

**THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS  
HERITAGE ADVISORY COMMITTEE  
MINUTES**

**Tuesday, June 25, 2019 @ 3:00 P.M.**

**Council Chambers, Municipal Office**

PRESENT: Michael Rikley-Lancaster, Chair  
Judith Marsh  
David Thomson (arrived at 3:05 pm, left at 4:05 pm)  
Stephen Brathwaite  
Councillor Jan Maydan  
Sarah More

ABSENT: Sandra Moore, with regrets  
Janet Carlile, with regrets

STAFF: Niki Dwyer, Director of Planning  
Roxanne Sweeney, Recording Secretary

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The meeting was called to order at 3:00 p.m.

**A. APPROVAL OF AGENDA**

**Moved by Councillor Jan Maydan**

**Seconded by Judith Marsh**

**THAT the Agenda dated June 25, 2019 be accepted as presented.**

**CARRIED**

**B. DISCLOSURE OF PECUNIARY INTEREST**

None were declared.

**C. APPROVAL OF MINUTES**

**Moved by Judith Marsh**

**Seconded by Councillor Jan Maydan**

**THAT the Minutes dated May 22, 2019 be accepted as presented.**

**CARRIED**

**D. DELEGATIONS/PRESENTATIONS**

1. Joe Princiotta discussed the exterior renovations at Victoria Woollen Mill, 7 Mill Street

**Recommendation to Council that the alterations to the exterior of 7 Mill Street be approved. The Heritage Committee has no issues or concerns with the project.**

2. George Shafer discussed the installation of an awning at 83 Little Bridge Street, Unit 110.

**Moved by Stephen Brathwaite**

**Seconded by David Thomson**

**Recommendation to Council to approve the installation of an awning at 83 Little Bridge, Unit 110 as presented to the Heritage Committee.**

**CARRIED**

3. Paul and Catherine Cadieux discussed the replacement of upper windows at 77 Little Bridge Street.  
Any alterations to the geometry of the arch windows would require the provision of a Heritage Impact Statement as the windows are specifically identified as a character defining feature in the designated bylaw. Owners will be looking into different options. To be reviewed at the next meeting.
4. Rev. Jonathon Kouri discussed the installation of new windows at the St. Paul's Church Rectory  
**Moved by Stephen Brathwaite**  
**Seconded by Judith Marsh**  
**Recommendation to Council to approve the installation of vinyl windows at the St. Paul's Church Rectory as presented to the Heritage Committee.**  
**CARRIED**

**E. NEW BUSINESS**

1. Maclan Bridge Monument  
**Moved by Stephen Brathwaite**  
**Seconded by David Thomson**  
**Recommendation to Council that the County move the Maclan Bridge plaques and have them mounted on the Bridge. Recommend that the plaque that is not legible be refurbished and request that the County advise the Committee of the location on the Bridge prior to installation.**  
**CARRIED**
2. Tannery Sign  
**Moved by Councillor Jan Maydan**  
**Seconded by David Thomson**  
**Recommendation to Council that the Tannery location sign currently situated on Ramsay Concession 7 be re-located to the hydro pole at the corner of Ramsay Concession 7 and Ramsay Concession 8 pending approval from Hydro and discussion with the owners of the Tannery. Should approval of Hydro One not be received, staff to explore options for a free-standing post.**  
**CARRIED**

**Committee moved to Council Chambers for Shawna Stone's presentation – Advisory Committee Resources (3:45 p.m. to 4:15 p.m.)**

3. Keepsakes building  
New windows were installed at the back of the Keepsakes building.  
**Committee acknowledges that the current bylaw being #24-1984 needs to be repealed and replaced with a new by-law including a list of attributes for the property. Sarah More will research and report.**

4. **Standard Scoring Criteria for Heritage Grant Applications**  
Staff will prepare a scoring criteria document to be used when assessing Heritage Grant Applications. The draft document will be provided to the Heritage Committee for their information and review.

**F. INFO/CORRESPONDENCE**

1. **Ontario Heritage Conference 2019**  
Michael Rikley-Lancaster provided a summary from his attendance at the Ontario Heritage Conference 2019.
2. **Almonte Old Town Hall**  
Maintenance to the Almonte Old Town Hall: replacement of a wooden door, repair and repoint a few areas and scraping and repainting (same colour) the windows.

**G. BUSINESS ARISING FROM MINUTES**

1. Heritage Settlement Signs – deferred to next meeting.

**H. ANNOUNCEMENT**

Next meeting: Date to be determined.

**I. ADJOURNMENT**

**Moved by Councillor Jan Maydan  
THAT there being no further business before the Committee, the meeting  
adjourned at 5:10 p.m.**

**CARRIED**

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Roxanne Sweeney, Recording Secretary