

The Corporation of the Municipality of Mississippi Mills

# **ACCESSIBILITY ADVISORY COMMITTEE AGENDA**

**Tuesday, October 30, 2018**  
2:30 p.m.  
Ramsay Room, Municipal Office

- A. APPROVAL OF AGENDA**
- B. DISCLOSURE OF PECUNIARY INTEREST**
- C. DELEGATIONS / PRESENTATIONS / TOURS**
- D. APPROVAL OF MINUTES – dated September 11, 2018** Pages 2-3
- E. BUSINESS ARISING OUT OF MINUTES**
- F. ROUND TABLE**
- G. REPORTS**
  - 1. Draft Annual Report 2018 Pages 4-7
- H. INFORMATION / CORRESPONDENCE**
- I. OTHER / NEW BUSINESS**
- J. MEETING ANNOUNCEMENTS**
  - TBD
- K. ADJOURNMENT**

A meeting of the **Mississippi Mills Accessibility Advisory Committee** was held on **Tuesday, September 11, 2018 at 2:30 p.m.** at Gemmill Park, 182 Bridge St, Almonte.

**PRESENT:**

Committee: Councillor Jill McCubbin, Chair  
Araina Clark  
Betty Preston  
Jim Lowry  
Myrna Blair

Staff/Others: Jennifer Russell, Clerks Department  
Calvin Murphy, Recreation Manager

Regrets: Paul Crozier

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Councillor McCubbin called the meeting to order at 2:35 p.m.

**A. APPROVAL OF AGENDA**

**Moved by Betty Preston**  
**Seconded by Myrna Blair**  
**THAT** the agenda be accepted as presented.

**CARRIED**

**B. DISCLOSURE OF PECUNIARY INTEREST**

None

**C. DELEGATIONS / PRESENTATIONS / TOURS**

1. Calvin Murphy, Receptions Manager  
Re: Tour of Gemmill Park Accessible Features

The Receptions Manager provided a tour of Gemmill Park and highlighted some of the new accessibility features including:

- Paved path within park
- Splash pad with flat non-slip flooring
- Play structure area with flat non-slip flooring
- Three armed benches
- Washrooms equipped with push button entrances, emergency buttons, adult change tables
- Handicap parking spaces

Members suggested other accessible items for future consideration:

- Larger print on signage for park rules and regulations
- Path/sidewalk to be paved from parking areas to park entrance

**D. APPROVAL OF MINUTES**

**Moved by Councillor McCubbin**  
**Seconded by Betty Preston**  
**THAT** the minutes dated June 19, 2018 be approved as presented.

**CARRIED**

**E. BUSINESS ARISING OUT OF MINUTES**

None

**F. ROUND TABLE**

None

**G. REPORTS**

None

**H. INFORMATION / CORRESPONDENCE**

None

**I. OTHER/NEW BUSINESS****1. Almonte Curling Club**

The Recreation Manager highlighted concerns regarding the accessibility of the stairs that lead to the ice surface.

Members suggested the following for accessible options:

- Two handrails should be installed on each staircase as assisting devices
- Explore potential electric stair lifts for commercial purposes
- Removable ramp for the side entrance

**J. MEETING ANNOUNCEMENTS**

Tuesday, October 30, 2018 at 2:30 p.m.

**K. ADJOURNMENT**

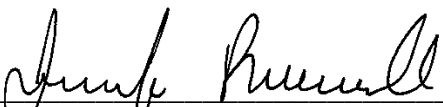
**Moved by Betty Preston**

**Seconded by Araina Clark**

**THAT** the meeting be adjourned.

**CARRIED**

The meeting adjourned at 3:32 p.m.

  
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Jennifer Russell, Acting Deputy Clerk

## 2018 ACCESSIBILITY ANNUAL REPORT - IDENTIFIED BARRIERS

ALMONTE DAYCARE CENTRE – 208 STATE STREET						
TYPE OF BARRIER	LOCATION	DESCRIPTION	REMEDY	PRIORITY	ESTIMATED COMPLETION DATE	COMMENTS
P	Almonte Daycare	No elevator to second floor	Install elevator	Low	Major renovation	If a child with disabilities attends the daycare their programming takes place on first floor
P	Almonte Daycare	Accessible Parking	Install more spaces	Medium	2025	No place to drop off persons with disabilities and parking is limited
P	Almonte Daycare - Washrooms	Doorways, sinks taps, counters, toilets	Lower counters upgrade fixtures, install accessible doors with push buttons and alarms	Medium	2025	If a child with disabilities attends they cannot reach the taps, or use facilities at ease, and no privacy.

