The Corporation of the Municipality of Mississippi Mills

# COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE AGENDA

# Tuesday June 18, 2019

8:00AM

Council Chambers, Municipal Office

A.	APPROVAL OF AGENDA
В.	DISCLOSURE OF PECUIARY INTEREST
C.	DELEGATIONS/PRESENTATIONS/TOURS Riverwalk Working Group Update
D.	APPROVAL OF MINUTES Minutes of May 21, 2019page 1
E.	BUSINESS ARISING OUT OF MINUTES  Municipal Film Policy
F.	ROUND TABLE
G.	REPORTS Beautification Working Group Update – Verbal
Н.	INFORMATION/CORRESPONDENCE  NBA Finals Events  Parking Surveypage 28
I.	OTHER/NEW BUSINESS
J.	MEETING ANNOUNCEMENTS Canada Day Events
K.	ADJOURNMENT

# CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

May 21, 2019 8:00 a.m.

Municipal Office - Council Chambers

PRESENT: Scott McLellan (Chairperson)

Deputy Mayor Minnille (late 8:40am)

Vic Bode

Sanjeev Sivarulrasa

Greg Smith Ron MacMeekin Mary Rozenberg Helen Antebi

STAFF/OTHERS: Tiffany MacLaren, Community Economic & Cultural Coordinator

Bonnie Ostrom, Recording Secretary

REGRETS: Councillor Gerard

Chairperson, Scott McLellan called the meeting to order at 8:05 a.m.

## A. APPROVAL OF AGENDA

Moved by Mary Rozenberg Seconded by Greg Smith

**THAT** the C&EDC May 21, 2019 agenda be accepted as presented.

**CARRIED** 

# B. DISCLOSURE OF PECUNIARY INTEREST OR GENERAL NATURE THEREOF None

# C. DELEGATIONS/PRESENTATIONS/TOURS

None

# D. APPROVAL OF MINUTES: April 16, 2019

Errors; Almonte Fair Ladies Night was held on May 10 and Next business breakfast was May 16, 2019.

# Moved by Ron MacMeekin Seconded by Mary Rozenberg

**THAT** the April 16, 2019 minutes be accepted as amended.

**CARRIED** 

# E. BUSINESS ARISING OUT OF MINUTES

None

# F. ROUND TABLE

- Bridges Restaurant: Closed as of May 19.
- Centennial Restaurant: will be opening a fruit & vegetable stand in Pakenham
- Volunteer Database: volunteer database created similar to the 211 database

## G. REPORTS

- 1. Riverwalk Advisory Committee Meeting Notes:
  - The committee is looking to recruit more members.
  - The River Trivia fundraiser held Thursday May 16 earned about 1,100.00 towards the Riverwalk staircase installation.
  - The Riverwalk staircase design is currently being revised. An RFQ will be released once design confirmed. Mississippi River Power Corporation will be installing a portion of the stone dust path.
- 2. Beautification Committee Update (verbal)
  - Ron MacMeekin confirmed the committee is looking to recruit more members from the outlying areas (Appleton, Clayton, Blakeney, Pakenham)
  - Meeting notes will be sent to Tiffany.
  - The committee was asked to give feedback on projects for the summer students. Such as taking before and pictures of picking up litter to show the great results and post them to social media to encourage others to do the same.
- 3. Business Breakfast Report May 16, 2019
  - The business breakfast had 77 people in attendance.

## H. INFORMATION/CORRESPONDENCE

None

#### I. OTHER/NEW BUSINESS

Committees Code of Conduct and Police Reference Checks
 Committee members handed in their signed code of conduct forms. They are working on obtaining their police reference checks.

## 2. 2019 C&EDC Summer Students

The two Information & Tourism summer students will begin Tuesday May 21. They will be in the office Tuesday – Sunday. They will be helping with tourists visiting Mississippi Mills, attending festival/events, updating social media, working on the mini videos etc. It was suggested that the summer students work on a Mississippi Mills trail map (OVRT) identifying scenic lookouts. This could be produced on Google.

# 3. Filming Policy & Permit update

The working group met on Friday May 17. First discussions led them to work on a core purpose for the film policy, and will survey Mill St. merchants as well as a wider area. More updates to follow.

# 4. OVTR update

It was confirmed that Lanark County will be adding stone dust to the trail through Almonte within the next few weeks and the Lanark County Commercial Identification sign policy is in place. Businesses can link to the Lanark County website for an application, fees are applicable. Sanjeev and Vic will forward this information to the Destination Almonte and Pakenham Business & Tourism groups. Deputy Mayor Minnille is in discussion with Lanark County for a printed pamphlet on the

Deputy Mayor Minnille is in discussion with Lanark County for a printed pamphlet on the rules of the OVRT. More updates to come at future meetings.

## 5. Micro Grants

Patricia Wallinger; Carleton University student submitted the Mississippi Mills Neighbourhood Micro Grant Program document. Various recommendations were given, one was to clarify the rules should. Helen Antebi and the Community Economic & Cultural Coordinator will meet to discuss the criteria.

# Moved by Mary Rozenberg Seconded by Vic Bode

**THAT** the C&EDC committee approves continuing the Micro Grant program in 2019 to a sum of no more than \$2,500.00

CARRIED

## 6. Tourism Fam Tour

The next Mississippi Mills Tourism Fam Tour will take place on Monday, June 10. More details to follow at the next meeting.

# 7. Lanark County Tourism Association Sip and Savour

Lanark County Tourism Association is a member based association that has been growing in numbers over the years. Ontario Highlands Tourism Organization (OHTO) is funding the food based website Sip and Savour. The website helps visitors plan a self-guided tour of their own, choosing their own itinerary from food, sweets, craft breweries, trails etc.

## J. MEETING ANNOUNCEMENTS

Next meeting: Tuesday, June 18 at 8:00AM.

Next Business Breakfast: Thursday, September 26 & Thursday November 21, 2019 at 7:00AM. Location TBD

# **K. ADJOURNMENT**

Moved by Greg Smith Seconded by Helen Antebi THAT the April 16 C&EDC meeting be adjourned at 9:33 a.m.

**CARRIED** 

Bonnie Ostrom, Recording Secretary

Mississippi Mills Filming Policy and Application

# **CORE PURPOSE**

Over the past few years, the Municipality of Mississippi Mills has been used as the location for numerous film productions. Production requests are increasing in regularity. While there may be an appeal and potential economic benefit, some residents and businesses may be negatively affected by these productions.

To protect the interests and mitigate the negative impact on its residents, property owners and business owners, the Mississippi Mills Municipal Council has tasked the Community & Economic Development(C&EDC) Advisory Committee with the development of a Filming Policy, which will include an application, operational guidelines and a permit process.

