mississippi Mills received \$150,000 in Trillium funding for the completion of this project. Nothing but positive feedback has been received from the community and user groups.

- Upcoming winter events in Mississippi Mills

The Recreation Department are in the planning stages of their upcoming winter events. i.e Light Up The Night and two Santa Claus parades. One in Pakenham and one in Almonte. These events take place the first week of December (6th, 7th, and 8th).

- Adopt A Park Program in Mississippi Mills

Mississippi Mills Council has asked the Recreation Advisory Committee to explore an "Adopt A Park" policy in further detail and report back with their findings. The Recreation Advisory Committee will meet to discuss next steps on this policy at the end of October 2019.

3. Township of Beckwith

- Canada Infrastructure Program in Beckwith

Beckwith will be submitting a grant proposal for this intake for an additional Recreational Facility that will include an Indoor track. This building will be adjacent to the existing Recreation Complex. The cost is approximately 5-7 million dollars.

- Beckwith Athletic Stream

Track program started by Rick Lotan in Beckwith has been successful. It is an afterschool program in Beckwith that has been using the indoor turf inside the Beckwith Rec Complex.

- Turf in Beckwith

The indoor turf in Beckwith is getting much use by adult soccer programs, football, as well as a program called Glow Sports Services which provides glow in the dark activities such as soccer, ultimate Frisbee, ball hockey and flag football.

Beckwith was also successful in receiving a grant of \$4,000 towards senior programming for the Community.

- New Municipal Office in Beckwith

The Township of Beckwith are in the process of completing plans for a new Municipal Office that they hope to have constructed and in place for December 2020. The new location for the Municipal office will be in the Beckwith park area.

E. NEW BUSINESS

1. Ontario Public Library week

Meriah Caswell from the Carleton Place library updated the committee on Ontario Public Library week that is approaching. The C.P library will be expanding their hours and running different programs during this week.

2. OVRT

Mayor Black mentioned the fact that it would be nice to have some method of tracking numbers of use for the OVRT. More discussion will take place on how we can do this while at the same time promoting the trail.

F. MEETING ANNOUNCEMENT

The next meeting will be held on Wednesday, January 15th, 2020 at 10:00 a.m in Carleton Place.

ADJOURNMENT

**Moved by Doug Black
Seconded by Richard Kidd
That the meeting be adjourned.**

CARRIED

The meeting adjourned at 11:05 a.m.

A meeting of the **Mississippi Mills Finance and Policy Advisory Committee** was held on **Thursday, October 24, 2019 at 9 a.m.** at the Municipal Office.

PRESENT:

Committee: Councillor Denzil Ferguson
Councillor, Jan Maydan
David Hinks
Mary Lou Souter
Helene Gilhooly
Larry Surtees

Staff/Others: Rhonda Whitmarsh, Treasurer
Ken Kelly, CAO

Regrets: Ryan Kennedy
Ed Wilson

Rhonda Whitmarsh called the meeting to order at 9:05 a.m. and asked for a nomination for a chairperson.

Moved by Helene Gilhooly

Seconded by Denzil Ferguson

THAT Mary Lou Souter be the chairperson for the meeting.

CARRIED

A. APPROVAL OF AGENDA

Moved by Jan Maydan

Seconded by Denzil Ferguson

THAT the agenda be accepted as presented.

CARRIED

B. DISCLOSURE OF PECUNIARY INTEREST OR GENERAL NATURE THEREOF

None

C. DELEGATIONS / PRESENTATIONS

None.

D. APPROVAL OF MINUTES

Moved by Larry Surtees

Seconded by Jan Maydan

THAT the minutes of the meeting held on September 19, 2019 be approved.

CARRIED

E. BUSINESS ARISING OUT OF MINUTES

None

G. REPORTS

None

H. INFORMATION / CORRESPONDENCE

None

I. OTHER/NEW BUSINESS**1. Delegated Authority Best Practices**

Larry Surtees provided the Committee members with an update on the research findings to date. All of the data has been compiled but not yet analyzed. The information will be presented at the next meeting.

2. 2020 Draft Budget

The Treasurer provided an overview to the Committee members of the 2020 draft budget and answered questions posed by the members. The Committee members are willing to assist the Treasurer and Council members with regards to financial matters and as a result the Treasurer suggested that the committee members could conduct research as to what other municipalities do with regard to infrastructure levies, reserve management and debt management.

The Committee members then struck working groups to conduct this research as follows:

Moved by Larry Surtees

Seconded by Denzil Ferguson

That the Finance and Policy Committee approve a working group of Helene Gilhooly and Mary Lou Souter to investigate debt management practices of other municipalities;

AND FURTHERMORE THAT the findings be reported at the next meeting.

CARRIED

Moved by Helene Gilhooly

Seconded by Jan Maydan

That the Finance and Policy Committee approve a working group of Larry Surtees and another member (to be determined) to investigate whether other municipalities impose infrastructure levies;

AND FURTHERMORE THAT the findings be reported at the next meeting.

CARRIED

Moved by Larry Surtees
Seconded by Helene Gilhooly
That the Finance and Policy Committee approve a working group of David Hinks and another member (to be determined) to investigate reserve management practices of other municipalities;
AND FURTHERMORE THAT the findings be reported at the next meeting.

CARRIED

The Committee members are also interested in participating in the strategic planning exercise.

J. MEETING ANNOUNCEMENTS

The next meeting of the Finance and Policy Advisory Committee will be held on Thursday, November 28, 2019 at 9 a.m.

K. ADJOURNMENT

Moved by Larry Surtees
THAT the meeting be adjourned at 10:39 a.m.

CARRIED

Rhonda Whitmarsh, Treasurer and Recording Secretary

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

STAFF REPORT

DATE: November 5th, 2019
TO: Committee of the Whole
FROM: Guy Bourgon, P.Eng., Director of Roads and Public Works
SUBJECT: Tender 19-10 4 x 2, ½ ton Pick-up Truck

RECOMMENDATION:

THAT Council direct staff to award Tender No. 19-10 for the supply of a new 4 x 2, ½ ton pick-up truck to Surgenor Chevrolet Buick GMC Cadillac in the amount of \$32,237.57 (inclusive of net HST).

BACKGROUND:

As part of lifecycle replacement of our fleet, staff issued a tender for a new 4 x 2, ½ ton pick-up truck under Tender No. 19-10. The tender was posted on our website and advertised in the local newspaper for two (2) consecutive weeks in accordance with the requirements of our procurement policy.

DISCUSSION:

A public opening for Tender 19-10 was held in Council Chambers immediately following the tender closing at 1:31 p.m., October 17th, 2019.

The following bids were received:

Tender 19-10 New 4 x 2, ½ ton truck

Bidder	Amount (not incl. HST)
Myers Cadillac Chevrolet Buick GMC Inc.	\$31,991.00
Myers Kanata Chevrolet Buick GMC	\$32,729.00
Metro Chrysler	\$32,374.00
Surgenor Chevrolet Buick GMC Cadillac	\$31,680.00

Surgenor is a reputable vehicle dealer that has been supplying pick-up trucks for many years. Staff is recommending that Surgenor be awarded the contract for the supply of this truck.

FINANCIAL IMPLICATIONS:

Item	Cost	Net HST	Total Cost
new 4 x 2, ½ ton truck	\$33,680.00		
Trade-in Allowance Pick-up Truck	\$2,000.00		
Total	\$31,680.00	\$557.57	\$32,237.57
Budget			\$27,000.00
Balance from Reserves			\$5,237.57

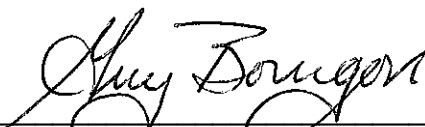
All of the bids are higher than the budgeted amount of \$27,000 identified in the Long Term Capital Plan and included in the 2019 budget under line item 2-301-0301-0353. This is due to significant increases in the cost of pick-up trucks for the 2020 model year and less incentives provided by the manufacturers. In consultation with the Treasurer, the additional funds for the balance of the cost, \$5,237.57, would be taken from reserves. Delivery of the new 4 x 2, ½ ton truck shall be approximately 110 days from issuance of purchase order.

SUMMARY:

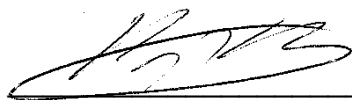
Staff solicited competitive bids under Tender 19-10 for the supply of a new 4 x 2, ½ ton pick-up truck. As the Surgenor bid meets the specifications for this truck, staff is recommending that the contract for the supply of the new 4 x 2, ½ ton pick-up truck be awarded to Surgenor Chevrolet Buick GMC Cadillac in the amount of \$32,237.57 (inclusive of net HST).

Respectfully submitted,

Reviewed by,



 Guy Bourgon, P.Eng.
 Director of Roads and Public Works



 Ken Kelly, CAO

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

STAFF REPORT

DATE: November 5th, 2019
TO: Committee of the Whole
FROM: Guy Bourgon, P.Eng., Director of Roads and Public Works
SUBJECT: **Ottawa Street Transportation Study**

RECOMMENDATION:

THAT Council direct staff to award the Ottawa Street Transportation Study to Parsons engineering consultants under standing offer as detailed in the report by the Director of Roads and Public Works dated November 5th, 2019.

BACKGROUND:

At the October 15th, 2019, Council meeting, Council passed the following resolution and staff direction:

Resolution No. 608-19
Moved by Councillor Dalgity
Seconded by Councillor Maydan

THAT Council direct staff to obtain a proposal from a traffic engineer for a traffic and pedestrian safety study complete with costing of the various pedestrian safety solutions for the intersections at Ottawa St. and Patterson/Menzie, Ottawa St. and Sadler/Industrial, and Ottawa St. and Martin St., including discussion with the OPP and Lanark County;

AND THAT the recommendations be based on comparable communities.

DISCUSSION:

Staff has obtained the attached proposal from Parsons engineering consultants to complete a detailed analysis of all three intersections requested by Council. Parsons is a very reputable engineering firm with expertise in traffic engineering, and is on our standing offer list for engineering services.

The proposal includes on-site data collection, operational and geometric analysis and assessment, conceptual designs and costing, reporting and a presentation to Council on their findings. The data collection would take place this fall weather permitting with the presentation to Council currently envisioned for January 2020.

FINANCIAL IMPLICATIONS:

As detailed in the proposal, the total cost of undertaking an analysis of the three signalized Ottawa Street intersections is \$23,605.56 plus HST. There are sufficient residual funds available in the Active Transportation account 2-301-0301-0476 for this assignment as a result of the changes to the Pakenham pedestrian crossover designs.

SUMMARY:

Staff has prepared this report in response to Council Resolution No. 607-19 and the staff direction contained therein. Staff requests that Council provide direction to staff to engage Parsons under standing offer to complete this assignment.

Respectfully submitted,

Reviewed by,



Guy Bourgon, P.Eng.
Director of Roads and Public Works



Ken Kelly, CAO

October 21, 2019

Our Ref: 908489 - 50078
VIA EMAIL: gbourgon@mississippimills.ca

Municipality of Mississippi Mills
3131 Old Perth Road
Almonte, Ontario KOA 1A0

Attention: Guy Bourgon, P.Eng.
Director of Roads and Public Works

**RE: Engineering Services Proposal – RFP#17-05
Mississippi Mills – Ottawa Street Transportation Study**

Dear Guy,

Parsons is pleased to provide you with this Proposal to undertake the transportation planning services required to assist the Municipality of Mississippi Mills (Municipality) in the preparation and delivery of the subject project. This Proposal is a result of a Standing Offer call-up under RFP# 17-05 and the details from your email and subsequent conference call on October 16, 2019. Based on our discussions and an initial review of the site context, we understand the following:

- There have been several complaints received by local Councillors regarding perceived safety concerns at the following intersections in Almonte, mostly to do with school children.
 - Ottawa Street with Martin Street;
 - Ottawa Street with Paterson/Menzie Streets; and
 - Ottawa Street with Industrial/Sadler Streets.
- Council would like a study to review these intersections with a specific focus on pedestrian safety.
- Council would like cost-effective options developed (complete with costing) to improve pedestrian safety.
- Options should be in keeping with measures that have been implemented in similar sized communities.

Table 1 (attached to this Proposal) provides the Work Plan for this assignment outlining the tasks, schedule, and estimated costs. The total cost estimate to complete this work is **\$23,605.56** including expenses, plus HST. In accordance with Parsons’ standing offer with Mississippi Mills, we will invoice on a monthly basis with the prescribed hourly rates for the various projects roles. Work on this project can commence immediately following receipt of the Municipality’s purchase order. A proposed schedule of the key project milestones is provided below.

Receipt of Purchase Order from the Municipality*Week of Oct 28, 2019
Step 1 – Startup.....	Week of Nov 4, 2019
Step 2 – Data Collection/Information Review.....	Week of Nov 11, 2019
Step 3 – Analysis	Week of Dec 2, 2019
Step 4 – Conceptual Design and Costing	Week of Dec 9, 2019
Step 5 – Reporting.....	Week of Dec 16, 2019
Step 7 – Council Presentation	Jan 2020

* Delays may affect the overall project schedule.

Parsons is prepared to commence work on the project immediately upon receiving written authorization to proceed (i.e. issue of PO #) and we have applied our 2019 hourly rates and terms in accordance with said RFP (see Table 2).

Table 2 – Breakdown of Costs and Fees (RFP#17-05)

Position	Name	Rate	Hours	Total
Principal/Director	Mark Baker, P. Eng.	\$196.27/h	8	\$1,570.16
Project Manager/Senior Engineer	Austin Shih, P.Eng.	\$159.14/h	60	\$9,548.40
	Chris Redden, P.Eng.			
Junior Engineer	Basel Ansari, EIT	\$84.87/h	100	\$8,487.00
Data Collection				\$4,000.00
Total:				\$23,605.56

We thank you for the opportunity to work on this assignment. Please feel free to contact myself directly should you have any questions.

Sincerely,



Austin Shih, M.A.Sc., P.Eng.
Senior Transportation Engineer



Richard Telmosse, MBA, P.Eng., ing., LEED APBD+C
Water Ottawa Area Manager

Encl.