ROADS & PUBLIC WORKS – 3131 OLD PERTH RD						
TYPE OF BARRIER	LOCATION	DESCRIPTION	REMEDY	PRIORITY	ESTIMATED COMPLETION DATE	COMMENTS
P	Municipal Garage - Washrooms	Not accessible	Renovation	Low	2020+	Pending Facility Needs Assessment
P	Municipal Garage - Entrance	Not accessible	Renovation	Low	2020+	Pending Facility Needs Assessment

## 2018 ACCESSIBILITY ANNUAL REPORT - IDENTIFIED BARRIERS

A	Sidewalks in Almonte and Pakenham	Sidewalks are uneven and not all sloped to accommodate passage by wheelchairs and strollers	Reconstruct sidewalks	High	Incorporated yearly	Safety concern, fall/trip hazard. New designs incorporating tactile indicators (TWSI's). Each year there is a budget allocated to sidewalk repairs. The list of repairs is prioritized by Public Works Department.
P	Sidewalk on Little Bridge Street	Sidewalk too high off the road	Extend railing	Medium	2018+	Detailed design currently underway that will address this issue.

### PUBLIC LIBRARY – ALMONTE BRANCH – 155 HIGH ST

TYPE OF BARRIER	LOCATION	DESCRIPTION	REMEDY	PRIORITY	ESTIMATED COMPLETION DATE	COMMENTS
P	Reception counter	Counter requires an overhang to accommodate a wheelchair	Move the counter wall	Low	2020-21	A new strategic plan for 2017-27 identifies a space needs assessment for the Almonte branch renovation including accessibility which will include a redesign of the service counter. Patrons using wheelchairs can approach the accessible low counter for exchange of materials
P	Door leading into meeting area	Door is too narrow to accommodate wheelchair	Enlarge doorway	Low	2020-21	The door from the quiet room meets accessibility standards (greater than 32 inches). The other door will be widened when the Almonte Branch is renovated.

## 2018 ACCESSIBILITY ANNUAL REPORT - IDENTIFIED BARRIERS

ALMONTE OLD TOWN HALL – 14 BRIDGE STREET						
TYPE OF BARRIER	LOCATION	DESCRIPTION	REMEDY	PRIORITY	ESTIMATED COMPLETION DATE	COMMENTS
P	Sidewalks	Uneven, cracked	Need repair	Low	2025	Hard for someone in a wheel chair to maneuver. This will be addressed by Public Works during their annual budget for sidewalk repair.
P	Washrooms on first floor	Doors are not automated	Install power assist doors	Low	2019-20	

ALMONTE & DISTRICT COMMUNITY CENTRE – 182 BRIDGE STREET						
TYPE OF BARRIER	LOCATION	DESCRIPTION	REMEDY	PRIORITY	ESTIMATED COMPLETION DATE	COMMENTS
P	Main door to Curling Lounge	Doors are not automated	Install power assist	Low	2019	Preliminary investigation into the door upgrade has commenced with plans to install a new automated door. Work should be completed in 2019.
P	Access onto the Curling Rink Surface	No accessible access onto curling slab, 2 sets of steep stairs	Review options	Low	2019-20	Complete a detailed review of accessible options (eg. stairlift, ramp, renovation) for access to curling rink.

## 2018 ACCESSIBILITY ANNUAL REPORT - IDENTIFIED BARRIERS

GEMMILL PARK – 182 BRIDGE STREET						
TYPE OF BARRIER	LOCATION	DESCRIPTION	REMEDY	PRIORITY	ESTIMATED COMPLETION DATE	COMMENTS
P	Gemmill Park parking lot	Access from parking lot to park has large gravel and is hard for wheelchairs and walkers	Pave a path or sidewalk to park entrance	Low	2020	This item will be considered for the 2020 budget.

MUNICIPAL BUILDING – 3131 OLD PERTH RD						
TYPE OF BARRIER	LOCATION	DESCRIPTION	REMEDY	PRIORITY	ESTIMATED COMPLETION DATE	COMMENTS
P	Public washrooms	Accessible washroom doors are not automated	Install automated doors	Low	2020	This item will be considered for the 2020 budget.