The C&EDC Committee believes the core purpose of this essential Filming Policy is: To ensure there is a fair, safe, respectful, and mutually beneficial relationship between all parties, <u>if</u> allowed to continue filming in Mississippi Mills.

In order to create this policy the first step will be to conduct a public survey.

Developed by the Film Policy working group of the Mississippi Mills Community & Economic Development Committee - May 2019

# THE CORPORATION OF THE COUNTY OF LANARK BY-LAW 2018-48

A BY-LAW TO REGULATE AND GOVERN THE USE OF THE LANDS
KNOWN AS THE OTTAWA VALLEY RECREATIONAL TRAIL (FORMERLY
KNOWN AS THE CP RAIL CORRIDOR) and TAY-HAVELOCK TRAIL AS A
RECREATIONAL TRAIL

**WHEREAS**, section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25 as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

**AND WHEREAS**, section 8 of the *Municipal Act, 2001*, S.O. 2001, c. 25 as amended, provides that sections 9 and 11 shall be interpreted broadly so as to confer broad authority on municipalities to enable municipalities to govern their affairs as they consider appropriate and to enhance their ability to respond to municipal issues;

**AND WHEREAS**, section 11 (3) of the *Municipal Act, 2001*, S.O. 2001, c. 25 as amended, provides that a municipality is authorized to pass by-laws with respect to matters within the sphere of jurisdiction of culture, parks, recreation and heritage;

**AND WHEREAS**, the Council for the Corporation of the County of Lanark ("Council") has developed and adopted a management plan for the Ottawa Valley Recreational Trail that addresses issues such as use, control, and liability;

AND WHEREAS, the Corporation of the County of Lanark has owned and operated the Lanark County portion of the Tay Havelock trail since 2005;

**AND WHEREAS**, Council deems it expedient and in the interest of public safety to regulate and govern the use of the Ottawa Valley Recreational Trail and Tay-Havelock Trail in the County of Lanark;

**AND WHEREAS**, the Council has determined that any breach of the provisions of this By-law should be subject to an Administrative Monetary Penalty;

# 1. DEFINITIONS:

"Administrative Monetary Penalty" is a penalty imposed for a contravention of this By-law and issued upon discovery of the unlawful event. It is due and payable with no right of appeal and constitutes a debt to the Municipality.

"Camp" includes the placement of a tent or trailer at any time on the Property or the lodging or staying overnight on the Property.

"Debris" includes anything that is not natural to the Property.

"Dirt Bike" means a two-wheel motorized machine used primarily for traveling on land other than registered roadways.

"Enforcement Officer" means a Provincial Offences Officer, an Ontario Provincial Police Officer, or any person exercising a power or performing duty under this By-law.

"Firearm" includes any type of gun or other firearm including an air gun, spring gun, pellet gun, tranquilizer gun, cross-bow, long-bow or other type of bow, sling shot, or any similar thing.

"Lanark County" means the Municipal Corporation of the County of Lanark.

"Licensee" means an association or club issued a License by the County of Lanark to use the Trails and allow their members to use the -Trails through the issuance of Permits in accordance with an executed License Agreement between the association or club and the County of Lanark.

"Litter" includes the throwing, dumping, placing, depositing of any Debris.

"Motor Vehicle" means a vehicle used for transportation relying upon a motor for operation including vehicles described as Off-Road Vehicles, Snowmobiles/ Motorized Snow Vehicles, and Dirt Bikes. "Natural Features" means all geology, vegetation, and wildlife pertaining to, existing in or produced by nature throughout the Ottawa Valley Recreational Trail. This includes all plant and wildlife species and wetland areas.

"Off-Road Vehicle" shall mean an off-road vehicle within the meaning of the Off Road Vehicles Act, R.S.O. 1990, c.O. 4, as amended.

"Ottawa Valley Recreational Trail" or "OVRT" means the trail owned and leased by Lanark County that includes the former CP Rail corridor from Sturgess Road in Montague North to Highway 417, being approximately 61 kilometres in length and as described in Schedule "A".

"Pedestrian" means any person travelling on foot or with related foot gear and not requiring the aid of a motor for propulsion.

"Permit" means a current permit issued by a Licensee authorized by the County of Lanark to allow the use the trail by Permit Holders.

"Permit Holder" means a person issued a Permit by a Licensee authorized by the County of Lanark;

"Signage" means postings throughout the -Trails erected by or authorized by the County of Lanark.

"Tay-Havelock Trail" means the former CP Rail corridor from Glen Tay west to the border of Lanark and Frontenac Counties and as described in Schedule "A".

"Trail(s)" refers to either the Ottawa Valley Recreational Trail or the Tay-Havelock Trail.

"Property" means the property described as the OVRT and Tay-Havelock Trail in the County of Lanark.

"Snowmobile/Motorized Snow Vehicle" means a motorized snow vehicle, within the meaning of the *Motorized Snow Vehicles Act*, *R.S.O.* 1990, c.M. 44, as amended.

- 2. The following are considered permitted uses of the -Trails:
  - (i) Walking, running, hiking, dog walking;
  - (ii) Cross country skiing, snowshoeing;
  - (iii) Orienteering, geocaching;
  - (iv) Nature appreciation, bird watching, nature study;
  - (v) Dog sledding;
  - (vi) Cycling, including the use of E-bikes;
  - (vii) Horseback riding;
  - (viii) Harvesting of non-wood products such as tree seed/cones, mushrooms for personal use;
  - (ix) Other activities as approved through the execution of a land use agreement or special event permit obtained from the County of Lanark.
- 3. The following activities are prohibited on the Trail:
  - (i) Tampering with or removing any signage;
  - (ii) Disobeying Signage posted by the County of Lanark;
  - (iii) Using the Trail during a closure of the Trail by the County of Lanark due to extreme weather conditions, maintenance, or other reason at their discretion;
  - (iv) Littering, or failing to pick up after pets;
  - (v) Failing to control a pet, including dogs and horses;
  - (vi) Camping or causing any person to camp;
  - (vii) Hunting or causing any person to hunt;
  - (viii) Discharging or operating a weapon or firearm or causing any person to discharge or operate any weapon or firearm;
  - (ix) Vandalizing the Property or causing any person to vandalize the Property;
  - (x) Starting or feeding an open air fire;
  - (xi) Removing, destroying, or otherwise disturbing any Natural Features without written consent of the County of Lanark;
  - (xii) Operation of a Motor Vehicle;
  - (xiii) Operation of a dirt bike or motorcycle.