Attachment

Table 1 – Work Plan

	Task	Schedule	Estimated Cost
1	<p>Step 1 – Startup</p> <p>A startup meeting with the Municipality in Almonte will help familiarize the study team with local conditions. The meeting will conclude with a site visit.</p> <p>The objectives of this task are as follows:</p> <ul style="list-style-type: none"> • Meet with staff to confirm the project scope and proposed project schedule, and make refinements if necessary. • Site visit/walkabout of study area intersections. 	<1 week	\$1,500
2	<p>Step 2 – Data Collection and Information Review</p> <p>Data collection is an important aspect of this assignment. Parsons will be responsible for collecting all traffic data at the three study area intersections. The data collection plan has been summarized below.</p> <p>Study Area:</p> <ul style="list-style-type: none"> • Ottawa Street and Martin Street • Ottawa Street and Paterson/Menzie Streets • Ottawa Street and Industrial/Sadler Streets <p>Time Period:</p> <ul style="list-style-type: none"> • Weekday 7:00am to 5:00pm (10 hours) <p>Coverage:</p> <ul style="list-style-type: none"> • Intersection counts capturing pedestrians, cyclists, and vehicles (including trucks/buses) • Observations of multi-modal interactions throughout the day • Focus on pedestrians/students <p>If additional data collection is requested (e.g. spot speed surveys), it will be charged as an extra, dependent upon client approval. It is recommended data collection be completed in early November to avoid potential weather conflicts.</p> <p>It is expected that the Municipality to provide the following information to support the assignment:</p> <ul style="list-style-type: none"> • Signal timing plans for three study area intersections; • Base mapping or aerial mapping, if available; and • Any other development or construction plans within the study area. 	<1 week	<p>\$1,000</p> <p>+</p> <p>\$4,000 in data collection costs</p>
3	<p>Step 3 – Analysis</p> <p>The analysis of the study area intersections will be completed in two stages. Stage 1 will consist of an operational assessment; Stage 2 will consist of a geometric assessment. A summary of these two assessments have been provided below.</p> <p><u>Stage 1: Operational Assessment</u></p> <ul style="list-style-type: none"> • Process and summarize all information received from data collection task. • Assess existing study area intersection operations using Synchro v10. 	3 weeks	\$5,500

	Task	Schedule	Estimated Cost
	<ul style="list-style-type: none"> Review and complete City of Ottawa Multi-Modal Level-of-Service (MMLoS) analysis at study area intersections, with a focus on pedestrians. Review trends in data and results from assessments/warrants; i.e. deficiencies/areas of concern. Provide a list of potential mitigation and identify preferred mitigation options. <p><u>Stage 2: Geometric Assessment</u></p> <ul style="list-style-type: none"> Review existing intersection geometry. Cross reference with site visit observations to identify any trends and potential design deficiencies. Provide a list of potential mitigation and identify preferred mitigation options. 		
4	<p>Step 4 – Conceptual Design and Costing</p> <p>Parsons will develop conceptual designs and high-level (i.e. order of magnitude) cost estimates for preferred mitigation options.</p> <p><i>Deliverable: Conceptual designs and high-level cost estimate.</i></p>	2 weeks	\$3,500
5	<p>Step 5 – Reporting</p> <p>Parsons will prepare a draft report summarizing approach and results for client review. We have provisioned for a meeting with the Client to review the results and provide an opportunity for feedback.</p> <p>Parsons will incorporate any feedback/comments and prepare a final report for submission.</p> <p><i>Deliverable: Draft and final reports</i></p>	2 weeks	\$4,500
6	<p>Step 6 – Council Presentation</p> <p>Parsons will prepare a draft presentation of the key findings and conceptual designs for client review and feedback.</p> <p>Parsons will present findings and conceptual designs to Council.</p> <p><i>Deliverable: Draft and final presentation</i></p>	1 week	\$2,000
7	<p>Meetings and Administration</p> <p>We do not anticipate needing additional meetings beyond the those noted in the previous tasks. It is expected that all other correspondences can be done remotely via email or phone.</p> <p>Administration requirements to prepare and submit documentation as required throughout the assignment.</p> <p>Additional tasks (scope change), revisions, site visits, meetings and preparation for the meetings to those proposed, that are requested by the Client, will be considered extras and will be charged as incurred upon Client authorization at the established hourly rates established under the current Standing Offer.</p>	Throughout	\$1,605.56
TOTAL			\$23,605.56

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

STAFF REPORT

DATE: November 5th, 2019
TO: Committee of the Whole
FROM: Dan Prest, Chief Building Official
SUBJECT: Transforming and Modernizing Delivery of Ontario's Building Code Services – Discussion Paper

RECOMMENDATION:

THAT Council authorize staff to proceed with municipal feedback to the Ministry.

BACKGROUND:

The Ontario Government is proposing an *administrative authority* to transform the delivery of a suite of new and enhanced approaches to using the Building Code, and promote public safety for all people across services to support the Building sector. Transformation will help streamline customer service, approval processes and promote a consistent Ontario. *Administrative authorities* are private, non-profit corporations that deliver regulatory programs on a cost-recovery basis. The ministry wants to hear from people across Ontario about their experiences with building code services and the proposed changes that are being considered.

The transformation and modernization of building code services would:

- strengthen public safety;
- streamline customer service and approval processes;
- deliver sector-driven services;
- provide timely and modern tools and products;
- promote consistency across the province; and
- enhance integrity in the system.

Industry professionals and the public is encouraged to engage process and can access the documents and provide feedback. Details can be found at the following link:

https://prod-environmental-registry.s3.amazonaws.com/2019-09/BC-Transforming_Sept-19-FINAL.pdf

DISCUSSION:

Theme 1: Getting people working in the building sector

The proposed enhanced and new services for consultation would look at ways to:

- modernize the current Building Code examination process to ensure that building code professionals have the required legal and technical knowledge so that public safety is protected;
- help support municipalities with recruitment and retention of experienced building officials;
- potentially introduce the use of Coordinated Professionals to coordinate work of professionals involved in a project; and
- potentially introduce the use of Certified Professionals to ensure Code compliance and streamline the permit approval process.

Theme 2: Promoting sustainability and transparency in the Building Code profession

The proposed enhanced and new services for consultation would look at ways to:

- transform the public registry and registration process to be more streamlined and user-friendly;
- require building code professionals to complete Continuing Professional Development activities regularly to maintain knowledge in their areas of practice so they can understand and apply new / amended Code requirements and promote public safety; and
- establish a comprehensive, compliance-based, enforcement framework to ensure that building code professionals are meeting their qualification and registration requirements and are operating appropriately, which could include codes of conduct and annual attestations for all building code professionals, educational tools and resources, corrective actions for non-compliance such as financial penalties, a complaints process for public concerns, and increased transparency of disciplinary actions.

Theme 3: Building Code administration and enforcement

The proposed enhanced and new services for consultation would look at ways to:

- enhance municipal enforcement to promote public safety by allowing the use of administrative penalties to help municipalities address non-compliance and contraventions of the *Building Code Act, 1992* and the building code;
- support local building service delivery by providing the option for smaller, rural, and/or northern municipalities to enter into an agreement with the administrative authority to deliver full or partial building services on their behalf; and
- provide a more active enforcement approach in unincorporated areas.

Theme 4: Improving building sector supports

The proposed enhanced and new services for consultation would look at ways to:

- promote a consistent understanding and application of building code requirements by looking into additional and more comprehensive tools and services in a timely manner to provide clear, standardized, technical advice and interpretation;

- enable modern, digital services, which may include development of a digital version of the Building Code that meets the needs of users and supports municipal efforts to reduce building permit approval timelines; and
- improve the quality and quantity of building industry data and research.

Municipal Survey Response

The attached schedule 'A' contains a summary of the questions contained in the discussion paper and proposed answers as reviewed by the department. Please review and provide us with any additional feedback or objections.

FINANCIAL IMPLICATIONS

Cost of proposal covered by a provincial levy (0.016%) on total annual value of construction. The value of construction in 2017 was \$54,120,487.00 @ 0.016 = \$8659.27. Plus the costs for use of the administrative authority services if required. Fees would need to be adjusted to cover any additional costs from the provincial proposal.

FUTURE CONSIDERATIONS:

Mississippi Mills and Carleton Place are communities people want to come to. Our building projects and new home construction continue to grow. The foreseeable future is more growth for our communities. Currently our agreement with Carleton Place to share our inspectors is working very well; however, the ability to retain our building staff levels remains challenging.

We have not replaced our part time inspector that we shared with Carleton Place which was 3 days in Mississippi Mills and 2 days in Carleton Place alternating. The part time inspector covered vacation, away time for training, sick, high bookings, enforcement and the 'project', which has suffered by being placed on a shelf until we find resources that can be allocated to complete it. Carleton Place has just lost 2 inspectors leaving them short. We will assist them as best we can as they have for us. Perhaps we should approach Carleton Place again to share an inspector that could provide that needed staff time and a redundancy to ensure we have sufficient staffing to cushion us from unexpected circumstances.

SUMMARY:

Council may proceed with one of the following options regarding the requested feedback:

- 1) Approve department feedback comments;
- 2) Recommend changes to feedback comments; or
- 3) No feedback comments from Municipality.

All of which is respectfully submitted,



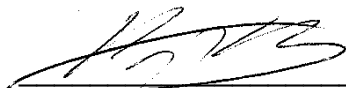
Daniel J. Prest, CMMII
Chief Building Official

Reviewed by,



Niki Dwyer, MCIP, RPP
Director of Planning

Reviewed by,



Ken Kelly, CAO

ATTACHMENTS:

Schedule A – Questions and Answers

SCHEDULE 'A'	
Transforming and Modernizing Delivery of Ontario's Building Code Services – Discussion Paper	
1.	How could the current examination design, content and/or delivery be improved? <i>Allow longer examination times. The 3 hour timeline to complete 75 questions, which equals 2.4 minutes per answer, is an unreasonable time line.</i>
2.	Are the current training offerings meeting your needs? If not, how could they be improved? <i>The locations are too Toronto centric. The Ottawa office should be re-established to provide better access to eastern Ontario.</i>
3.	Do you see a role for the administrative authority in the delivery of training for building code professionals? <i>Yes ... a regional office based out of Kingston would be helpful.</i>
4.	What factors could contribute to the low take-up of the current internship programs? <i>Smaller municipalities do not have the staff time or funding to provide the required supervision for training of interns only to have them move on to larger centres with greater pay.</i>
5.	What role could an administrative authority play in internship programs? <i>Provide a pool of interns and mentors over a larger geographic area.</i>
6.	Would implementing a provisional licence framework help with municipal recruitment challenges and what should be considered? <i>Yes ... professional designation.</i>
7.	Are there other ways to help building code enforcement bodies attract and retain experienced building professionals? <i>Promotion through the High Schools, Colleges and trades unions.</i>
8.	Do you think the use of a Prime Consultant, under certain circumstances, would support a more streamlined building permit application process? <i>Yes ... plans review comes to mind. Too many inspectors are rushed and may not always able to be thorough at this stage of the process. A central place to have the plans reviewed in a timely manner would catch problems at an early stage.</i>
9.	Do you think the use of Certified Professionals, under certain circumstances, would support a more streamlined building permit application process? <i>Not under the current 'Joint and Several Liability' provisions in Ontario.</i>
10.	If the ministry decides to move forward and allow the use of such professionals, what do you think needs to be considered in implementing this change? <i>Joint and several Liability provisions need to be changed.</i>
11.	How many activities or hours of CPD do you feel is reasonable to require of building

<p>code professionals?</p> <p>That would need to be established once it is determined what direction we are going in and what split between technical and management skills need to be developed.</p>
<p>12. What is the right mix of formal and informal CPD activities that building code professionals should be required to complete (e.g., courses, training, examinations, reading professional/technical journals or documents, volunteering in the sector, attending relevant conferences, etc.)?</p> <p>The problem here is many municipalities do not provide the sufficient staff levels to allow the many one person operations to avail themselves of training to the levels required to stay current or to advance. This puts the population of these smaller municipalities at a disadvantage as they are not receiving the most current information to ensure their projects are meeting current requirements.</p>
<p>13. What is a reasonable timeframe for completing CPD requirements to ensure knowledge is maintained (e.g., annually, at every new Building Code cycle which is usually 5-7 years, other)?</p> <p>This would seem to be reasonable.</p>
<p>14. Are there already mechanisms, materials, or offerings that would give building code professionals options on how they could meet their CPD requirements?</p> <p>There are however, they do not always come up in a timely manner to accommodate inspectors' schedules.</p>
<p>15. What types of compliance measures should be put in place to ensure building code professionals are meeting the requirements of their registration?</p> <p>Periodic reasonable testing of knowledge and versus traditional test driven / regurgitation evaluation techniques. The real world allows inspectors time to review the code to make a more realistic decision.</p>
<p>16. What types of accountability mechanisms do you think might be appropriate if a body enforcing the building code (i.e., municipality, Conservation Authorities, Boards of Health) is found not to be meeting its responsibilities under the Building Code Act, 1992?</p> <p>Provincial intervention to support CBO's would be required.</p>
<p>17. Do you see any challenges with requiring all building code professionals to adhere to a code of conduct?</p> <p>No</p>
<p>18. What should be considered when increasing the number of available enforcement tools and using an escalating enforcement model?</p> <ol style="list-style-type: none"> 1) Part 1 tickets to be issued by registered mail. 2) Summons to be issued by registered mail. 3) Costs to gain compliance be applied to the municipal property tax account. 4) Costs to register ORDERS on title applied to the municipal property tax account.

<p>5) Unpaid fines attached to driver licence or vehicle renewal same as parking tickets.</p> <p>6) Requirements for search warrants made easier.</p> <p>7) Warrantless entries provided proper notification is provided to allow inspectors to enter private property, buildings and homes to determine and verify suspected construction without proper permits.</p> <p>8) MPAC required to notify building department when new construction discovered that was not covered by a permit.</p> <p>9) Airplane Hangers or buildings constructed under aeronautics act be subject to provincial / municipal inspections.</p> <p>10) Businesses required to register with municipalities prior to obtaining their business licence similar to AGCO.</p>
<p>19. Under what circumstances do you think it would be appropriate for financial penalties to be used as a means of encouraging compliance with registration requirements?</p> <p>Uncooperative individuals to ensure that compliance is met.</p>
<p>20. How could these penalties be set so that they are fair?</p> <p>It should be high enough to motivate.</p>
<p>21. What types of orders do you think administrative penalties could be used for?</p> <p>All types of ORDERS ... cost recovery.</p>
<p>22. What do you think the province should consider in developing an administrative penalty framework?</p> <p>The administrative penalty should be high enough to encourage property owners to comply without using the courts and be placed on property tax account where compliance has not been achieved. A Property Standards type Committee could be an appeal process to ensure fairness.</p>
<p>23. Are there enforcement tools that would help principal authorities ensure compliance with technical requirements of the building code?</p> <p>ORDERS to COMPLY ... financial penalties to gain compliance placed on tax role.</p>
<p>24. Would it be beneficial for municipalities to have the ability to transfer some or all of their building service delivery to the administrative authority?</p> <p>Yes ... plans review of complex building where current staff lacks experience qualified staff.</p>
<p>25. Would you support the issuance of technical bulletins and/or code interpretations? Please explain.</p> <p>Yes ... provide ministry opinions to assist CBO</p>
<p>26. If additional resources and guides to help with code interpretation were created, what types of resources (e.g., type of content, format, etc.) would be most useful?</p> <p>Electronic format ... consensus opinions ... guidelines ... technical bulletins</p>
<p>27. Would the addition of more visual guidance materials for specific building code issues</p>

<p>be helpful?</p> <p>Yes and Yes --- code for dummies</p>
<p>28. As a member of the public, what resources and tools would you need to assist you with understanding code requirements for your small or personal construction projects (e.g., minor renovations, decks, sheds etc.)?</p> <p>Simple drawings and examples they can useful to individuals who are not skilled in design and construction methods.</p>
<p>29. If you would use an electronic version of the Code, on what type of electronic device would you most frequently view/use it on? (e.g., laptop/desktop, mobile device)</p> <p>All</p>
<p>30. In addition to digital versions of the Ontario Building Code Compendium, what other digital guides, resources or tools would you find most useful?</p> <p>Illustrated or simple CAD software ... plug in samples, taboc type examples</p>
<p>31. Does your organization collect building sector data? Do you have any policies in place for data collection, management, and/or transparency?</p> <p>Yes ...</p>
<p>32. How could the potential increase in municipal reporting burden be mitigated?</p> <p>Sufficient staff ... code related training for administrative staff to assist in reports and small projects.</p>
<p>33. Do you think it would be beneficial if the administrative authority conducted research on behalf of the sector?</p> <p>Yes</p>
<p>34. Is the proposed funding model a reasonable approach to delivering improved services to the sector?</p> <p>Yes</p>
<p>35. Are there impacts in implementing such a fee model that the government should consider?</p> <p>The end result should be a more efficient system that provides an increased level of safety and helps uncover the underground activities to provide a more balanced fee sharing and funding source as well as increased assessments for municipal tax revenue.</p>

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

STAFF REPORT

DATE: November 5, 2019
TO: Committee of the Whole
FROM: Niki Dwyer, Director of Planning
SUBJECT: What is Affordable Housing?