4. Notwithstanding section 3, a Permit Holder may operate a Motor Vehicle on the Trail in accordance with the approved Permit obtained from a Licensee authorized by the County of Lanark prior to the use a Motor of Vehicle on the OVRT.

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- 5. If a person is using the Trail while operating a Motor Vehicle in accordance with section 4, they shall not interfere with or impede the use of the Trail by a Pedestrian or any other person using the Trail.
- 6. The maximum speed limit permitted throughout the Trail is 50 km/hour on Rural parts of the trail, and 20km/h on Urban parts of the trail. Urban and rural sections of the Trail and their respective speed limits will be delineated by Signage.
- 7. Users of the Trail may do so within operating hours, set as follows:
  - (i) 7am to 9pm, April 1 to Nov 30;
  - (ii) 7am to 11pm, Dec 1 to March 31. (ATV's not permitted during this time period.)

# 8. ENFORCEMENT AND PENALTIES

- (i) Every person who uses the -Trail is subject to all Municipal bylaws and all Provincial and Federal laws and regulations. Any
  person violating any Municipal by-law or other law may be
  ordered by Lanark County or an Enforcement Officer to leave the
  -Trail.
- (ii) No person shall hinder or obstruct, or attempt to hinder or obstruct an Enforcement Officer;
- (iii) No person shall neglect or refuse to produce any information, identification or thing or to provide any information required by any person acting pursuant to this By-law.
- (iv) In addition to any other authority they may have, an Enforcement Officer is authorized to enforce the provisions of this By-law and to order any persons believed by such Enforcement Officer to be contravening or who has contravened any provision of this By-law:

- (a) To desist from the activity constituting or contributing to such a contravention;
- (b) To remove from the Trail anything owned by or in the control of such person which the Enforcement Officer believes is or was involved in such contravention, and;
- (c) To leave the Trail.
- (v) The court in which a conviction has been entered pursuant to this By-law and any other court of competent jurisdiction thereafter may make an order prohibiting the continuation or repetition of the offence by the person convicted, and such order shall be in addition to any other penalty imposed by the court on the person convicted.
- (vi) Every person who contravenes any provision of this By-law is guilty of an offence and upon conviction is liable to a fine or penalty as provided for in the *Provincial Offences Act, R.S.O.* 1990, c. P. 33, as may be amended from time to time and to any other applicable penalty.
- (vii) Lanark County appoints the Ontario Provincial Police ("OPP") with the authority to enforce this by-law.

# 9. ADMINISTRATIVE PENALTY

- (i) Any person found by an Enforcement Officer to have breached any provision of this By-law including applicable offences in Schedule 'B' may be subject to an Administrative Penalty as follows:
  - a. A breach by a Permit Holder or any user of the Trail of any provision of this By-law shall be subject to an Administrative Penalty of \$85.00 or as designated in Schedule "B".
  - b. Upon receipt of a notice of Administrative Monetary Penalty, the Permit Holder or the person or corporation named in the notice shall pay the penalty within seven (7) days to the Municipality.
  - c. An Administrative Monetary Penalty Notice shall include the following information:

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- i. the Administrative Monetary Penalty Notice Date;
- ii. the date on which the Administrative Monetary Penalty is due and payable;
- iii. the signature of the issuing Enforcement Officer;
- iv. particulars of the contravention reasonably sufficient to indicate the nature of the contravention;
- v. the amount of the Administrative Monetary Penalty; and
- vi. a statement advising that an unpaid Administrative Monetary Penalty will constitute a debt of the person or corporation to the Municipality.
- d. An Enforcement Officer may serve the Penalty Notice on a person or corporation by one of the following methods:
  - i. delivering it personally to the person or to the head office of the corporation;
  - ii. sending a copy by registered mail to the last known address of the person or the head office of the corporation; or
  - iii. posting a copy of the notice in a conspicuous place at the site of the contravention and sending a copy by registered mail to the last known address of the person or the head office of the corporation.
- e. An Administrative Monetary Penalty remaining unpaid after the date when it is due and payable, constitutes a debt to the Municipality owed by the person or corporation named in the notice. The Municipality may take all steps available in law to collect the unpaid penalty.
- f. An Administrative Monetary Penalty may not be challenged or appealed.

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# 10. APPLICABILITY

This By-law does not apply to vehicles or persons:

- (i) of authorized law enforcement, firefighting, emergency medical, or other emergency personnel when carrying out authorized duties, or
- (ii)engaged in work on or along the -Trail on behalf of Lanark County.
- 11. THAT, By-Law No. 2018-42 is hereby rescinded, and this By-law shall come into force and take effect upon the final passing thereof.

This By-Law read a first and second time this 28<sup>th</sup> day of November, 2018

This By-Law read a third time and finally passed this 28<sup>th</sup> day of November, 2018

Leslie Drynan

Clerk/Deputy CAO

John Fenik, Warden

# Schedule "A" Legal Descriptions-County of Lanark

1.	All of PIN 05246- 0022	PT LT 25 CON 8 MONTAGUE; PT REAR 1/2 LT 26 CON 8
	0022	MONTAGUE AS IN SAR12; PT FRONT 1/2 LT 26
		CON 8
		MONTAGUE AS IN SAR129; PT LT 26-28 CON 7 MONTAGUE AS
		IN SAR80 LYING W OF 27R5632, AS IN SAR119
		EXCEPT 27R3903,
		AS IN SAR124 EXCEPT 27R5661, AS IN SAR127
		EXCEPT PT 7
		27R240; MONTAGUE
2.	All of PIN 05237-	PT EI/2 LT 25 CON 9 MONTAGUE; PT W1/2 LT 25
	0060	CON 9 MONTAGUE AS IN SAR8 & SAR2; MONTAGUE
3.	All of PIN 05238-	PT LT 24 CON 9 MONTAGUE AS IN SAR118;
٥,	0055	MONTAGUE
4.	All of PIN 05238-	PT W1/2 LT 23 CON 10 MONTAGUE AS IN SAR4; PT
	0071	S1/2 LT 24
		CON 10 MONTAGUE AS IN SAR9; MONTAGUE
5.	All of PIN 0523	PT E1/2 LT 23 CON 10 MONTAGUE AS IN SAR3;
6.	8-0072 All of PIN 05148-	MONTAGUE PT S1/2 LT 6 CON 1 BECKWITH AS IN SAR16;
0.	0071	BECKWITH
7.	All of PIN 05148-	PT NE I/2 LT 7 CON 2 BECKWITH; PT SW1/2 LT 7
	0021	CON 2
		BECKWITH AS IN SAR 13 & SAR14; BECKWITH
8.	All of PIN 05149-	PT LT7 CON 3 BECKWITH AS IN SAR17; PT SW I/2
	0021	LT 8 CON 3 BECKWITH AS IN SAR125; BECKWITH
9.	All of PIN 05149-	PT SW1/2 LT 8 CON 4 BECKWITH AS IN SAR55; PT
	0007	NEI/2 LT 8
		CON 4 BECKWITH AS IN SAR19; PT SW1/2 LT 9
		CON 4
10	All of DTN OF4 FO	BECKWITH AS IN SAR128; BECKWITH
10.	All of PIN 05150- 0073	PT NE1/2 LT 9 CON 5 BECKWITH; PT SW1/2 LT 9- 10 CON 5
	00/3	BECKWITH AS IN SAR7 & SAR25; BECKWITH
11.	All of PIN 05150-	PT EI/2 LT 10 CON 6 BECKWITH; PT SWI/2 LT 10
	0074	CON 6
		BECKWITH AS IN SAR18 & SAR20; BECKWITH

12.	All of PIN 05137- 0105	PT NE 1/2 LT 11 CON 7 BECKWITH; PT SW 1/2 LT 11 CON 7 BECKWITH AS IN SARI; BECKWITH
13.	All of PIN 05315- 0023	PT LT 12 CON 9 BECKWITH; PT LT 13 CON 9 BECKWITH AS IN SARIO, SAR23, SAR24, SAR26; TWP OF BECKWITH
14.	All of PIN 05314- 0109	PT LT 13 CON 10 BECKWITH AS IN SAR22; PT LT 14 CON 10 BECKWITH AS IN SAR11; TWP OF BECKWITH
15.	All of PIN 05125- 0213	PT LT 14 CON 11 BECKWITH AS IN NAR53 & NAR109 LYING S OF PT 2, 27R5617; TOWN OF CARLETON PLACE
16.	All of PIN 05126- 0070	PT LT 14 CON 11 BECKWITH AS IN NAR53 LYING S OF MOORE ST PL230 & N OF PT 2, 27R5617; TOWN OF CARLETON PLACE
17.	All of PIN 05123- 0124	PT LT 14 CON 11 BECKWITH AS IN NAR53 LYING N OF MOORE ST PL 491 & S OF THE RDAL BTN CON 11&12; TOWN OF CARLETON PLACE
18.	All of PIN 05122- 0068	PT LT 14 CON 12 BECKWITH AS IN SAR102, LYING S OF FRANKILIN ST & N OF ALBERT ST; TOWN OF CARLETON PLACE
19.	All of PIN 05122- 0069	PT LOT 14 CON 12 AS IN SAR102 LYING S OF ALBERT ST & N OF LAKE AVENUE E; TOWN OF CARLETON PLACE
20.	All of PIN 05117- 0083	PT LT 14 CON 12 BECKWITH AS IN SAR102,; PT LT CON 12 BECKWITH AS IN BK396; TOWN OF CARLETON PLACE
21.	All of PIN 05117- 0085	PT LT 15 CON 12 BECKWITH AS IN SAR117; TOWN OF CARLETON PLACE
22.	All of PIN 05118- 0026	PT LT 15 CON 12 BECKWITH AS IN SAR117; SAR126 & SAR 133 LYING N OF ELY EXT OF THE NE ANGLE OF LT 140, SEC B PL 276 EXCEPT CP4080 & PTS 1-8, 26R2383; TOWN OF CARLETON PLACE

23.	All of PIN 05303- 0035	PT LT 2 CON RAMSAY AS IN SAR91; PT LT 1 CON 7 RAMSAY AS IN SAR93 ALL LYING E OF RDAL BTN LT 7 & 8 AND N OF HWY NO. 7B; TOWN OF CARLETON PLACE
24.	All of PIN 05307- 0102	PT LT 2 CON 8 RAMSAY; PT LT 3 CON 8 RAMSAY; PT LT 4 CON 8 RAMSAY; PT LT 5 CON 8 RAMSAY AS IN NAR68, NAR69, NAR88 & NAR90; TOWN MISSISSIPPI MILLS
25.	All of PIN 05108- 0141	PT LT 6 CON 8 RAMSAY AS IN NAR84; PT LT 7 CON 8 RAMSAY AS IN NAR95; TOWN OF MISSISSIPPI MILLS
26.	All of PIN 05110- 0007	PT LT 7 CON 9 RAMSAY AS IN NAR82; PT LT 8 CON 9 RAMSAY AS IN NAR83; PT LT 9 CON 9 RAMSAY AS IN NAR57; PT LT 10 CON 9 RAMSAY AS IN NAR110 & NAR74; TOWN OF MISSISSIPPI MILLS
27.	All of PIN 05297- 0001	PT LT 12 CON 9 RAMSAY AS IN NAR70; PT LT 13 CON 9 RAMSAY AS IN NAR94; PT LT 14 CON 9 RAMSAY AS IN NAR8; PT LT 11 CON 9 RAMSAY AS IN NAR72; TOWN MISSISSIPPI MILLS
28.	All of PIN 05092- 0066	PT LT 14 CON 9 RAMSAY; PT LT 15 CON 9 RAMSAY ALL AS IN NAR8, LYING SE OF THE SWLY EXTENSION OF THE SELY LIMIT OF JOHN ST, PL6262 & NW OF THE SELY LIMIT OF JAMES ST PL6262; LT 47 SEC TOOLEY PL 6262 LANARK N RAMSAY; PT JAMES ST PL 6262 LANARK N RAMSAY; AS CLOSED BY AL63; TOWN MISSISSIPPI MILLS
29.	All of PIN 05099- 0152	PT LT 15 CON 9 RAMSAY AS IN NAR8 & NAR100 LYING N OF CHURCH ST, SW OF RESERVE ST, & E OF PT 1, 2 & 4 26RI122 & MILL ST, PL 6262; TOWN MISSISSIPPI MILLS