RECOMMENDATION:

THAT Council receive the report titled “What is Affordable Housing?” as information.

BACKGROUND:

On August 14, 2018 Council passed Resolution 373-18 directing staff to commence work on an Affordable Housing Secondary Plan for the Municipality within 18 months.

The Affordable Housing Secondary Plan was one of four deliverables which staff would commence and bring forward for consideration of the new Council as Standing Policy Developments in response to comments received during the Community Official Plan Public Consultation process in spring 2018.

Further to the resolution, staff have also received requests by Council for a general knowledge report on the role that the lower-tier municipality plays in providing and facilitating the development of affordable housing.

DISCUSSION:

What is affordable housing?

Affordable housing is generally defined as housing (rented or owned) which represents less than 30% of a household’s before-tax income.

For example, in Mississippi Mills the 2016 median household income before-taxes was reported as \$84,173.00, which would provide an annual housing expenditure of \$25,251.90, or a monthly target of \$2,104.33.

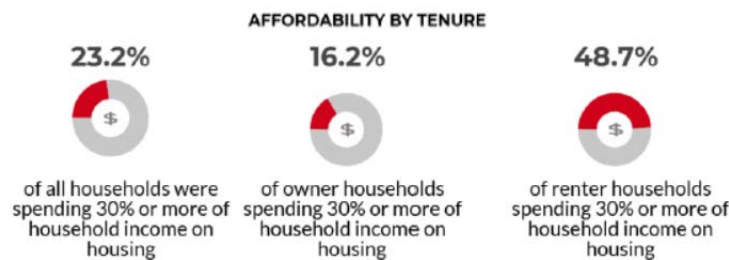
Similarly, Statistics Canada reported a Median Value of Owned Dwellings in Mississippi Mills as \$349,130. 60.8% of these households were supported by a Mortgage.

“Affordable Housing” is notably different than the traditional concept of “social housing” which is typically provided by the Municipality (County of Lanark) as a subsidy to households which qualify for assistance.

By policy, Affordable housing is defined in the *Provincial Policy Statement* in one of two ways:

- a) in the case of ownership housing, the least expensive of:
 - 1. housing for which the purchase price results in annual accommodation costs which do not exceed 30 percent of gross annual household income for low and moderate income households; or
 - 2. housing for which the purchase price is at least 10 percent below the average purchase price of a resale unit in the regional market area;
- b) in the case of rental housing, the least expensive of:
 - 1. a unit for which the rent does not exceed 30 percent of gross annual household income for low and moderate income households; or
 - 2. a unit for which the rent is at or below the average market rent of a unit in the regional market area.

In the 2018 *Housing Study* published by the County of Lanark, 23.2% of all households in the County were considered to be in core housing need. No further breakdown of the statistics by lower-tier was provided in the report.



Who are the players?

Affordable housing in Ontario is multi-faceted and involves overlapping providers in many governmental and private sectors. The summary below represents a high-level review of those players in the local spectrum:

Federal Government:

Beginning in 1938 with the passing of the National Housing Act, the federal government has played a crucial role in setting the policy framework for research, investment and land use initiatives. In 2017, the federal government released Canada’s first “[National Housing Strategy](#)”, a 10-year plan intended to make more housing available to the middle class while also addressing the chronic homelessness crisis in Canadian cities.

The National Housing Strategy will be delivered by the Canadian Mortgage and Housing Corporation (CMHC) where they will score and prioritize applications, administer funding, and manage borrowing and appropriations. This function will

be in addition to the funding programs and research administration that CMHC performs on a regular basis today.

Provincial Government:

The Province of Ontario will also play a crucial role in cost-matching the federal government's investments in housing programs such as the Canada Community Housing Initiative and the Canada Housing Benefit.

Additionally, it has been the mandate of the Ministry of Municipal Affairs and Housing to enhance opportunities for more housing at reduced costs throughout the Province. A summary of the future of housing in Ontario is summarized in the "[More Homes More Choice](#)" Action Plan published in May 2019.

Municipal Governments:

County of Lanark:

The County of Lanark is the Social Service administrator for the Municipality of Mississippi Mills. They are the party responsible for the administration of the following Housing initiatives:

- Social Housing Registry for Rent Geared to Income Housing
- Home Ownership Program (annual application)
- Renovate Lanark
- Minor Home Repair Programs
- Rent Support Programs
- Housing Allowance Programs
- Housing Options Program
- Domiciliary Hostels
- Housing Help
- Homemakers

The nature of the County's mandate makes them both asset managers for a significant inventory of rental housing throughout the County but also as program facilitators to improve sustainability and affordability in the private market as well.

The County also plays a role in establishing general land use planning policies respecting affordable housing in their Sustainable Communities Official Plan:

8.2.9 Council and local Councils will provide for affordable housing by enabling a full range of housing types and densities to meet projected demographic and market requirements of current and future residents of the County by:

1. Monitoring the need for social assisted housing for households and seniors through periodic surveys in co-operation with area municipalities. Where specific needs are identified, Council will work with the Ministry of Municipal Affairs and Housing and the Social Services Department of the County of Lanark to meet identified needs.

6. Encouraging cost-effective development standards and densities for new residential development to reduce the cost of housing.

Municipality of Mississippi Mills:

The Municipality is the principal land use planning authority responsible for setting policies to encourage and support the provision of affordable housing in the community. The Municipality may use a combination of policies to require and create incentives for affordable housing. These policies may include the following:

- The Community Official Plan
- Zoning Bylaw
- Density Bonusing/Community Benefits Charges
- Secondary Plans
- Community Improvement Plans
- Development Charge Bylaws

The Municipality of Mississippi Mills does not play an active role in the provision of housing stock within the community (ie shelters, rental housing) as this division of service is provided by the County of Lanark.

At the present time, the Municipality has utilized policy tools to create a diverse array of housing options (sizes and forms) within the community, but has not fully addressed opportunities to leverage housing through monetary incentives.

Not-for-Profit Sector:

There is significant value and support from the not-for-profit sector in the provision of affordable housing within the community. In Mississippi Mills locally, Carebridge provides 130 housing units between three sites within the community. This is a unique partnership within a community the size of Mississippi Mills and spans the rural-urban divide within the municipality. Carebridge also provides an array of social services within the community with the intent of assisting residence to live independently for as long as possible while creating community-centred participation.

Private Sector:

Homeowners, landlords and builders are all active participants in the creation of affordable housing. While the Municipality can regulate and encourage the provision of affordable homes, it takes a willing builder to fill the need.

In recent years, the Municipality has been blessed with a range of new development opportunities, from large rural single detached dwellings to multi-unit mid-range rental apartment units. While some municipalities struggle to fill the “missing middle”, Mississippi Mills has welcomed an array of mid-range dwellings including semis, townhomes (stacked and bungalow), tri-plexes and four-plexes.

That is not to say that there is not more that needs to be done. The Municipality continues to welcome the opportunity to investigate options for the provision of accessory apartments to address the lacking availability of rental housing within the community in cooperation with willing homeowners.

What is the Municipality currently doing?

The Municipality's Official Plan and Zoning Bylaw recognize the importance of providing an array of housing styles and options for builders and residents to choose from. In recent years, it has become evident that residents are interested in taking advantage of opportunities to retrofit and construct new secondary units within dwellings either to: a) benefit from the additional income of a rental unit; or b) provide affordable housing stock for a family member.

Secondary Units:

Secondary dwelling units are separate dwellings located within the same building as a principal unit. They are permitted in singles, semis, and townhouse units in urban and rural zones and are generally less than 40% of the gross floor area of the primary dwelling unit. They may be permitted as an addition or as a conversion of a basement. At present, they are not permitted in an outbuilding (coach house) unless it complies with the definition of a "Garden Suite".

Group Dwellings:

Group dwellings are a collection of buildings located on a single lot of record, serviced by a private driveway or lane. They must meet the individual provisions of the zoning bylaw (ie frontage, lot area, setbacks) within the confines of the property, but they cannot be severed. They create independent living spaces but offer opportunities for alternative ownership models (ie. co-ownership, cooperative ownership) or provide for an unconventional rental housing option.

Basement Units:

In 2018, the Municipality adopted modifications to the Zoning Bylaw to recognize the potential for residential units in basements. Previous definitions and various provisions of the bylaw had prohibited "below grade" units, where they are regulated and recognized in the Ontario Building Code. Since, the adoption, the Municipality has seen an increase in the number of applications to finish basement spaces (particularly in new residences) to facilitate living space for residents.

Garden Suites:

Garden Suites are a temporary one-unit detached residential structure that is designed and intended to be portable. In accordance with the Planning Act, the recognition of a Garden Suite is subject to an agreement on title with the Municipality respecting the term of the tenancy (maximum 10 years) and the restoration of the property at the end of the agreement.

Group Homes:

Group Homes are permitted in all zones which recognize single detached dwellings as a use. A maximum of ten residents are permitted within the Group Home, excluding staff.

Rooming Houses:

Rooming Units in private dwellings (singles, semis, towns, duplexes) are a permitted use in most Residential Zones, provided that the number of rented rooms does not exceed 3.

Surplus Farm Dwellings:

The Municipality recognizes and supports applications for surplus farm dwelling severances as a means of ensuring that residents can stay in their home for as long as feasible. Surplus Farm Dwelling severances are a common occurrence across the Province, and while heavily regulated by various levels of planning policy, are an extremely popular option for rural residents.

Retiring Farmer Dwellings:

The Municipality also recognizes and supports the construction of second residences on agricultural properties for retiring farmers. These dwellings are not permitted to be severed, and are intended only for active farm properties where additional housing is needed for a farm hand, or succession planning for a family business. Similarly to Surplus Farm Dwelling severances, they are heavily regulated and subject to agreements with the Municipality.

What threats exist to affordable housing?

Tiny Homes:

The buzzword of the day, Tiny Homes have recently been subject to a great deal of discussion locally and across the county. They fundamentally take two forms: small dwellings constructed on footings/foundation as a permanent structure; or as a mobile residence on a trailer.

Tiny Homes, particularly the mobile form, can have challenges meeting not only minimum dwelling unit areas of the Zoning Bylaw but the minimum requirements of the Ontario Building Code.

At this time, the Municipality does not have policies which encourage the construction of mobile Tiny Homes, however the Zoning Bylaw does recognize free-standing dwellings with as little as 45m² (484sqft) gross floor area living space in the urban area. This area is dramatically under the area of the average area of a dwelling unit proposed in the Municipality. In the rural areas, no such minimum dwelling unit area exists.

Coach Homes:

The Municipality has had one proposal for a “Coach Home” within the last 5 years. The proposal was recognized and supported through a minor variance to the Zoning Bylaw. We continue to get frequent questions from interested parties regarding the construction of coach homes, however we do not presently have enabling policies.

Minimum Dwelling Unit Areas:

As indicated, the Municipality has a minimum dwelling unit area in most Residential Zones, of 45m² (484sqft). The minimum area encourages the development of smaller single dwellings in new build construction, but staff have noted that the area is seemingly significant when applied to secondary units or apartment conversions. The Municipality frequently receives requested variances to the minimum, which presently exceeds the requirements of the Ontario Building Code, and support for proposed reductions has been mixed depending on the context of the application.

Air B&B's:

The Municipality does not presently regulate rental or short term accommodations. Some municipalities, particularly following the rise of the Air B&B market, have chosen to adopt "Hotel and Short Term Accommodation Taxes" to regulate and monitor the use of such programs. The threat of Air B&B is obvious in its impact to rental housing, as in many communities it has become far more profitable to rent units on a short term basis rather than as a traditional housing rental. Short term rentals are also not subject to the same provisions of the Landlord Tenant Act, which in and of itself can be desirable to property owners.

The City of Toronto is presently in the midst of an LPAT case respecting the definition of "Short-term rentals" as a specific use in their Zoning Bylaw. Staff are following the discussion, as this marks the first Municipality in Ontario to regulate short-term rentals as a land use planning matter.

What can the Municipality do to encourage more affordable housing?

The Municipality presently offers financial incentives through the relief of Development Charges for non-profit housing providers and secondary units. The uptake on such programs is limited at this time, as there are very few entitled providers constructing eligible projects in the Municipality.

Most of the financial incentives for developing rental housing, or retrofitting housing, are offered by the County, Province or Federal government.

Municipal staff are working to track incentive programs to market and encourage their use by local developers, however it is challenging to update such information as it is frequently subject to change due to budgetary cycles and changes in government.

Alternative forms of incentives will be explored and proposed by staff as part of the Affordable Housing Secondary Plan.

Next Steps:

Staff have begun the preparatory work for the Affordable Housing Secondary Plan by:

- a) Tracking housing starts by housing form and ownership model;

- b) Developing an internal register of rental properties and their pricing;
- c) Connecting with partners at CMHC and the County of Lanark to understand the role the agencies play in creating affordable housing;
- d) Participating in discussions with not-for-profit providers and neighbouring municipalities to develop home grown options to encourage construction of new units;
- e) Researching comparable communities to understand what options exist for creative models of development;

Staff are also preparing a proposed amendment to the Zoning Bylaw regarding expanded Secondary Dwelling Unit policies. This amendment was previously proposed in 2017 but was not supported by Council. While Secondary Dwelling units are only one possible solution to affordable housing, staff feel that the policy can be quickly adopted to meet the community interest in providing such housing and does not detract from the general intended direction to increase affordable housing in the community.


SUMMARY:

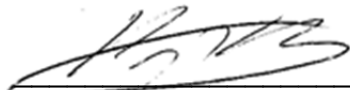
The Municipality of Mississippi Mills remains committed to assessing and planning for a diverse and adaptive array of housing options for our citizens. In coordination with the County of Lanark, as well as our community partners, the Municipality evaluates and establishes policies to ensure that there are a variety of housing forms which could be built to support the various needs within our community.

The role of the Municipality in providing housing is that of facilitator and moderator. In many regards we have influence over the style and phasing of development, however there is a misconception that the municipality governs and controls the market demand of development occurring within the community.

While the Municipality may introduce incentives to encourage selective forms of development, the ultimate decision to build certain types of housing remains that of the private developer or landowner.

All of which is respectfully submitted,


Niki Dwyer, MCIP RPP MA BES
Director of Planning


Ken Kelly
Chief Administrative Officer

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

STAFF REPORT

DATE: November 5, 2019
TO: Committee of the Whole
FROM: Niki Dwyer, Director of Planning
SUBJECT: ZONING BY-LAW AMENDMENT Z-13-19
Part Lot 2, McClellan Section, Plan 6262 Being Part 1 on Reference
Plan 27R5684
Almonte Ward, Municipality of Mississippi Mills
KNOWN AS: 55 Spring Street (PIN 0509-30091)
OWNER: Adel Girgis & Nashaat Mekhaeil (Agent:Rod Ayotte)

RECOMMENDATION:

THAT Council approve the Zoning By-law Amendment to change the zoning on the lands known Municipally as 55 Spring Street, Almonte Ward, Municipality of Mississippi Mills to recognize an additional exception use to the current “Residential Second Density – Special Exception 6 (R2-6)” to permit a “Pharmacy” as a permitted use, and to permit one (1) car parking space in the front yard.

BACKGROUND:

The owners have recently acquired the property at 55 Spring Street in Almonte Ward and are seeking permission to construct an addition to the existing building to operate a pharmacy. The existing building was originally constructed in 1955 as a single detached dwelling and later converted to a “Medical Clinic” (optometrist) but has since reverted back to a residential use. The proposal will see the Pharmacy constructed in the rear yard with access from State Street. The existing residential unit will remain.

Additional applications for Site Plan Control will be required prior to construction of the addition.

PURPOSE AND EFFECT

The purpose of the Zoning Bylaw Amendment is to rezone the property to add an exception use to the current “Residential Second Density – Special Exception 6 (R2-6)” Zone to permit a “Pharmacy” in addition the current residential and “Medical Clinic” uses permitted on the site and to permit the provision of five (5) parking spaces within the exterior side yard, and one (1) in the front yard. The parking space in the “front yard” is also requested as a special exception in the zone as the Zoning Bylaw does not permit parking in the front yard (Section 9.3.7(d)(ii)).

The proposal will see an addition constructed onto the rear of the existing detached dwelling. The existing dwelling will continue to be used for residential uses while the addition will contain a pharmacy fronting onto State Street. A total of six (6) off-street parking spaces is proposed – one (1) is reserved to meet the residential parking requirement and will be located on Spring Street, and five (5) spaces will serve the retail pharmacy use, located on the exterior side yard of the subject property.

At this time, there are no detailed plans regarding the style of the proposed addition. The proposed addition would have an area of 107.77m² (1160ft²) for a total building area of 190.94m² (2,054.25ft²). Any future development would be subject to Site Plan Control approval prior to Building Permit issuance.

DESCRIPTION OF SUBJECT LANDS

The subject lands represent 1 land holding with an area of 542.7m² (5,841.93ft²). The lot has 15.31m (50.24ft) of frontage on Spring Street and 35.46m (116.35ft) of frontage on State Street. The property is presently occupied by a single detached dwelling and has formerly been used as a medical clinic by the previous occupants of the building.

The subject property is generally surrounded by low density residential uses and institutional uses. The Almonte General Hospital is located on State Street adjacent to the subject property.

SERVICING & INFRASTRUCTURE

The subject property is serviced by municipal water and sanitary services. The municipal servicing and infrastructure demands will not change as a result of the application.

Access to the existing dwelling is located on Spring Street. Current plans indicate a proposed second driveway on State Street to access a proposed parking lot on the subject property. Both roads are municipally owned and maintained local roads.

Figure 1 – Context Map (2017)



COMMENTS

FROM INTERNAL CIRCULATION

Comments received based on the circulation of this application have been summarized below:

CAO: No objections or concerns.

Clerk: No comments received.

CBO: No concerns or objections.

Fire Chief: No concerns or objections.

Director of Roads and Public Works: No comments.

Recreation Coordinator: No concerns or objections.

FROM EXTERNAL AGENCY CIRCULATION

No comments were received from any external agencies in response to the circulation of the application.

FROM THE PUBLIC

The Municipality held a Public Meeting on October 15, 2019 to provide an opportunity to the public to comment on the application. During the public meeting, no residents spoke or presented concerns.

EVALUATION

PROVINCIAL POLICY STATEMENT (PPS), 2014

The PPS provides policy direction on matters of provincial interest related to land use planning and development. As per Section 3(5)(a) of the *Planning Act, R.S.O. 1990*, all planning decisions must be consistent with the PPS.

The PPS encourages Municipalities to manage and direct land use activities in healthy, livable and safe communities by promoting efficient development patterns and accommodate an appropriate range and mix of land uses within the settlement area (Policy 1.1.3.2).

Healthy livable communities in Settlement Areas will be composed of a range of uses supportive to the long-term needs of the community, and will be encouraged to take the form of intensified redevelopment where appropriate for the context of the community (Policy 1.1.1)

1.1.1 Healthy, liveable and safe communities are sustained by:

- b) accommodating an appropriate range and mix of residential (including second units, affordable housing and housing for older persons), employment (including industrial and commercial), institutional (including places of worship, cemeteries and long-term care homes),*

recreation, park and open space, and other uses to meet long-term needs;

e) promoting cost-effective development patterns and standards to minimize land consumption and servicing costs;

COMMUNITY OFFICIAL PLAN (COP)

Schedule B of the Official Plan identifies the subject lands as “Residential”.

3.3.1 Goal and Objectives

It is a goal of this Plan to:

Promote a balanced supply of housing to meet the present and future social and economic needs of all segments of the community.

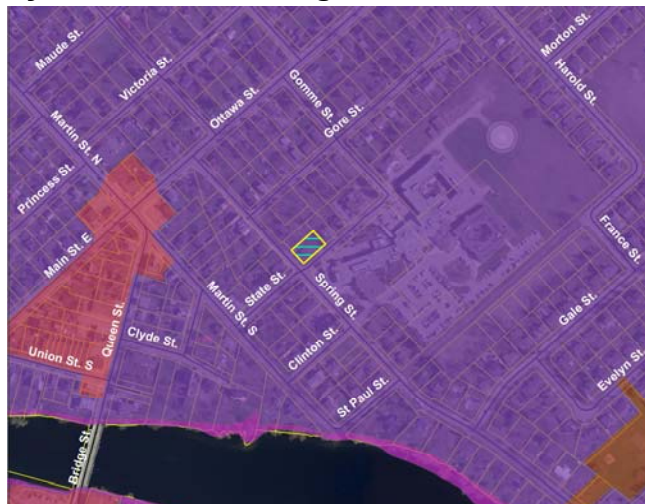
Generally, “Residential” lands shall be predominantly used for low and medium density uses and accessory uses (Policy 3.6.2). Other compatibles uses with residential neighbourhoods are permitted including local commercial uses. The COP does not provide policies on local commercial uses within the Residential designation. However, the proposed development is appropriate given the context of the neighbourhood which consists of a mix of residential and institutional uses. The subject property is of sufficient size to accommodate the building and servicing requirements, and the proposal has demonstrated consideration of off-street parking requirements for the proposed residential and commercial uses. The proposed development would be subject to Site Plan Control, whereby specific attributes of the proposal including parking, style and character of the building, and landscaping, will be examined prior to issuance of Building Permits.

3.6.2 Residential Permitted Uses

Lands designated "Residential" shall be predominately used for low and medium density residential uses and associated accessory uses.

Other uses compatible with residential neighbourhoods may also be permitted, such as parks, public and community facilities, bed and breakfasts, home-based businesses, group homes, garden suites, day nurseries, country inns, and local commercial use, subject to policies contained in this Plan.

Figure 2 – Community Official Plan Designation



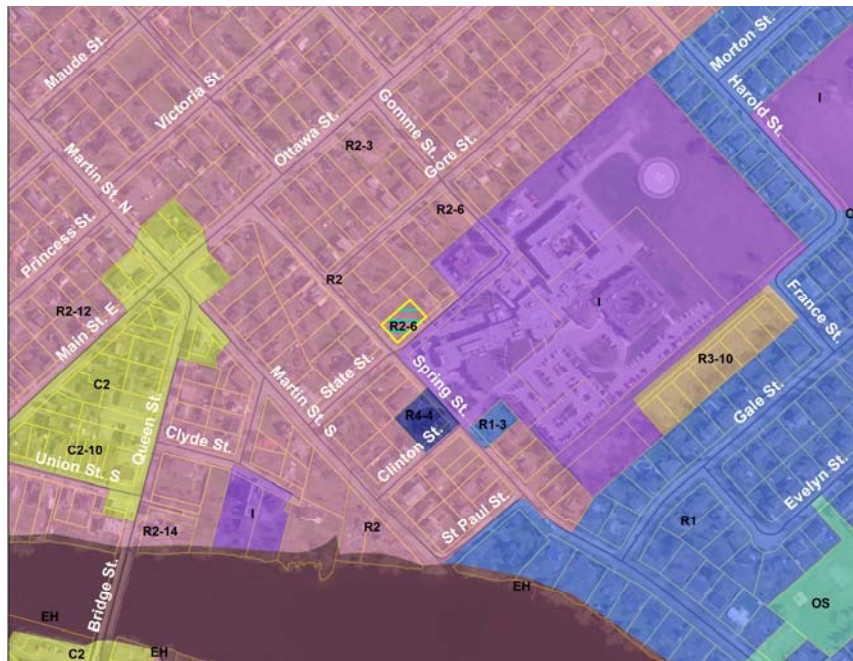
ZONING BY-LAW #11-83

The subject property is presently zoned “Residential Second Density – Special Exception (R2-6)” (R1) in the Municipality of Mississippi Mills Zoning Bylaw 11-83.

The Residential Second Density zone permits a range of residential dwelling types, including single detached, duplex, triplex and semi-detached dwellings and accessory uses therein, which may include accessory apartments, home based businesses, and Bed and Breakfasts. The Special Exception further permits a “Medical Facility” as a permitted use on the subject property.

The adjacent properties immediately surrounding the subject property are similarly zoned R2. Immediately south of the subject property is the Almonte General Hospital which is zoned “Community Facility (I)”.

Figure 4 – Zoning Bylaw #11-83



In general, the proposed development would meet the provisions for single detached dwellings in the R2 Zone.

Provisions	R2 Single Detached	Proposed Development
Lot Area, Minimum (m ²)	450	542.7
Lot Frontage, Minimum (m)	18	15.31
Front Yard, Minimum (m)	6	5.8 (Note A)
Side Yard, Minimum (m)	1.2 (a), (d)	1.2
Exterior Side Yard, Minimum (m)	4.5	0m, 5.8m (Note B)
Rear Yard, Minimum (m)	7.5	7.5
Building Height, Maximum (m)	9	<9m
Lot Coverage, Maximum	40%, 45%(e)	40%
Floor Area, Minimum (m ²)	75	80

Note A: The front yard setback of the existing dwelling is considered non-complying and is thus permitted as per Section 6.14 Non-Complying Uses of the Zoning By-law.

Note B: The applicant has proposed the provision of five (5) parking spaces located within the exterior side yard which fronts onto State Street and one (1) fronting onto Spring Street in the front yard. However, the required corner sight triangle as per Section 6.4.1 of the Zoning By-law remains unobstructed.

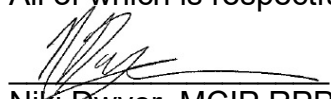
SUMMARY:


Having reviewed and assessed the proposed Zoning Amendment application, staff are satisfied that the proposals complies with the provisions of the Provincial Policy Statement 2014, conforms to the policies of the Community Official Plan and satisfies the applicable sections of the Municipal Zoning Bylaw #11-83.

As there are no comments or concerns raised by members of the public, staff are satisfied that the proposal will not result in negative impacts within the local community.

Site Plan Control review respecting the details of the building's design, grading and drainage and servicing of the site will be reviewed prior to construction.

All of which is respectfully submitted,

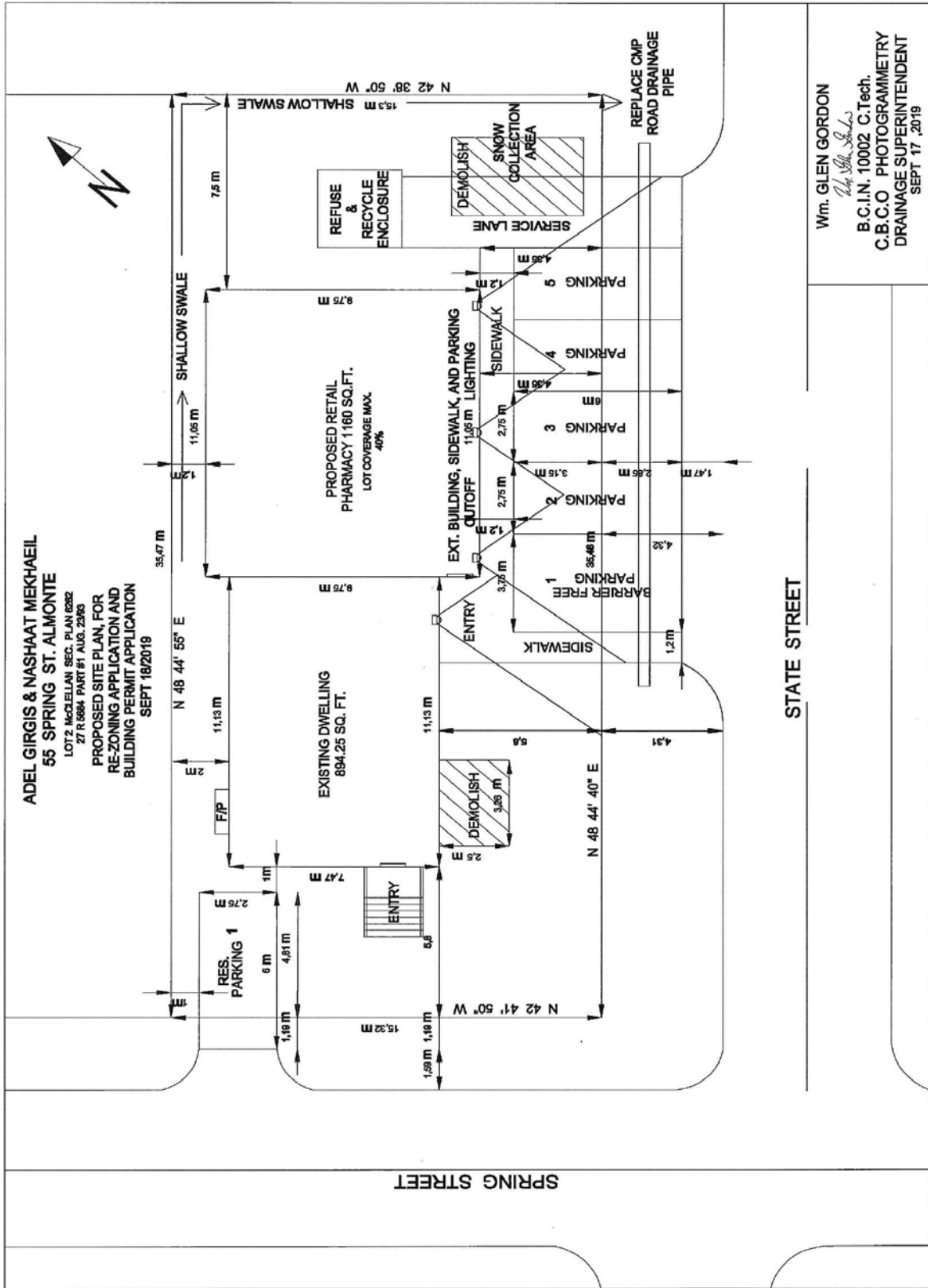

Niki Dwyer, MCIP RPP MA BES
Director of Planning


Ken Kelly
Chief Administrative Officer

ATTACHMENTS:

Appendix A – Context Plan

Appendix A – Context Plan



Wm. GLEN GORDON
Wm. Glen Gordon
 B.C.I.N. 10002 C.Tech.
 C.B.C.O PHOTOGRAMMETRY
 DRAINAGE SUPERINTENDENT
 SEPT 17 ,2019

OFFICE OF THE MAYOR



Mayor Christa Lowry

HAPPY BIRTHDAY Dr. JAMES NAISMITH

It has been an exciting year for basketball with the Toronto Raptor's NBA win and the announcement that Dr. James Naismith will be named to the Canada Walk of Fame. We'd like another reason to celebrate together as a community, so I will be throwing a birthday party for Dr. James Naismith and you're all invited!