30.	All of PIN 05098- 0143	PT LT 15 CON 9 RAMSAY AS IN NAR2 AND AS IN NAR10 LYING SE OF THE RDAL BTN LT 15&16, CON 9 AKA MAIN ST, PL 6262 AND NW OF S SIDE BRIDGE ST PL 6262; S/T NAR1 0; TOWN OF
		MISSISSIPPI MILLS
31.	All of PIN 05097- 0148	PT L T 16 CON 9 RAMSAY AS IN NAR92 BEING THAT PT LYING
		S OF WLY EXT OF SLY LIMIT BANK ST, PL 6262 & LYING N OF
		RDAL BTN LT 15& 16, CON 9 (AKA MAIN ST, AKA OTTAWA ST);
20	All CDIN OFFICE	TOWN MISSISSIPPI MILLS
32.	All of PIN 05096- 0051	PT LT 16 CON 9 RAMSAY; PT LT 17 CON 9 RAMSAY AS IN
	0001	NAR92, NAR75 BEING THAT PT LYING S OF THE WLY EXT OF
		SLY LIMIT OF CARSS ST, PL 6262 & N OF THE WLY EXT OF SLY
		LIMIT OF BANK ST, PL 6262; TOWN MISSISSIPPI MILLS
33.	All of PIN 05088- 0221	PT LT 17 CON 9 RAMSAY; PT LT 18 CON 9 RAMSAY; PT LT 19
	0221	CON 9 RAMSAY; PT LT 20 CON 9 RAMSAY AS IN NAR75 LYING
		N OF THE SWLY EXT OF THE SELY LIMIT OF CARSS ST, PL
		6262; TOWN MISSISSIPPI MILLS
34.	All of PIN 05089- 0104	PT LT 20 CON 10 RAMSAY AS IN NAR105; TOWN MISSISSIPPI MILLS
35.	All of PIN 05083-	PT LT21 CON 10 RAMSAY; PT LT 22 CON 10
	0083	RAMSAY; PT LT 23
		CON 10 RAMSAY; PT LT 24 CON 10 RAMSAY AS IN NAR58,
		NAR59, NAR81, NAR101, & NAR108 ALL LYING S
		OF THE
		QUARTER SESSIONS RD CROSSING LT 24, CON
		10; TOWN MISSISSIPPI MILLS
36.	All of PIN 05083-	PT LT 24 CON 10 RAMSAY; PT LT 25 CON 10
	0084	RAMSAY; PT LT 26
		CON 10 RAMSAY; PT LT 27 CON 10 RAMSAY AS IN

NAR65, NAR73, NAR89, & NAR101, LYING S OF RDA TWP OF RAMSAY & PAKENHAM & N OF NLY EXT OF QUARTER	
RAMSAY & PAKENHAM & N OF NLY EXT OF QUARTER	AL BTN
SESSIONS RD CROSSING LT 10, CON 4; TC MISSISSIPPI MILLS	OWN
37. All of PIN 05082- PT LT 1 CON 10 PAKENHAM; PT LT 2 CON 1 PAKENHAM; PT	0
LT 3 CON 10 PAKENHAM; PT LT 4 CON 10 PAKENHAM; PT LT 5	
CON 10 PAKENHAM, ALL AS IN NAR71, NAR NAR79, NAR97,	77,
& NAR98 KNOWN AS THE BROCKVILLE TO C RAILROAD; TOWN MISSISSIPPI MILLS	AWATTC
38. All of PIN 05077- PT LT 6 CON 10 PAKENHAM AS IN NAR78, E PART OF THE	BEING
CPR RAILWAY ROW FROM THE DIV LINE BT 6&7 CON 10	N LTS
AND THEN LIMIT OF THE RDAL BTN LT 5&6	CON
MISSISSIPPI MILLS	
39. All of PIN 05077- PT LT 10 CON 10 PAKENHAM AS IN NAR104 0134 9 CON 10	; PT LT
PAKENHAM; PT LT 8 CON 10 PAKENHAM AS NAR76; TOWN MISSISSIPPI MILLS	IN
40. All of PIN 05077- PT LT 10 CON 11 PAKENHAM; PT BED OF RI PAKENHAM	IVER
AS IN NAR99; TOWN MISSISSIPPI MILLS.	
AS IN MARSS, TOWN MISSISSIFFI MILLS.	, LYING
41. All of PIN 05293- PT LT 11 CON 11 PAKENHAM AS IN NAR115 SE OF	II CON
41. All of PIN 05293- PT LT 11 CON 11 PAKENHAM AS IN NAR115 SE OF RN30362 AND NW OF RDAL BTN LTS 10 & 11; TOWN	l1, CON
41. All of PIN 05293- PT LT 11 CON 11 PAKENHAM AS IN NAR115 SE OF RN30362 AND NW OF RDAL BTN LTS 10 & 1	,
41. All of PIN 05293- PT LT 11 CON 11 PAKENHAM AS IN NAR115 SE OF RN30362 AND NW OF RDAL BTN LTS 10 & 1 11; TOWN MISSISSIPPI MILLS  42. All of PIN 05292- PT LT 11 CON 11 PAKENHAM- PT LT 12 COI	N 11
41. All of PIN 05293- PT LT 11 CON 11 PAKENHAM AS IN NAR115 SE OF RN30362 AND NW OF RDAL BTN LTS 10 & 1 11; TOWN MISSISSIPPI MILLS  42. All of PIN 05292- PT LT 11 CON 11 PAKENHAM PT LT 12 COI PAKENHAM AS IN NAR 115 LYING W OF RN30362 & S OF A	N 11

43.	All of PIN 05291- 0009	PT LT 11 CON 11 PAKENHAM; PT LT 12 CON 11 PAKENHAM; PT
		LT 13 CON 11 PAKENHAM; PT LT 14 CON 11 PAKENHAM; PT LT
		15 CON 11 PAKENHAM AS IN SAR66, SAR65,
		NAR111, NAR115, BEING THE CNR, LYING N OF COUNTY RD 15 &
		AKA COUNTY
	this is a second	RD 20 & S OF RDAL BTN LT 15&16; TOWN MISSISSIPPI MILLS
44.	All of PIN 05071-	
	0103	MISSISSIPPI MILLS
45.	All of PIN 05071- 0104	PT LT 16 CON 12 PAKENHAM AS IN NAR107; TOWN MISSISSIPPI MILLS
46.	All of PIN 05071- 0108	PT LT 17 CON 12 PAKENHAM AS INNAR107; TOWN MISSISSIPPI MILLS
47.	All of PIN 05071- 0035	PT RDAL BTN TWP OF PAKENHAM & FITZROY PAKENHAM PT
	0035	2 26R1589 AS CLOSED BY RN61296; PT LT 19 CON
		12
		PAKENHAM PT LT 20 CON 12 PAKENHAM AS IN PKG103;
		TOWN MISSISSIPPI MILLS
48.	All of PIN 05297-	PT L T 14 CON 9 RAMSAY PT 3 26R 1498; TOWN
	0004	MISSISSIPPI MILLS
49.	All of PIN 04556-	RDAL BTN FITZROY & PAKENHAM FITZROY BEING
	0142	E 1/2 OF RDAL BEING PT 5, 5R6712 AS CLOSED BY
		NS176588; WEST
F0	All of DIN OAFEZ	CARLETON  DT DDAL BTN TWDS OF MONAR & FITZBOY, DT
50.	All of PIN 04557- 0171	PT RDAL BTN TWPS OF MCNAB & FITZROY; PT RDAL BTN
		CONS I & 2 FITZROY CLOSED BY CT245393 &
		CT244853; PT LT 21 CON 1 FITZROY; PT LT 22 CON 1 FITZROY; PT
		LT 23 CON 1
		FITZROY; PT LT 24 CON 1 FITZROY; PT L T 25 CON
		1 FITZROY; PT LT 26 CON I FITZROY; PT LT 27 CON I FITZROY;
		PT LT 27
		CON 2 FITZROY PTS 2, 3, 4, 5, 6 & 8, 5R7487; S/T FYI0l05, FY11728, FY12691, FY9925; WEST
		CARLETON
1		