The event will take place on Wednesday, November 6th at 1:00pm on Mill Street in downtown Almonte and is open to everyone. Part of Mill Street will be closed and our goal is to fill Centennial Square around the Naismith Statue and take a big community selfie. We'll have music and Baker Bob will be making cake plus special basketball cookies for all the students who are attending. This is the first time we've ever thrown a birthday party for Dr. Naismith but we hope it becomes an annual event.

Wear your party hat, put on your Naismith clothing or basketball jersey and join me in celebrating Dr. James Naismith!

NEW! 2020 BUDGET SPOTLIGHTS

One of the most important decisions every Council makes is passing the annual budget. From chats I've had with residents, I know that many people in Mississippi Mills want to feel confident that their money is being spent wisely for today and tomorrow. There are also lots of residents who want to understand the budget process and are keen to get involved and share opinions. So during Council's budget discussions this year, I'm going to break down the process, provide background information and go through some of the financial decisions in a series called "2020 Budget Spotlight". I'd like to hear from you and understand your priorities and point of view, so there will also be a survey included in each Spotlight so you can provide feedback.

Watch for more 2020 Budget Spotlights by following any of these pages:

- Municipal Newsfeed, (go here to sign up: www.mississippimills.ca/subscribe)
- Municipal website: www.mississippimills.ca/en/News/search.aspx
- Municipal Facebook page: www.facebook.com/MississippiMills/
- Christa Lowry, Mayor of Mississippi Mills Facebook page: www.facebook.com/MayorLowry/
- Mayor Christa Lowry, Instagram @MayorChristaLowry
- Mayor Christa Lowry, Twitter @ChristaLowry

Christa Lowry
Mayor of Mississippi Mills

Here are the highlights from the regular Lanark County Council meeting held Wednesday, Oct. 23.

- **Great Veggie Grow-Off Results Presented:** As a follow-up to a presentation to the community services committee in August, former Mississippi Mills Mayor Shaun McLaughlin was on hand to announce the winner off the 2019 Great Veggie Grow-off. The program is a response to the issue of food insecurity – not having enough money to buy nutritious food – and is part of the Food Charter for the United Counties of Leeds and Grenville and Lanark County, which envisions a future in which everyone has enough healthy food to eat. The Great Veggie Grow-off is a friendly challenge among the municipalities in Lanark County and Smiths Falls to see which community can grow the most food for their local food bank. The competition has been held since 2014 in Mississippi Mills, with the whole county getting involved in 2016. People were asked to bring locally grown vegetables to one of the four food banks and add the donation to the tally for their town. The final weigh-in was Thanksgiving Saturday to align with the United Nations “World Food Day.” Last year almost 10,000 pounds of produce was grown and contributed. This year, in addition to the four local food banks, Lanark Highlands’ Plan Citizens Group, which grows and distributes food to needy families, took part. “While Lanark Highlands has bragging rights, Drummond/North Elmsley took first spot with 7,839 pounds of food donated,” Mr. McLaughlin said, indicating the food was grown on a farm in that township. The overall county tally was 15,983 pounds, beating the 2016 record of 10,109. For more information, contact Leslie Drynan, Clerk/Deputy CAO, at 1-888-9-LANARK, ext. 1502.

Presentation photo available at

<https://www.dropbox.com/s/7tsz1bz9fs7umsj/Great%20Veggie%20Grow-Off%20presentation.jpg?dl=0>

Photo caption: *From left: Warden Richard Kidd (Beckwith Reeve), Shaun McLaughlin, Drummond/North Elmsley Reeve Steve Fournier and Deputy Reeve Ray Scissons.*

- **Housing Service Level Action Plan Approved:** Council approved the service level action plan for social housing to be submitted to the Ministry of Municipal Affairs and Housing. The plan was presented to the community services committee earlier this month and addresses steps to meet the provincial service level standard for housing units. It includes a recommendation to include funding for 20 additional portable housing benefit units in the 2020 budget. The county is required under the Housing Services Act to maintain a prescribed service level of 771 units. The current count is about 670 units. Housing Manager Shawna Stone indicated the county has not been able to achieve the prescribed service level since social housing was downloaded from the province in 2001. The action plan demonstrates how the county intends to work toward meeting the standard, which Ms. Stone explained can be done in three ways: rent-geared-to-income (RGI), rent supplement and portable housing benefit. The county is currently in the request for proposal phase of a 20-unit building with 15 RGI units and five affordable housing units. Occupancy is expected by early 2021 and, as such, cannot yet be counted in the service levels. Ms. Stone said interest in the municipally funded rent supplement program has stagnated as landlords realize higher rents and have the ability to select their own tenants. The portable housing benefit is also municipally funded and is tied to the resident, not the physical housing unit. Residents are not required to live in a dedicated unit and can use the benefit elsewhere if their housing needs change. This provides more flexibility on where they can live. The portable housing benefit was recommended as the best way to meet targets in the current action plan. “Residents from all municipalities in the service area will be eligible to access the portable housing benefit,” Ms. Stone said. For more information, contact Shawna Stone, Housing Manager, at 1-888-9-LANARK, ext. 2401.

- **Lanark Lodge Updates Accepted:** Council has approved a recommendation to upgrade the fire alarm system at Lanark Lodge at a cost of \$63,080. Interim Director Jennie Bingley explained the electrical and mechanical engineering review of the long-term care home that was completed in March indicated the system was obsolete. Two potential firms were contacted for quotes, with one received from Drapeau Automatic Sprinkler Corp. Disruption to residents is expected to be minimal. Ms. Bingley noted that while the fire alarm system replacement was not included in the 2019 budget, other capital items, such as replacing the flooring in the main kitchen and ceiling tile replacement, are not proceeding, so it can be absorbed into the capital budget. “Changes to capital expenditures should be expected as we continue to adjust for the long-term expectations of the existing facility.” Ms. Bingley also provided an update on the request for proposal to hire a strategy consultant to help council develop a long-term care strategy for Lanark Lodge with options for redevelopment. Four bids were received, and the successful proponent was Deloitte. Since Sept. 16, weekly teleconferences with Deloitte are being held. A public meeting is planned for Oct. 24 in the auditorium at Lanark Lodge from 3 to 7 p.m. to provide an overview of redevelopment, long-term care in Ontario, redevelopment examples, next steps for Lanark Lodge and a question-and-answer period. A final report from Deloitte is expected to come to council for consideration in the next few months. The project to provide redevelopment options costs \$55,895 plus HST, which is coming from capital reserves. For more information, contact Jennie Bingley, Interim Director of Lanark Lodge, at 1-888-9-LANARK, ext. 7101.

- **Council Endorses AMO Position on Joint and Several Liability Reform:** Council passed a motion endorsing the position of the Association of Municipalities of Ontario regarding the joint and several liability reform undertaken by the province. In September, the Eastern Ontario Wardens’ Caucus made a submission to the Ministry of the Attorney General as part of the following a provincial review of joint and several liability. The response outlined issues facing member municipalities in the EOWC. “Joint and several liability encourages plaintiffs to target ‘deep pocket’ municipal defendants who are generally insured. This results in a rise in insurance claims and a corresponding rise in insurance costs. “This can effectively cripple risk-exposed defendants, such as municipalities across eastern Ontario. The EOWC believes that it is unfair and unjust for municipalities to carry the financial burden and the lion’s share of a damage award when at minimum fault or responsibility,” the EOWC response states. The letter outlines a range of negative impacts, including financial costs and the types of everyday activities that have been affected by insurance costs and liability risks. Insurance premiums have increased across eastern Ontario over the last decade, leading to tax increases. “This is not sustainable and presents fiscal challenges when preparing and managing current and future budgets.” The EOWC expressed support for recommendations put forward by AMO during the consultation, adding it looks forward to continued discussions this fall. For more information, contact Leslie Drynan, Clerk/Deputy CAO, at 1-888-9-LANARK, ext. 1502.

- **Upcoming Meetings: County Council, Wednesday, Nov. 13, 5 p.m.;** Community Services, Nov. 13 (following County Council); Services, Nov. 13 (following Community Services). Special Corporate Services (Budget), Friday, Nov. 22, 9 a.m. **County Council, Wednesday, Nov. 27, 5 p.m.;** Public Works, Nov. 27 (following County Council); Economic Development, Nov. 27 (following Public Works). All meetings are in Council Chambers unless otherwise noted. For more information,

contact 1-888-9-LANARK, ext. 1502. Like "LanarkCounty1" on Facebook and follow "@LanarkCounty1" on Twitter!

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INFORMATION LIST #18-19 November 5, 2019

The following is a list of information items received as of October 30, 2019.

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MEDIA RELEASE

October 8, 2019

NEW CHIEF OF STAFF BRINGS LONG HISTORY OF CARING IN CARLETON PLACE

Carleton Place & District Memorial Hospital's new Chief of Staff may seem familiar. That's because Dr. Jamie Fullerton started as a resident in Carleton Place back in 1996 – and has been part of the community ever since.

Dr. Fullerton began as a family physician in 1997, taking over the practice his sister Lesa had established in Carleton Place. "My roots are in the Ottawa Valley and I love these people," he says. "These are people that will help their neighbours in a tough time. You don't always see that elsewhere. They are big-hearted."

This fall, Dr. Fullerton transitions from President of the Medical Staff to Chief of Staff. "In a small community, the Chief of Staff has multiple roles. I help to communicate between the medical staff, the Board of Directors and the administrative team. We have a good one here and everyone is focused on providing the best patient care possible."

"We are excited about the energy that Dr. Fullerton brings to this role," notes Rob Clayton, Board Chair. "The Board holds Jamie in high regard and appreciates his thoughtful input and passion for excellent patient care."

Dr. Fullerton adds that the medical staff is also very supportive. "I want to thank Dr. Higham for all his hard work as outgoing Chief of Staff. The medical team is bright and smart and great to work with. We have a high retention rate because we work well together."

Dr. Fullerton says he has seen a lot of changes in his time at CPDMH. "It's great that Almonte and Carleton Place Hospitals are getting more connected and I look forward to seeing how we can augment that relationship even more to provide the best care to Lanark County. One plus one definitely equals three."

-30-



Cutline: Dr. Jamie Fullerton

Media Contact:

Jane Adams

Communications Lead, Carleton Place & District Memorial Hospital

613-729-4864

jane@brainstorm.nu



MEDIA RELEASE

*For immediate release
Oct. 9, 2019*

Lanark County Housing Corporation (LCHC) continues development progress despite challenges

The Lanark County Housing Corporation (LCHC) is an organization owned by Lanark County, responsible for the administration and funding of social housing within the County and the Town of Smiths Falls. LCHC owns a total of 533 social housing units throughout Lanark County, including the properties located at 314 to 334 Joseph Street, 328 to 388 Pattie Drive, and 153 to 205 Edwards Drive, also known as JEP. In 2015 LCHC determined these properties had reached the end of their useful life and the JEP site would be redeveloped. To enable this process, as tenants moved from their homes the units remained vacant. In 2016 during the course of the redevelopment process, LCHC discovered that the JEP property had been partially impacted with petroleum hydrocarbons, although the full extent of the contamination was not known. This put a halt to LCHC's redevelopment project at JEP.

LCHC carried out indoor air quality testing at the LCHC properties to assess possible risks to the tenants arising from the petroleum hydrocarbon contamination. These tests disclosed that the indoor air quality did not pose an unacceptable level of risk to the tenants.

LCHC has commenced a court action against the parties it claims to have caused or contributed to the contamination at the JEP site; including current and former owners or occupants of a neighbouring property located at 163 Townline Road West, which previously operated as a gasoline station. In the court action LCHC seeks, among other things, damages necessary to clean-up the contamination at the JEP lands and an injunction requiring the defendants to stop any continuing migration of contaminants from 163 Townline Road West.

The timelines for resolving the dispute over the JEP property are unclear. LCHC is not at liberty to disclose information it has received in connection with the court action because of information sharing restrictions imposed by that process. LCHC is working diligently through the court process towards a resolution.

The JEP property is currently vacant and will be declared surplus by Lanark County (the sole shareholder) in the near term. At the direction of the Town of Carleton Place, and under the Fire Protection and Prevention Act, LCHC was required to board up the windows and doors at the JEP properties. LCHC is continuing to explore options for these properties in connection with its court action.



MEDIA RELEASE

For immediate release

Oct. 9, 2019

LCHC continues to provide social housing options in Carleton Place. In order to move forward with development and increase housing stock, Lanark County Housing Corporation approved the purchase of land at 130 Lansdowne Avenue in the Town of Carleton Place for the construction of a design-build 20 unit apartment building. The building will contain 15 rent-geared-to-income units and 5 affordable housing units. It will contain 4 fully accessible units and will consist of 1 and 2 bedroom units to address the demand for smaller homes. Additionally in 2019, Lanark County released 15 new Portable Housing Benefit spaces and partnered with Lanark County Interval House to secure 4 second stage housing units.

“Quality, diverse and affordable housing is the foundation of a healthy community. In 2018, Lanark County Council set a goal to increase our social and affordable housing stock. We continue to make strides in achieving our targets while we simultaneously navigate significant challenges” said Warden Richard Kidd (LCHC Board Member and Beckwith Reeve).

For more information, contact:

Emily Hollington

Deputy CEO, LCHC

613-267-4200 ext. 2101

ehollington@lanarkcounty.ca

Kurt Greaves

CEO, LCHC

613-267-4200 ext. 1101

kgreaves@lanarkcounty.ca

– 30 –

September 30, 2019

MISSISSIPPI MILLS, TOWN OF
3131 Old Perth Road,
Almonte ON
K0A 1A0

**RE: Industry funding for Municipal Blue Box Recycling for the second quarter of the 2019
Program Year**

Dear Mayor and Members of Council:

Stewardship Ontario provides payments to municipalities and First Nations equal to 50% of the total net costs incurred by those communities as a result of the Blue Box Program. Payments are made on a quarterly basis. The funding for these payments comes from companies that produce, import and sell packaging and printed paper to Ontario residents.

RPRA is responsible for setting payments to individual communities. Further details with respect to the RPRA Board's determination of the 2019 obligation and the allocation to individual municipalities and First Nations is available on the RPRA website (www.rpra.ca/blue-box).

Thank you for your ongoing dedication to resource recovery and reutilization.

Sincerely,



David Pearce
Supply Chain Officer
Stewardship Ontario

HASTINGS
Wollaston
COUNTY

Info List 18-19
Item #4

October 10, 2019

Town of Mississippi Mills
P.O. Box 400
3131 Old Perth Rd.
R. R. # 2
Almonte, Ontario
K0A 1A0

Dear Sir or Madam:

RE: Reducing Litter & Waste in Our Communities

The Council of the Township of Wollaston met on Monday evening October 7, 2019 and at that time your letter dated September 17, 2019 in regards to the above mentioned matter was presented to them for their consideration.

I am pleased to inform you that Council has passed the attached resolution in support of your resolution regarding Reducing Litter & Waste in Our Communities.

I trust that this letter is sufficient information for your records; however should you require additional documentation and/or clarification please feel free to contact this office at 613-337-5731.

Sincerely



Brenda Vader, AMCT
Clerk
Township of Wollaston

90 Wollaston Lake Rd., P.O. Box 99
Coe Hill, ON, K0L 1P0
Phone: 613-337-5731 Fax: 613-337-5789

The Corporation of the Township of Wollaston

October 7, 2019

Resolution No. 17

Moved by: Jay Morrison

Seconded by: Darlene Colton

BE IT RESOLVED that the Council of the Township of Wollaston supports the resolution from the Municipality of Mississippi Mills regarding Reducing Litter & Waste in Our Communities

Carried by: Barb Shaw – Reeve

I, Brenda Vader, Clerk of the Township of Wollaston do hereby certify this to be a true copy of Resolution No. 17 that was passed at the October 7, 2019 Meeting of Council.

A handwritten signature in cursive script, reading "Brenda Vader", is written over a solid horizontal line.

Brenda Vader, AMCT
Clerk



MEDIA RELEASE

October 16, 2019

A SPECIAL THANK YOU TO DR. ROGER DRAKE & WELCOME TO DR. ANTHONY CARAGIANIS

For more than 30 years, family physician Dr. Roger Drake has been caring for patients in Carleton Place – and he isn't done quite yet. Over the past few months, Dr. Drake has been transitioning his practice to colleague Dr. Anthony Caragianis, ensuring his more than 1,100 patients are in good hands.

"It was very important to me that my patients weren't left scrambling to find a new doctor," explains Dr. Drake. "I wanted to find someone who was well recommended, trained locally and committed. And I have. Dr. Caragianis is an outstanding asset to this community."

Dr. Drake began his career in the military as a flight surgeon and settled into family medicine while working in Cold Lake, Alberta. Family medicine for military families (included obstetrics) were added to his military duties and aviation medicine. "I've had fairly significant shifts in my career, but I like the appeal of being in a small town. The doctors in Carleton Place are great and are providing quality care. Dr. Caragianis is a good fit."

Dr. Caragianis was born and raised in Ottawa and went to medical school in Dublin, Ireland. He did his family residency in Ottawa, including a family practice residency placement in Carleton Place with Dr. Gillian Buckley. He has also completed a fellowship in sports medicine.

He says he is excited to be back in Carleton Place. "I enjoyed my time here and this is an amazing opportunity to connect and learn from Dr. Drake. In fact, I'm trying to soak up all his knowledge before he leaves! I know I have big shoes to fill. He has cared for three generations of families and watched them grow up. I am honoured to be part of this."

The good news is that Dr. Drake will be working part-time with Dr. Caragianis for a little longer, introducing him to the patients and making sure they are comfortable. He will also continue his work in two long-term care homes, at Almonte General Hospital's Rosamond Unit, and helping his patients in local retirement homes. "There is a void that needs to be filled and we are all recognizing that we need to do a better job caring for the elderly," he says. "I've always enjoyed this work."

Congratulations Dr. Drake and welcome Dr. Caragianis!



Cutline: Dr. Anthony Caragianis and Dr. Roger Drake

Media Contact:

Jane Adams

Communications Lead, Carleton Place & District Memorial Hospital

613-729-4864

jane@brainstorm.nu

BRIEFING NOTE DEMAND THE RIGHT COALITION OF ONTARIO MUNICIPALITIES

GIVING ONTARIO MUNICIPALITIES THE “RIGHT TO APPROVE” LANDFILL DEVELOPMENTS IN THEIR OWN COMMUNITIES

PURPOSE

The purpose of this briefing note is to provide background information on an emerging issue for municipalities, and a campaign to change provincial legislation that would give municipalities the right to approve (or reject) future private sector landfill developments in their communities.

OVERVIEW

Ontario has a garbage problem, and it could soon be coming to your community.

Consider the following:

- Ontario’s landfill capacity (both public and private landfills) will run out of space by 2028-2032, depending on whether U.S. States continue to accept our waste¹;
- Ontario’s overall diversion rate has stalled over the last 15 years, with only 30% of waste diverted to recycling, composting or re-using, and 70% going to landfills²;
- Based on Ontario Ministry of Environment data, Ontario generates over 8 million tonnes of waste annually that goes to landfill³.

To put this into context, 8 million tonnes of garbage would fill Toronto’s Rogers Centre to the roof over 90 times a year.

This garbage has to go somewhere. Based on current waste volumes, and Ontario’s remaining capacity, we estimate that **there will need to be five to 10 “mega dumps”** identified, sited and approved in Ontario municipalities in the very near future. Some private sector companies are already targeting potential sites. This could mean YOUR municipality, whether you like it or not.

THE ISSUE

Under Ontario’s current Environmental Assessment legislation, municipal governments do not have the right to approve (or reject) landfill developments. The current process is in the hands of the Province and favours private sector waste companies over the rights of municipalities. Whether an impacted municipality wants to host a future landfill, or not, makes little difference.

Municipalities DO have the right to approve most developments in their communities. In fact, **municipalities have exclusive authority to approve:**

- Casino gaming facilities, O.Reg 81/12
- Nuclear waste storage, via the federal NWMO’s siting principles
- Hosting cannabis retail

However, when it comes to landfill projects, **municipalities do not have the right to say no** if they are identified by a private sector waste company.

¹ 2019. Ontario Waste management Association. [State of Waste in Ontario: 2018 Report](#), p.34.

² 2019. Ministry of Environment, Conservation & Parks. [Reducing Waste & Litter in Our Communities: Discussion Paper](#).

³ Ibid.

WHICH COMMUNITIES ARE BEING TARGETTED?

Municipalities that have quarry or mining operations (440 sites), or existing landfills (880 sites) are the most likely targets, but **any municipality outside the City of Toronto to the provincial border is a potential host for new landfill developments**, whether they like it or not. Several “mega dumps” will need to be approved in the very near future to accommodate the volume of waste that is coming, with at least five to 10 in the near future.

The current system allows private landfill operators to essentially ignore the concerns of local residents and municipal Councils, essentially placating them with consultations, but no real role in the process. The existing system is based on a 1950’s view of municipalities. We believe this needs to change.

ABOUT THE CAMPAIGN: THE DEMAND THE RIGHT COALITION

It is time Ontario passes legislation that gives municipalities the right to approve landfill projects.

The ***Demand the Right Coalition of Ontario Municipalities*** includes municipal leaders across Ontario and is calling on the Province to pass legislation that will give municipalities the right to approve landfill development as part of a modernized EA process. Campaign highlights include:

- Over 120 municipalities have formally approved a motion in their Councils, representing over six million Ontarians, calling on the Province to act (please see our website for the current list: www.demandtheright.ca);
- Support from the Ontario PC Party, and Ontario NDP Party, including a letter from Ontario PC Leader Doug Ford committing to implementation of this policy (please see attached);
- The Ministry of Environment’s Waste Discussion Paper (2019) identifies this issue, and states that the government is considering policy options to give municipalities greater authority when it comes to landfill development.

We are getting close, but WE NEED YOUR HELP to ensure the Province delivers on this issue, for our communities, and for our future.

OUR ASK

This campaign is NOT opposed to landfill development. It is aimed at levelling the playing field, and ensuring impacted municipalities have the right to say yes or no to these projects, and that these decisions be respected.

We believe municipalities should have the right to approve or reject landfill projects and assess whether the potential economic benefits outweigh environmental concerns. A new process must ensure that both a comprehensive EA process is completed, **AND** that impacted municipalities have the right to choose whether to accept these projects, or not.

As a municipal leader, we are asking that you do three things:

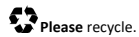
1. Introduce our motion in your Council, which calls upon the provincial government to pass legislation that grants municipalities the right to approve (or reject) landfill projects. You can access the motion by visiting this link: https://docs.wixstatic.com/ugd/a0d3a0_38e5eb4dc87044e3974271bac0b1c3fe.pdf
2. Write to the Minister of Environment and demonstrate YOUR support for taking action on this issue, with a copy to your local MPP and to us. (Please see the attached letter).
3. Help spread the word to your municipal colleagues, and follow us on Twitter at @ApprovalRights.

MORE INFORMATION

- To learn more, please email us at: ApprovalRights2019@gmail.com
- Please visit: www.demandtheright.ca
- Follow us on Twitter: @ApprovalRights

X LANDFILL APPROVAL
✓ We Demand the Right

demandtheright.ca



[DATE]

The Hon. Jeff Yurek MPP
Minister of Environment, Conservation & Parks
College Park, 5th Floor
777 Bay Street
Toronto, ON
M7A 2J3

Re: Granting Municipal Right to Approve Landfills in Ontario

Via electronic mail: minister.mecp@ontario.ca

Dear Minister Yurek:

Your Ministry's recent Discussion Paper highlights many of the challenges in our province when it comes to managing our residential and institutional, commercial and industrial (ICI) waste. In addition to the proposed overhaul of Ontario's Blue Box system, and other measures, I am writing to urge you to implement legislative changes that formally recognize and entrench the right of municipalities to choose whether or not to host future landfill developments proposed by the private sector in our communities.

As you know, Ontario municipal governments currently do not have the right to say yes or no to landfill development projects proposed by private sector waste companies. Whether an impacted community supports the development of a landfill, or not, makes little difference as the existing process is led by the province and favours private sector companies.

The fact is, Ontario municipalities have authority to make decisions for themselves in several areas. Indeed, we have *exclusive authority* and approval rights for other "sensitive" developments, including casinos, cannabis retail stores, and even nuclear waste storage sites. In these examples, despite municipalities having a veto over hosting these types of developments in their communities, MANY have chosen to say "yes" – even for nuclear waste storage.

However, when it comes to landfill approvals, we are left on the sidelines. We are consulted, but whether we are willing to have these projects in our communities, or not, makes no difference.

We want to change this. We want to level the playing field so that our voices on behalf of our communities are respected in a modernized approval process – one that recognizes the legitimate role that municipalities must have in these decisions. Only then can impacted municipal governments determine if the value such a landfill may bring can outweigh the concerns of residents and stakeholders.

I urge you as Minister of the Environment to provide all municipalities with the right to say yes or no to hosting landfill projects. This should be a local decision of impacted municipalities, in addition to the completion of a comprehensive environmental assessment overseen by the Ministry. The Premier promised this in writing during the 2018 election, and we urge you to deliver on this important policy proposal.

Sincerely,

[Name and Title]

CC: [Local MPP]
Demand the Right Coalition of Ontario Municipalities, via email:
ApprovalRights2019@gmail.com

Jeanne Harfield

From: [REDACTED]@gmail.com
Sent: October 22, 2019 5:30 PM
To: Jeanne Harfield; Christa Lowry; Rickey Minnille; Denzil Ferguson; Jan Maydan; Bev Holmes; Cynthia Guerard; John Dalgity
Subject: [BULK] Congratulations to Lanark County! Please add as communication

Dear Clerk,

Please add this to the agenda as communication. Thanks!

Dear Mayor, Deputy Mayor and Councillors,

Congratulations to Lanark County Public Works Business Manager Janet Tysick and Vegetation Management Intern Michelle Vala on receiving the Best Roadside Management Award from the North American Pollinator Protection Campaign! Coming soon after Warden Kidd proclaimed the Mayor's Monarch Pledge in June, Friends of Lanark County (FOLC) are delighted that County Staff has worked so hard to reduce herbicide use and has moved forward in protecting pollinator habitat.

FOLC was happy to have been part of the solution, collaborating with experts, organizing Adopt-A-Road teams and getting our gloves dirty pulling parsnip, holding educational events and native plant sales, and demonstrating how invasives can be managed without the use of untested chemical mixtures, earning the thanks of CAO Kurt Greaves for being the impetus for change.

We should all be proud of the unpaid volunteers who continue to bring forward ideas for ensuring healthy pollinator corridors, such as the adoption of roads and bridges, and innovative mowing strategies and timelines that foster native roadside plantings.

But there's still so much to do. Roadsides that have been sprayed continue to have less diversity than unsprayed adopted roads, and these will take time and much work to recover, especially those sensitive pollinator corridors that run through agricultural areas of the County. This can only happen if Council adopts a *Strategic* Vegetation Management Plan that adopts the Precautionary Principle and makes herbicides the weapon of last resort.

Friends of Lanark County will continue to encourage Council and Staff to eliminate the use of herbicides and their residues on roadsides so these habitats can be fully restored for the benefit of all flora, fauna and human health.

We look forward to positive next steps.

Yours truly,
Sonia Cirka
Friends of Lanark County



Comfort, Compassion and Support in Your Own Community

For Immediate Release

October 23, 2019

Hub Hospice Palliative Care Becomes Home Hospice North Lanark

We are fortunate to live in a part of the world where there is still a strong tradition of neighbours looking out for each other. One example of that tradition began in early 2012, when members of Almonte Community Coordinators (The Hub) recognized that a home-based palliative care support service was lacking in the Almonte area. By October 2012, a steering committee had raised over \$100,000 and, soon thereafter, a registered nurse had been hired to initiate the development of the program. The new organization, separately incorporated in March 2013, was named **Hub Hospice Palliative Care**. As the organization evolved, their mission became clear:

We seek to ensure that individuals and their caregivers are well supported through the end-of-life experience; and that, where possible and when the individual so wishes, is able to die at home. We believe that palliative support of those dying, and their caregivers, is an integral part of a healthy community life.

Over time the area served has expanded to include clients within North Lanark, including Almonte, Carleton Place, Pakenham, Clayton, Blakeney, Appleton and the surrounding areas. Furthermore, “home” now truly encompasses *wherever* the client lives. This can, and does, include long-term care homes and hospitals as needs and resources allow.