51.	All of PIN #05196-0207	PT LT 17 CON 3 BATHURST AS IN BT2111; PT NE 1/2 LT 18 CON 3 BATHURST AS IN BT2105; PT W1/2 LT 18 CON 3 BATHURST AS IN BT2050; PT E 1/2 LT 19 CON 3 BATHURST AS IN BT1982; PT SW 1/2 LT 19 CON 3 BATHURST AS IN BT1958; SUBJECT TO AN EASEMENT AS IN LC115672; SUBJECT TO AN EASEMENT AS IN RS62127; SUBJECT TO AN EASEMENT OVER PT E 1/2 LT 19
-,'-,		CON 3 BATHURST PT 1 27R10726 IN FAVOUR OF PT E 1/2 LT 19 CON 3 BATHURST PT 1 27R848; PT W 1/2 LT 20 CON 3 BATHURST PT 1 27R7564 EXCEPT PTS 2 & 3 27R10726 AS IN LC162537; TAY VALLEY TOWNSHIP
52.	All of PIN #05196-0202	PT SE1/2 LT 17 CON 4 BATHURST AS IN BT1954, BT2151; PT NE 1/2 LT 17 CON 4 BATHURST AS IN BT2110; PT LT 16 CON 4 BATHURST AS IN BT1952, BT1984; S/T RS62127; SUBJECT TO AN EASEMENT AS IN LC115672; TAY VALLEY TOWNSHIP
53.	All of PIN #05196-0016	PT NE 1/2 LT 11-12 CON 4 BATHURST; PT SW 1/2 LT 12 CON 4 BATHURST; PT NE 1/2 LT 13 CON 4 BATHURST; PT SW 1/2 LT 13 CON 4 BATHURST; PT NE 1/2 LT 14 CON 4 BATHURST; PT LT 15 CON 4 BATHURST AS IN BT1939, BT1938, BT1941, BT1961, BT1974, BT1983, BT2021, BT2020, BT2019, BT2043, BT2042, BT2085 EXCEPT PT 1 & 2, 27R6933; S/T RS62127; SUBJECT TO AN EASEMENT AS IN LC115672; TAY VALLEY TOWNSHIP
54.	All of PIN #05195-0114	PT LT 11 CON 5 BATHURST AS IN BT1947 EXCEPT PART 3 ON 27R2290; SUBJECT TO AN EASEMENT AS IN LC115672; TAY VALLEY TOWNSHIP
55.	All of PIN #05195-0106	PT LT 11 CON 5 BATHURST AS IN BT3235, BT2462, BT2433, BT2285, BT1936, & BT1947; S/T BT8916, RS62127; SUBJECT TO AN EASEMENT AS IN LC115672; TAY VALLEY TOWNSHIP
56.	All of PIN #05201-0057	PT LT 6 CON 5 BATHURST; PT LT 7 CON 5 BATHURST; PT LT 8 CON 5 BATHURST; PT LT 9 CON 5 BATHURST; PT LT 10 CON 5 BATHURST AS IN BT1884, BT1885, BT1886, BT1925, BT1928, BT1942, BT1948, BT2010, BT2011, BT2697; S/T RS62127; SUBJECT TO AN EASEMENT AS IN LC115672; SUBJECT TO AN EASEMENT OVER PART 2 ON 27R10631 IN FAVOUR OF PT LT 8 CON 5

		BATHURST AS IN RS64977, LYING SE OF RAILWAY
		AS IN LC157124; TAY VALLEY TOWNSHIP
57.	All of PIN #05201-0056	PT LT 3 CON 5 BATHURST; PT LT 4 CON 5 BATHURST; PT LT 5 CON 5 BATHURST AS IN BT1883, BT1926, BT1927, BT1935, BT1971, BT2071, BT2161, BT2250, BT2364, BT2377, BT2468, BT2471, BT2614; S/T RS62127; SUBJECT TO AN EASEMENT AS IN LC115672; TAY VALLEY TOWNSHIP
58.	All of PIN #05201-0055	PT LT 1 CON 6 BATHURST; PT LT 2 CON 6 BATHURST; PT LT 3 CON 6 BATHURST AS IN BT1945, BT1951 & BT1968; S/T RS62127; SUBJECT TO AN EASEMENT AS IN LC115672; TAY VALLEY TOWNSHIP
59.	All of PIN #05214-0069	PT LT 22 CON 6 SOUTH SHERBROOKE AS IN SS847 LYING E OF THE FORCED RD AKA OLD BROOKE RD AKA PERTH TO MABERLY RD; SUBJECT TO AN EASEMENT AS IN LC115672; TAY VALLEY TOWNSHIP
60.	All of PIN #05214-0054	PT LT 18 CON 6 SOUTH SHERBROOKE; PT LT 19 CON 6 SOUTH SHERBROOKE; PT LT 20 CON 6 SOUTH SHERBROOKE; PT LT 21 CON 6 SOUTH SHERBROOKE; PT LT 22 CON 6 SOUTH SHERBROOKE AS IN SS843, SS913, SS847, SS850, SS858, SS860, SS851, SS846, SS978 LYING W OF A FORCED RD AKA OLD BROOKE RD AKA PERTH TO MABERLY RD, EXCEPT PT 2&3 27R5100; S/T RS62126 TWP OF BATH BURG SHERB; SUBJECT TO AN EASEMENT AS IN LC115672
61.	All of PIN #05214-0067	PT LT 20 CON 6 SOUTH SHERBROOKE PT 2&3 27R5100; S/T RS136151; S/T RS62126; SUBJECT TO AN EASEMENT AS IN LC115672; TAY VALLEY TOWNSHIP
62.	All of PIN #05208-0200	PT LT 18 CON 7 SOUTH SHERBROOKE BEING PT 10 ON RS55610; SUBJECT TO AN EASEMENT AS IN RS216616; TAY VALLEY TOWNSHIP
63.	All of PIN #05208-0040	PT RDAL BTN LT 15&16 SOUTH SHERBROOKE; PT LT 16 CON 7 SOUTH SHERBROOKE ALL BEING PT 14-17, RS55610, PT 18, RS55610 EXCEPT PT 2, 27R6227, PT OF PT 22, RS55610; PT LT 17 CON 7 SOUTH SHERBROOKE PT 11-13, RS55610; S/T RS62126; SUBJECT TO AN EASEMENT AS IN

		LC115672; TAY VALLEY TOWNSHIP	
64.	All of PIN #05209-0179	PT LT 11 CON 7 SOUTH SHERBROOKE; PT LT 12 CON 7 SOUTH SHERBROOKE; PT LT 13 CON 7 SOUTH SHERBROOKE; PT LT 14 CON 7 SOUTH SHERBROOKE; PT LT 15 CON 7 SOUTH SHERBROOKE BEING PT 19-27, RS55610 LYING W OF THE RDAL BTN LT 15 & 16; S/T RS62126; SUBJECT TO AN EASEMENT AS IN LC115672; TAY VALLEY TOWNSHIP	
65.	All of PIN #05209-0197	PT LT 11 CON 8 SOUTH SHERBROOKE PT 28 & 30, RS55610; S/T RS62126; SUBJECT TO AN EASEMENT AS IN LC115672; TAY VALLEY TOWNSHIP	
66.	All of PIN #05209-0210	PT LT 10 CON 8 SOUTH SHERBROOKE PT 29, RS55610 EXCEPT RDAL BTN LT 10&11; S/T RS62126; SUBJECT TO AN EASEMENT AS IN LC115672; TAY VALLEY TOWNSHIP	
67.	All of PIN #05209-0211	PT LT 10 CON 8 SOUTH SHERBROOKE PT 31, RS55610; S/T RS62126; SUBJECT TO AN EASEMENT AS IN LC115672; TAY VALLEY TOWNSHIP	
68.	All of PIN #05209-0214	PT LT 10 CON 8 SOUTH SHERBROOKE AS IN SS1758 EXCEPT PARTS 29 AND 31 ON RS55610; S/T RS62126; SUBJECT TO AN EASEMENT AS IN LC115672; TAY VALLEY TOWNSHIP	
69.	All of PIN #05206-0181	PT LT 10 CON 9 SOUTH SHERBROOKE BEING PARTS 1,2,3 ON 27R10200; SUBJECT TO AN EASEMENT AS IN RS62126; TAY VALLEY TOWNSHIP	
70.	All of PIN #05206-0143	PT LT 9 CON 9 SOUTH SHERBROOKE PT 35 & 36, RS55610; PT LT 8 CON 9 SOUTH SHERBROOKE PT 37, RS55610; S/T RS62126; SUBJECT TO AN EASEMENT AS IN LC115672; TAY VALLEY TOWNSHIP	
71.	All of PIN #05206-0180	PT LOT 7 CON 9 SOUTH SHERBROOKE; PT LT 8 CON 9 SOUTH SHERBROOKE BEING PT 38 ON RS55610; SUBJECT TO AN EASEMENT AS IN RS216616; TAY VALLEY TOWNSHIP	

# Schedule "B"

Item	Offence	Set Fine
[, l =	No handle or non-compliant handle	\$85.00
2.	No seat belt or non-compliant seat belt	\$260.00
3.	No rear view mirror	\$85.00
1.	Component, equipment or other feature does not operate properly	\$85.00
5,	Missing, inoperable or modified component, equipment or other feature	\$85.00
5.	Fail to have required brakes	\$85.00
7.	Fail to have required lamps	\$85.00
3.	Lamps not lit	\$85.00
€.	Lamps improperly aimed	\$85.00
0.	Fail to have required stop lamp	\$85.00
1.	Fail to have required reflector	\$85.00
12.	Improper windshield	\$85.00
13.	Driver's view obstructed by object or material	\$85.00
14.	Driver's view obstructed by trailer or load	\$85.00
15.	Drive ATV with passenger seated improperly	\$260.00
16.	Drive with passenger under age eight	\$260.00
17.	Drive with passenger on trailer or other attachment	\$260.00
18.	Speeding — more than 20 km/h where limit is 20 km/h or less	\$120.00
19.	Speeding — more than 50 km/h where limit is 50 km/hr	\$120.00
20.	Tampering with or removing signage posted by the County of Lanark	\$85.00
21.	Disobeying Signage posted by the County of Lanark	\$85.00
22.	Using the OVRT during a closure of the OVRT by the County of Lanark due to extreme weather conditions, maintenance, or other reason at their discretion	\$85.00
23.	Littering, or falling to pick up after dogs or horses	\$85.00
24.	Failing to control a pet, including dogs and horses	\$85.00
25.	Camping or causing any person to camp	\$85.00
26.	Hunting or causing any person to hunt	\$85.00
27.	Discharging or operating a weapon or firearm or causing any person to discharge or operate any weapon or firearm	\$85.00
28.	Vandalizing the Property or causing any person to vandalize the Property	\$85.00
29.	Starting or feeding an open air fire	\$85.00
30.	Removing, destroying, or otherwise disturbing any Natural Features without written consent of the County of Lanark	\$85.00
31.	Operation of a Dirt Bike or Motorcycle	\$85.00
32.	Operation of a Motor vehicle without OFATV permit displayed on vehicle	\$85.00

# TRAIL RULES

Hours of Operation April 1 - November 30, 7:00 AM - 9 PM December 1 - March 31, 7:00 AM - 11PM

- Obey all trail signs;
- Stay on the trail, respect private property;
- Always expect and respect other trail users;
- Help keep our trail beautiful carry out all litter;
- Keep dogs under control and on a leash;
- Clean up after pets and horses stoop & scoop;
- Motorized users require license, insurance
   & club permit (e.g. OFATV or OFSC);
- No fires, no hunting, no camping, no dirt bikes.

# For a complete list of rules, please visit www.ottawavalleytrail.com

Report maintenance & safety concerns to 613-267-1353 or trails@lanarkcounty.ca







# MISSISSIPPI MILLS NEIGHBOURHOOD MICRO GRANTS 2019



Neighbourhood Micro Grants is a unique program in Mississippi Mills, Ontario (adapted with thanks from the Vancouver Foundation's Neighbourhood Small Grants program). There are two main components to this program:

# Have fun with your neighbours AND tell your stories!

#### A. OBJECTIVE

The Neighbourhood Micro Grants program is established to help build community and strengthen connections right where people live - in their neighbourhoods. Knowing your neighbours helps increase quality of life and decrease crime. Mississippi Mills recognizes the value of building an inclusive, welcoming and fun community. In recognition of this and in the spirit of Canada's 150<sup>th</sup> birthday, the Municipality committed \$2500 in 2017 to provide micro grants to encourage residents to get out, meet each other, and celebrate! 25 Community Micro Grants have been awarded since 2017. Projects initiated by community volunteers participating in this program have included street parties, community gardens, quilting bees, yoga in the park, an antique car show and more.