To reflect the growth of the organization and the expansion of services a new name has been selected: **Home Hospice North Lanark** (HHNL). Our services include:

- Visiting volunteers—over twenty well-trained volunteers visit with clients, under the direction of two part-time Registered Nurses
- Bereavement Support
- Advance Care Planning

The organization, which continues to be governed by a 12-person board of directors, now under the direction of Nancy Deschenes, remains committed to carrying out their mission to support those with an advanced, progressive illness and their caregivers.

[We] have spent the last several years thinking beyond the physical needs and getting to know the spirit of each person [we] visit. It is in the spirit that the beauty of life remains even at the end of life’s journey.

—Visiting Volunteer Coordinator, Allison Griffith

It is with respect and appreciation of our history and the support of the community that we look to the future. We look forward to working every day to do what we can to ensure that every person in our community at the end of their life may live in dignity, respect and comfort and not feel alone.

— • —

Please direct questions to Nancy Deschenes, Home Hospice North Lanark Board Chair at chair@hhnl.ca



MEDIA RELEASE

October 24, 2019

JOIN US!

PATIENT & FAMILY ADVISORY COMMITTEE SEEKS NEW MEMBERS

Bonnie Lowry Bagshaw was born and raised in the local area and likes to give back to the community. As the first Chair of Almonte General Hospital's Patient and Family Advisory Committee (PFAC), she is doing just that. "AGH is a valued resource and I want to make an impact on the care that is provided there every day," says Bonnie. "Over the past two years, the PFAC has been involved in many projects and is truly making a difference."

The Patient and Family Advisory Committee provides feedback and ideas on all aspects of care, helping to improve quality and safety for all patients. Advisors reflect on their own experiences, or those of their family members, to offer input on everything from hospital policies and processes to building-related topics such as signage. Committee members may also be asked to review patient brochures or to sit on hospital committees.

This past year, the PFAC has been involved in many projects, including discussion regarding post-discharge follow-up calls to patients and the Accreditation survey which involved a review of every aspect of Almonte General Hospital and Fairview Manor.

Bonnie is an Occupational Therapist and has recently started to work with the Patient Experience Team at CHEO. She has used the services at AGH for herself and her family, as well as for her parents and relatives. "I have a great interest in patient and family-centred care and I want to have a greater influence within my home community. AGH provides quality care and the PFAC helps to integrate the voice of patients and families."

The PFAC is looking for new community members to get involved like Bonnie. "We know that the patients and families are the experts in their own care and their voice is extremely important," explains Joyce Rolph, Interim Integrated Vice President, Patient and Resident Care. "They are a vital part of the health care team and we want and need to hear from them."

Patients or family members with recent experience in the hospital (within the last two years) are invited to apply to join the PFAC. "The ideas that our patients and family members provide help to shape the care that is delivered," adds Joyce Rolph. "The Patient and Family Advisory Committee is a key part of our quality and safety program – and another way we are connecting with our local communities."

To learn more, call 613-256-2514 ext. 2235.



Photo:

Bonnie Lowry Bagshaw, Chair, Patient & Family Advisory Committee

-30-

Media Contact:

Jane Adams
Communications Lead
Almonte General Hospital
613-729-4864

jane@brainstorm.nu

Ministry of Finance
Office of the Minister

Ministère des Finances
Bureau du ministre



7th Floor, Frost Building South
7 Queen's Park Crescent
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Telephone: 416-325-0400

7^e étage, Édifice Frost Sud
7 Queen's Park Crescent
Toronto ON M7A 1Y7
Téléphone: 416-325-0400

October 24, 2019

Dear Head of Council:

We are writing to announce the release of the 2020 Ontario Municipal Partnership Fund (OMPF) allocations.

As communicated by the Premier at the Association of Municipalities of Ontario (AMO) conference, the government is maintaining the current structure of the OMPF for 2020. This means the program is the same as it was in 2019, while allowing for annual data updates and related adjustments.

We have been listening to municipalities and have heard that you need information early to allow time to plan for your budgets. That is why we are announcing allocations now – the earliest that OMPF allocations have ever been announced.

Consistent with prior years, Transitional Assistance will ensure that the 2020 funding guarantee for municipalities in northern Ontario will be at least 90 per cent of their 2019 OMPF allocation and for municipalities in southern Ontario will be at least 85 per cent of their 2019 OMPF allocation.

Northern and rural municipalities with the most challenging fiscal circumstances will continue to have their guarantee enhanced up to 100 per cent of the prior year's allocation.

As in prior years, Transitional Assistance continues to adjust in 2020 as fewer municipalities require this funding. Consequently, the 2020 OMPF will provide a total of \$500 million to 389 municipalities across the province.

The Ministry of Finance's Provincial-Local Finance Division will be providing your municipal Treasurers and Clerk-Treasurers with further details on the 2020 OMPF. This information and other supporting materials will be posted online at <http://www.fin.gov.on.ca/en/budget/ompf/2020>.

.../cont'd

Our government respects our municipal partners and we are committed to working together to serve the people of Ontario.

Sincerely,

Original signed by

Rod Phillips
Minister of Finance

c: The Honourable Steve Clark, Minister of Municipal Affairs and Housing

**Ministry of Natural
Resources and Forestry**

Strategic and Indigenous
Policy Branch

Policy Division

300 Water Street
3rd Floor North
Peterborough ON K9J 3C7
Tel: 705-755-1727

**Ministre des Richesses
naturelles et des Forêts**

Direction des politiques relatives aux
stratégies et aux affaires autochtones

Division de la politique

300, rue Water
3e étage Nord
Peterborough (Ontario) K9J 3C7
Tél.: 705-755-1727



October 29, 2019

Re: Environmental Registry notice (019-0732) by the Ministry of Natural Resources and Forestry regarding proposal to amend three statutes and make a new regulation

Greetings,

The Ministry of Natural Resources and Forestry (MNRF) is proposing legislative changes to seven statutes and to make a new regulation under the *Lakes and Rivers Improvement Act*. The legislative changes are part of the proposed *Better for People, Smarter for Business Act, 2019*. If passed, these changes are intended to support the government's commitment to reduce unnecessary red tape and regulatory burden and modernize government to be simpler, faster and more cost-effective, while ensuring the sustainable use of natural resources and public health and safety are not compromised.

A proposal to amend the following three Acts and propose a new regulation is posted on the Environmental Registry.

1. *Crown Forest Sustainability Act, 1994*
2. *Oil, Gas and Salt Resources Act*
3. *Lakes and Rivers Improvement Act* and new Minister's regulation under the Act

The proposed amendments and new regulation are described below:

- Proposed amendments to the *Crown Forest Sustainability Act, 1994*, would if passed:
 - Enable the issuance of a "permit" to allow a person to remove forest resources from a Crown forest for non-forestry purposes.
 - Modernize the requirements for annual work schedules by removing the requirement for MNRF approval.
 - Enable the Minister to extend a Forest Management Plan.

- Proposed amendments to the *Oil, Gas and Salt Resources Act*, would if passed:
 - Allow future regulations to be made, where appropriate, to relieve existing activities from requirements that would apply to new activities.
 - Enable the use of a rules-in-regulation approach, or the mandatory issuance of approvals for more activities, subject to conditions and requirements that would be set out in regulation intended to streamline approvals for the specified activities.
 - Clarify the types of geological evaluation and testing activities captured by the definition of “well”.

- Proposed amendments to the *Lakes and Rivers Improvement Act*, would if passed:
 - Create a new Minister’s regulation-making authority in the Lakes and Rivers Improvement Act to allow the Minister to require some owners of electricity-producing dams to, where necessary, assess, monitor and report on methyl mercury related impacts to water and fish.
 - Amend an existing authority to incorporate guidelines by reference in the regulations.

Regulation Proposal

- If the proposed Lakes and Rivers Improvement Act legislative amendment is passed, the ministry proposes to develop a subsequent Minister’s regulation that if made, would require some dam owners of electricity-producing dams to, where necessary, assess, monitor and report on mercury levels in surface water and/or fish tissue. We are also seeking comments on this proposed regulation via this notice.

Owners of the twelve existing dams that currently have mercury assessment, monitoring and reporting requirements established through Ministry of Environment, Conservation and Parks issued Permits to Take Water, would, if the regulation is made, continue these requirements under the authority of the Lakes and Rivers Improvement Act and reporting would be to the Ministry of Natural Resources and Forestry. Each of these twelve Permits to Take Water were subject to consultation prior to their issuance.

New or significantly redeveloped electricity-producing dams may, if the regulation is made, require assessment, monitoring and reporting of mercury, where there is a new or expanded head pond area and/or where there are identified risks associated with human consumption of fish.

The Ministry of Environment, Conservation and Parks is concurrently consulting on a proposal to amend the Ontario Water Resources Act Permit to Take Water requirements for electricity-producing facilities. For more information, please visit <https://ero.ontario.ca> and enter 019-0545 in the search to view this Environmental Registry notice.

In addition, there are other administrative and housekeeping changes proposed for the *Crown Forest Sustainability Act, 1994* and the *Oil, Gas and Salt Resources Act*.

All proposed changes to MNRF statutes appear in the proposed *Better for People, Smarter for Business Act, 2019*, which can be found through the following link to the Bill on the Legislative Assembly, <https://www.ola.org/en/legislative-business/bills/parliament-42/session-1/bill-132> .

MNRF recognizes that this proposal may be of interest to you. To view the Environmental Registry notice, please visit <https://ero.ontario.ca> and enter 019-0732 in the search.

Proposed changes to the *Aggregate Resources Act* are also included in the proposed *Better for People, Smarter for Business Act, 2019* and are the subject of a separate registry proposal posting. For more information, please visit Environmental Registry of Ontario and enter 019-0556 in the search. Please note the posting related to proposed changes to the *Aggregate Resources Act* will close on November 4, 2019.

We invite you to contact Tigist Abebe at 416-314-0961 or SIPB@ontario.ca with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'T. Gierak', written in a cursive style.

Tosh Gierak
A/Director
Strategic and Indigenous Policy Branch
Policy Division



Regular Council
October 28, 2019

_____ - 2019

Item 11.2

Moved by:

Seconded by:

WHEREAS, the Province of Ontario has legislated in the *Building Code Act* that “the council of each municipality is responsible for the enforcement of this Act in the municipality” and “the council of each municipality shall appoint a chief building official and such inspectors as are necessary for the enforcement of this Act in the areas in which the municipality has jurisdiction”,

AND WHEREAS, “the council of a municipality may pass by-laws applicable to the matters for which and in the area in which the municipality has jurisdiction for the enforcement of this Act”,

AND WHEREAS, the Province has asked local governments to find efficient and cost effective ways to deliver municipal services is now asking municipalities to collect a tax on their behalf to create a new Delegated Administrative Authority to deliver services that have historically been the responsibility of the Ontario Government,

AND WHEREAS, Premier Ford stated in his keynote address at the Association of Ontario Municipalities 2019 Conference, that “we can’t continue throwing money at the problem (broken systems) as our predecessors did, into top-down, big government schemes. That is neither compassionate nor sustainable”,

AND WHEREAS, alternative methods of building administration and enforcement have been proposed in this consultation that remove municipal authority but not the associated liability,

THEREFORE LET IT BE RESOLVED that the The Municipality of Prescott requests that, the Province of Ontario work with the current building sector groups that, for the past fifteen years, have been working to support the Ministry of Municipal Affairs and Housing, and provide evidence based justification to municipalities that the creation of a

PRESCOTT

EST 1784

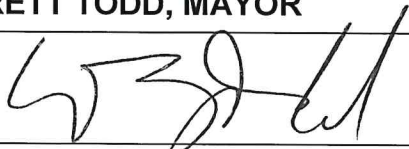
THE FORT TOWN

new Delegated Administrative Authority is necessary prior to any legislative changes to the *Building Code Act*, with regard to building service delivery, are introduced in the Legislature.

Be it further resolved that a copy of this motion be sent to The Honourable Doug Ford, Premier of Ontario, The Honourable Steve Clark, Minister of Municipal Affairs and Housing, The Honourable Jim McDonnell, Parliamentary Assistant for Municipal Affairs and Housing.

Be it further resolved that a copy of this motion be sent to the Associations of Municipalities of Ontario (AMO) and all Ontario Municipalities for their consideration.

REQUESTED BY:			
RECORDED VOTE		YES	NO
	Councillor Leanne Burton		
	Councillor Teresa Jansman		
	Councillor Lee McConnell		
CARRIED:	Councillor Mike Ostrander		
TABLED:	Councillor Gauri Shankar		
DEFEATED:	Mayor Brett Todd		
RECORDED VOTE:	Councillor Ray Young		

BRETT TODD, MAYOR	ACTING CLERK
	



**Thank you for your interest in the
National Wall of Remembrance Project.**

This monument will honour all of Canada's Fallen Heroes from the War of 1812 to Afghanistan. With both a physical monument and virtual component we will identify each conflict of record and every soldier, providing a bio wherever possible. Your support of Remembrance Magazine will help us achieve our goal.



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1/8 PAGE \$399.00
BUSINESS CARD \$299.00

I will follow up with you.

Thank You.

Sharon Diana Graham

<http://www.worassociation.ca>

<https://canadianfallen.ca>

Tel.: 1-877-554-2622



National Wall of Remembrance Association
Association de la Muraille commémorative nationale



HONOUR

This project will create a single place of remembrance for all of Canada's fallen heroes - a place that families, friends and the general public can visit and remember. It will incorporate the names of the Canadian fallen in all conflicts of record. It's a Wall of Remembrance for both the living and the dead, a unique project by veterans and other proud Canadians.

Canadian Fallen is the Virtual Component of the National Wall of Remembrance in Kingston, Ontario Canada. It is built on the foundation of creating a single place of remembrance for all of Canada's fallen soldiers from the War of 1812 through Afghanistan. It celebrates the men and women who fell while serving and protecting this great country.