Read below to learn about grants, when applications open, eligibility, and how to apply.

#### **B. WHAT IS A NEIGHBOURHOOD MICRO GRANT?**

Micro grants of up to \$150 are available for residents to develop projects that meet the needs of their neighbourhood community and meet the following goals:

## 1. Connect and engage neighbourhood residents of all ages and abilities

Examples: Block parties to introduce new neighbours, weekly neighbourhood clean-up work parties that strengthen and sustain relationships over time, a birthday party for the oldest person on your street.

#### 2. Share residents' skills and knowledge within the community

Examples: a free yoga lesson for the community, or a community kitchen where participants exchange their cooking skills and share a meal together, or launch a secret Santa or cookie swap in your neighbourhood.

# 3. Build sense of ownership and pride

Examples: A historical tour of the neighbourhood, a community clean-up of invasive species in a local green space, a snowman building festival.

# 4. Respect and celebrate diversity

Examples: A multicultural fashion show, a story telling project that involves seniors and youth, a cost free acrylic workshops open to all ages and skill levels.

## C. ELIGIBILITY CRITERIA

Our eligibility criteria are designed to ensure that Neighbourhood Micro Grants support a diverse range of community-focused projects.

- Applicants must live in Mississippi Mills.
- Two applicants from different households are required on every application. Both applicants are responsible for managing the event & grant money.
- Every effort should be made for your project to be accessible and welcoming to all.

- With the exception of community gardens, projects involving infrastructure building, upgrading or maintenance are not eligible.
- Projects are not supported retroactively.
- Funds will awarded to eligible projects on a first come, first served basis until all funds have been awarded. For an update on available funding visit: <a href="https://www.mississippimills.ca/en/townhall/municipalgrants.asp">www.mississippimills.ca/en/townhall/municipalgrants.asp</a>

## D. WHAT IS NOT ELIGIBLE

- Applicants may not profit\* financially from the project. Registered businesses are not
  eligible to apply. \*Funds CAN be used towards costs to host a fundraising event for a nonprofit.
- Applications that have already received funding through the municipality.
- Organizations with political affiliations.
- There shall be no duplication of funding to any organization already receiving municipal funding.

#### E. WHEN & HOW DO I APPLY?

The deadline to submit your application is June 15, 2018. Applying for a Neighbourhood Micro Grant is easy - see below. You will receive an email confirming your application has been received, and will hear back regarding the status of your application by no later than June 20<sup>th</sup>.

#### F. GRANT DETAILS

Please consider the following when calculating your project budget:

- In honour of Canada's 150<sup>th</sup> Birthday for 2017 only grants of \$150 will be awarded. Individuals receiving funding are required to acknowledge (verbal or written) the support of the municipality.
- Grant money may be used to pay people (also called an honorarium) for services needed for the project. Examples include paying someone to lead a workshop or to do carpentry work, with a maximum allowable amount of \$50 per person.
- When creating a budget, it is suggested you determine the cost of items to be used, and think resourcefully about how to obtain materials through borrowing or donations.
- We ask that a general update of where the funds were used be included in your final report.
   Receipts are not required.

# **G. PUBLIC EVENTS**

If your project is going to take place in a public place (e.g. neighbourhood street, public space, or park) please consider:

- Projects taking place on neighbourhood streets or public spaces/parks must follow municipal by-laws.
- You may require liability insurance depending on the nature of your event.
- Please notify to attendees (on tickets, posters and other promotion) that a grant was received from the Municipality towards the event.
- Eligible events CAN be a fundraiser for a not-for profit or charity but cannot make a 'profit' for an individual or business.

#### H. AWARDING DECISIONS

The Neighbourhood Micro Grant Sub Committee will be comprised of 3 members from the Community and Economic Development Committee, 1 Councillor, and 1 Municipal staff member.

Staff will review applications and award grants that meet eligibility criteria on a first come, first served basis until no funds remain. Applicants will be notified within 5 business days. Funds will be available for pick up within 15 business days of confirmation of eligibility.

#### I. APPLY VIA EMAIL

Applicants need to submit a complete application with clear and sufficient information to Bonnie Ostrom at bostrom@mississippimills.ca. Submission of an application does not guarantee the application will be awarded. To be considered, submit an email with the following information:

- The names, addresses, phone numbers and email addresses of two organizing residents.
- Title, date, and location of the event.
- General details on how the grant of \$150 will be used.
- Approximate number of people invited and how you are ensuring inclusiveness.
- Which name should the cheque be made out to and the signatures of applicants.

#### J. REPORTING – TELL YOUR STORY!

Within 8 weeks of the completion of the event, applicants are required to submit a short report (story) to the Grant subcommittee. Stories will be shared on the municipality's website, with the Millstone News and/or the Mississippi Mills Gazette / Carleton Place Canadian. Please outline the following:

- Briefly describe the event including number of attendees.
- Describe generally how received funds were spent.
- Any additional relevant information and fun details.
- Pictures, samples of communication and marketing of the event are encouraged to be submitted with the report / story.

#### K. NOTES

- 1. The municipality has some resources available on a first come, first served basis to help with the success of your event examples: tents, tables, chairs, garbage cans, and recycling bins. To inquire about resources, please contact Bonnie Ostrom at 613 256 1077 or bostrom@mississippimills.ca.
- 2. Other resources:
  - a. Eastern Ontario Event Centre at the Almonte Civitan Club. <a href="https://www.almontecivitan.com/our-services/eastern-ontario-event-centre/">www.almontecivitan.com/our-services/eastern-ontario-event-centre/</a>
  - b. Learn more about the Vancouver Foundation Neighbourhood Small Grant program <a href="https://www.youtube.com/watch?v=8cIE3ixWdL4">www.youtube.com/watch?v=8cIE3ixWdL4</a>
  - c. Looking for some inspiration? Check out Better Block Foundation's website <a href="https://www.betterblock.org">www.betterblock.org</a> .

# **Planning Department Parking Study**

# FACEBOOK POST 2

We still need your help!

The response so far has been fantastic but we still need more help in addressing how Almonte's downtown is meeting your parking needs. If you haven't already, please take the time to complete survey attached to the following link. Please give yourself approximately 5 minutes to complete the survey.

Any information that you provide will be a useful resource for Council when deciding how to approach improving your parking experience in the downtown.

https://www.surveymonkey.com/r/AlmonteParking