WEBSITE TRAFFIC STATISTICS

2018 MONTHLY
WEBSITE VISITS **46,027**

BASED ON A 5 MONTH PROGRESS
HERE IS THE 2019 MONTHLY VISITS

62,409

2018 TOTAL
WEBSITE HITS **189,935**

BASED ON A 5 MONTH PROGRESS
HERE IS THE 2019 TOTAL HITS

240,000



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National Wall of Remembrance Association
Association de la Muraille commémorative nationale



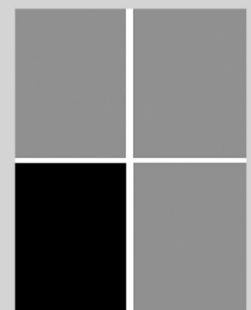
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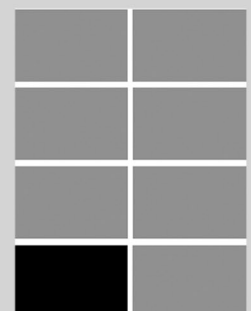
FULL PAGE AD
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85.725 x 123.825mm / 3.375 x 4.875 inches



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85.725 x 123.825mm / 3.375 x 2.375 inches

National Wall of Remembrance Association
610-120 Barrett Court,
Kingston, ON K7L 5H6
Telephone: 1-877-554-2622
Email: info@worassociation.ca
www.worassociation.ca

Please ask your Account Representative
for more details or email
info@worgroup.ca



COUNCIL CALENDAR

November 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5 6pm Council	6	7	8	9
10	11 Remembrance Day Office Closed	12	13 Eastern Ontario Local Food Conference →	14	15	16
17	18	19 8am CEDC 6pm Council	20 3pm AAC	21 7am Business Breakfast Sp Council – All Day Budget	22	23
24	25 2:30pm PWAC	26 3pm Parks & Rec	27 5pm Heritage	28	29 OAPSB Zone 2 Gananoque	30



2020 COUNCIL SCHEDULE

JANUARY 2020						
SUN	MON	TUES	WED	THUR	FRI	SAT
			1 New Year's	2	3	4
5	6	7	8 County CCS	9	10	11
12	13	14 Council	15	16	17	18
19	20	21	22 County	23	24	25
ROMA Toronto		28 Council	29 PW&ED	30	31	

FEBRUARY 2020						
SUN	MON	TUES	WED	THUR	FRI	SAT
						1
2	3	4 Council	5 County CCS	6	7	8
9	10	11	12	13	14	15
16	17 Family Day	18 Council	19 County PW&ED	20	21	22
23	24	25	26	27	28	29
OGRA Toronto			26	27	28	29

MARCH 2020						
SUN	MON	TUES	WED	THUR	FRI	SAT
1	2	3 Council	4	5	6	7
8	9	10	11 County CCS	12	13	14
15	16	17 Council	18	19	20	21
22	23	24	25 County PW&ED	26	27	28
29	30	31				

APRIL 2020						
SUN	MON	TUES	WED	THUR	FRI	SAT
			1	2	3	4
5	6	7 Council	8 County CCS	9	10 Good Friday	11
12	13 Easter Monday	14	15	16	17	18
19	20	21 Council	22 County PW&ED	23	24	25
26	27	28	29	30		

MAY 2020						
SUN	MON	TUES	WED	THUR	FRI	SAT
					1	2
3	4	5 Council	6	7	8	9
10	11	12	13 County CCS	14	15	16
17	18 Victoria Day	19 Council	20	21	22	23
24	25	26	27 County PW&ED	28	29	30
31						

JUNE 2020						
SUN	MON	TUES	WED	THUR	FRI	SAT
	1	2 Council	3	4	5	6
7	8	9	10 County CCS	11	12	13 FCM Toronto
14	15	16 Council	17	18	19	20
21	22	23	24 County PW&ED	25	26	27
28	29	30				

JULY 2020						
SUN	MON	TUES	WED	THUR	FRI	SAT
			1 Canada Day	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST 2020						
SUN	MON	TUES	WED	THUR	FRI	SAT
						1
2	3 Civic Holiday	4	5	6	7	8
9	10	11 Council	12 County CCS	13	14	15
16	17	18	19	20	21	22
AMO Ottawa		25 Council	26 County PW&ED	27	28	29
30	31					

SEPTEMBER 2020						
SUN	MON	TUES	WED	THUR	FRI	SAT
		1 Council	2	3	4	5
6	7 Labour Day	8	9 County CCS	10	11	12
13	14	15 Council	16	17	18	19
20	21	22	23 County PW&ED	24	25	26
27	28	29	30			

OCTOBER 2020						
SUN	MON	TUES	WED	THUR	FRI	SAT
				1	2	3
4	5	6 Council	7	8	9	10
11	12 Thanks-giving	13 Budget	14 County CCS	15	16	17
18	19	20 Council	21	22	23	24
25	26	27	28 County PW&ED	29	30	31

NOVEMBER 2020						
SUN	MON	TUES	WED	THUR	FRI	SAT
1	2	3 Council	4	5	6	7
8	9	10 All Day Budget	11 County CCS	12	13	14
15	16	17 Council	18	19	20 County Budget	21
22	23	24	25 County PW&ED	26	27	28
29	30					

DECEMBER 2020						
SUN	MON	TUES	WED	THUR	FRI	SAT
		1 Council	2 County CCS	3	4	5
6	7	8	9 County PW&ED	10	11	12
13	14	15 Council	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

BY-LAW NO. 19-102

BEING a by-law to remove certain lands from the part-lot control provisions of the *Planning Act*, R.S.O. 1990, Chapter P.13 (the 'Act').

WHEREAS subsection 50(7) of the *Planning Act* states in part that the Council of a local municipality may by by-law provide that subsection (5) does not apply to land that is within such Registered Plan of Subdivision or parts thereof as is designated in the By-law, and where the By-law is approved by the County of Lanark, subsection (5) ceases to apply to such lands;

AND WHEREAS the Municipality of Mississippi Mills is in favour of the re-subdivision of the land in Part of Block 14 Plan 27M-90, in order to accommodate the development of six (6) townhouse dwelling units;

NOW THEREFORE the Council of the Corporation of the Municipality of Mississippi Mills enacts as follows:

1. That subsection 50(5) of the Act, does not apply to the following lands within the Municipality of Mississippi Mills:
 - i) Registered Plan of Subdivision 27M-90, Part of Block 14, described as Parts 1 to 11 inclusive, on Reference Plan 27R-11305, Municipality of Mississippi Mills, County of Lanark.
2. This By-law shall come into full force and take effect after the requirements of subsection 50(7.1) have been complied with.
3. This By-law shall be automatically repealed on the 5th day of November, 2021, unless the Council of the Municipality of Mississippi Mills has provided an extension by amendment to this by-law prior to its expiry.

BY-LAW READ, passed, signed and sealed in open Council this 5th day of November, 2019.

Christa Lowry, Mayor

Jeanne Harfield, Acting Clerk

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

BY-LAW NO. 19-103

BEING a by-law to remove certain lands from the part-lot control provisions of the *Planning Act*, R.S.O. 1990, Chapter P.13 (the 'Act').

WHEREAS subsection 50(7) of the *Planning Act* states in part that the Council of a local municipality may by by-law provide that subsection (5) does not apply to land that is within such Registered Plan of Subdivision or parts thereof as is designated in the By-law, and where the By-law is approved by the County of Lanark, subsection (5) ceases to apply to such lands;

AND WHEREAS the Municipality of Mississippi Mills is in favour of the re-subdivision of the land in Block 18 Plan 27M-90, in order to accommodate the development of six (6) townhouse dwelling units;

NOW THEREFORE the Council of the Corporation of the Municipality of Mississippi Mills enacts as follows:

1. That subsection 50(5) of the Act, does not apply to the following lands within the Municipality of Mississippi Mills:
 - i) Registered Plan of Subdivision 27M-90, Part of Block 18, described as Parts 1 to 16 inclusive, on Reference Plan 27R-11306, Municipality of Mississippi Mills, County of Lanark.
2. This By-law shall come into full force and take effect after the requirements of subsection 50(7.1) have been complied with.
3. This By-law shall be automatically repealed on the 5th day of November, 2021, unless the Council of the Municipality of Mississippi Mills has provided an extension by amendment to this by-law prior to its expiry.

BY-LAW READ, passed, signed and sealed in open Council this 5th day of November, 2019.

Christa Lowry, Mayor

Jeanne Harfield, Acting Clerk

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

BY-LAW NO. 19-104

BEING a by-law to remove certain lands from the part-lot control provisions of the *Planning Act*, R.S.O. 1990, Chapter P.13 (the 'Act').

WHEREAS subsection 50(7) of the *Planning Act* states in part that the Council of a local municipality may by by-law provide that subsection (5) does not apply to land that is within such Registered Plan of Subdivision or parts thereof as is designated in the By-law, and where the By-law is approved by the County of Lanark, subsection (5) ceases to apply to such lands;

AND WHEREAS the Municipality of Mississippi Mills is in favour of the re-subdivision of the land in Part of Block 14 Plan 27M-90, in order to accommodate the development of six (6) townhouse dwelling units;

NOW THEREFORE the Council of the Corporation of the Municipality of Mississippi Mills enacts as follows:

1. That subsection 50(5) of the Act, does not apply to the following lands within the Municipality of Mississippi Mills:
 - i) Registered Plan of Subdivision 27M-90, Part of Block 14, described as Parts 1 to 11 inclusive, on Reference Plan 27R-11307, Municipality of Mississippi Mills, County of Lanark.
2. This By-law shall come into full force and take effect after the requirements of subsection 50(7.1) have been complied with.
3. This By-law shall be automatically repealed on the 5th day of November, 2021, unless the Council of the Municipality of Mississippi Mills has provided an extension by amendment to this by-law prior to its expiry.

BY-LAW READ, passed, signed and sealed in open Council this 5th day of November, 2019.

Christa Lowry, Mayor

Jeanne Harfield, Acting Clerk

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

BY-LAW NO. 19-105

BEING a by-law to designate a community safety zone on Paterson Street between Ottawa Street and Robert Hill Drive.

WHEREAS Subsection (1) of Section 214.1 of the Highway Traffic Act permits the Council of a municipality to designate a part of a highway under its jurisdiction as a community safety zone if, in the council's opinion, public safety is of special concern on that part of the highway.

NOW THEREFORE the Council of the Corporation of the Municipality of Mississippi Mills enacts as follows:

1. That Paterson Street between Ottawa Street and Robert Hill Drive is hereby designated as a community safety zone; this designation is effective 24 hours a day, seven days a week and every month of the year.
2. That all By-laws or parts of By-laws inconsistent with this By-law are hereby repealed.

BY-LAW read, passed, signed and sealed in open Council this 5th day of November, 2019.

Christa Lowry, Mayor

Jeanne Harfield, Acting Clerk

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

BY-LAW NO. 19-106

BEING a by-law to amend Traffic and Parking By-law 02-27.

WHEREAS under section 11(2) of the Municipal Act 2001, S.O. 2001, c.25, a lower-tier municipality may pass by-laws respecting matters within the following sphere of jurisdiction: highways, including parking and traffic on highways;

AND WHEREAS Council passed Traffic and Parking By-law 02-27 on February 12, 2002;

AND WHEREAS on-street parking on Helen Street may interfere with school access during the school day;

NOW THEREFORE the Council of the Corporation of the Municipality of Mississippi Mills enacts as follows:

1. That Schedule B – No Parking be amended to include:

NO PARKING 8:30 am – 4:30 pm

HIGHWAY/ STREET	HIGHWAY DIRECTION	FROM	TO	SIDE
Helen Street	North and South	Perth Street	65 m southeast of Perth Street	Both Sides

2. By-law 02-27 is hereby amended.
3. This by-law shall come into force immediately upon passing.

BY-LAW read, passed, signed and sealed in open Council this 5th day of November, 2019.

Christa Lowry, Mayor

Jeanne Harfield, Acting Clerk

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

BY-LAW NO. 19-107

BEING a by-law to remove certain lands from the part-lot control provisions of the *Planning Act*, R.S.O. 1990, Chapter P.13 (the 'Act').

WHEREAS subsection 50(7) of the *Planning Act* states in part that the Council of a local municipality may by by-law provide that subsection (5) does not apply to land that is within such Registered Plan of Subdivision or parts thereof as is designated in the By-law, and where the By-law is approved by the County of Lanark, subsection (5) ceases to apply to such lands;

AND WHEREAS the Municipality of Mississippi Mills is in favour of the re-subdivision of the land in Block 59 and Block 60 Plan 27M-88, in order to accommodate the development of two semi-detached dwellings (4 units);

NOW THEREFORE the Council of the Corporation of the Municipality of Mississippi Mills enacts as follows:

1. That subsection 50(5) of the Act, does not apply to the following lands within the Municipality of Mississippi Mills:
 - i) Registered Plan of Subdivision 27M-88, Block 59 and Block 60, described as Parts 1-4 on Reference Plan 27R-11332, Municipality of Mississippi Mills, County of Lanark.
2. This By-law shall come into full force and take effect after the requirements of subsection 50(7.1) have been complied with.
3. This By-law shall be automatically repealed on the 5th day of November, 2021, unless the Council of the Municipality of Mississippi Mills has provided an extension by amendment to this by-law prior to its expiry.

BY-LAW READ, passed, signed and sealed in open Council this 5th day of November, 2019.

Christa Lowry, Mayor

Jeanne Harfield, Acting Clerk

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

BY-LAW NO. 19-108

BEING a by-law to prescribe a rate of speed for Golden Line Road between March Road and Hamilton Side Road.

WHEREAS Subsections (2) and (3) of Section 128 of the Highway Traffic Act permits the Council of a municipality to prescribe the rate of speed for motor vehicles driven on a highway or portion of a highway under its jurisdiction, different from the rate set out in Subsection (1) of Section 128 of the Highway Traffic Act, R.S.O. 1990, Chapter H.8, as amended.

NOW THEREFORE the Council of the Corporation of the Municipality of Mississippi Mills enacts as follows:

1. That no person shall drive a motor vehicle at a rate of speed greater than 60 kilometres per hour on Golden Line Road between March Road and Hamilton Side Road;
2. That all By-laws or parts of By-laws inconsistent with this By-law are hereby repealed.
3. That this by-law will take effect November 6th, 2019.

BY-LAW read, passed, signed and sealed in open Council this 5th day of November, 2019.

Christa Lowry, Mayor

Jeanne Harfield, Acting
Clerk

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

BY-LAW NO. 19-109

BEING a by-law to amend By-law No. 11-83 being the Zoning By-law for the Municipality of Mississippi Mills.

WHEREAS the Council of the Corporation of the Municipality of Mississippi Mills passed Zoning Bylaw 11-83, known as the Zoning By-law, to regulate the development and use of lands within the Municipality;

NOW THEREFORE the Council of the Corporation of the Municipality of Mississippi Mills pursuant to Section 34 of the *Planning Act*, R.S.O. 1990, Chapter P.13, enacts as follows:

1. That By-law No. 11-83, as amended, is hereby further amended by adding the following subsection to Section 11.3:

14.4.6 Notwithstanding their 'R2' zoning designation, on the lands delineated as 'R2-6' on Schedule 'A' to this By-law the following commercial uses shall also be permitted:

- i) Medical Facility;*
- ii) Pharmacy*

And one (1) parking space for the residential unit may be permitted in the front yard.

2. This By-Law takes effect from the date of passage by Council and comes into force and effect pursuant to the provisions of the *Planning Act*, R.S.O. 1990, Chapter P.13.

BY-LAW read, passed, signed and sealed in open Council this **5th day of November, 2019.**

Christa Lowry, Mayor

Jeanne Harfield, Acting Clerk

SCHEDULE 'A'
TO BY-LAW NO. 19-109





**Municipality of Mississippi Mills
PENDING LIST
November 5, 2019**

Title	Department	Comments/Status	Report to Council (Date)
Community Official Plan (COP) Registry	Planning	Quarterly Updates, invitation sent to County to present to Council	Every Quarter
Service Delivery Review	Administration	Staff to schedule a special meeting to review the final service delivery review report	Q4
Procedural By-law	Clerks	Comprehensive review of the Procedural By-law	Q4