

CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS
PARKS & RECREATION ADVISORY COMMITTEE

January 28, 2020
3:00 pm
Municipal Office - Council Chambers

PRESENT: Rick Lotan (Chairperson)
Councilor Dalgity
Scott Newton
Terry Ainsworth
Sherryl Smith
Councilor Guerard

STAFF/OTHERS: Calvin Murphy- Recreation Manager
Bonnie Ostrom, Administrative Assistant
Dawn McDonald, Recording Secretary

REGRETS: Denny O'Connell
Christine Anderson

Chairperson Rick Lotan called the meeting to order at 3:00 pm.

A. APPROVAL OF AGENDA

Moved by Councilor Dalgity

Seconded by Councilor Guerard

THAT the January 28, 2020 agenda be accepted as presented.

CARRIED

B. DISCLOSURE OF PECUNIARY INTEREST OR GENERAL NATURE THEREOF

None

C. DELEGATIONS/PRESENTATIONS/TOURS - None

D. APPROVAL OF MINUTES – October 29, 2019

Moved by Scott Newton

Seconded by Sherryl Smith

THAT the October 29, 2019 Parks & Recreation Advisory Committee minutes be accepted as presented.

CARRIED

E. BUSINESS ARISING OUT OF MINUTES

1. Adopt a Park Policy

The Committee reviewed “Adopt-A-Park” policies from Carstairs, AB; City of Morganton, NC; Essa, Barrie, Windsor, London and Ottawa.

The Committee agreed to use the City of Windsor Policy as a general guideline with modifications to responsibility levels, rules governing selection of alternative park locations, duration of agreement and use of personal equipment.

The Recreation Manager will discuss insurance and waiver requirements with the CAO for inclusion in the draft policy.

Staff will incorporate members’ comments into the draft policy, including related records, forms and attachments and will circulate a draft electronically for discussion at the February 25, 2020 meeting.

Councillor Dalgity will discuss the “Adopt-A-Park” policy direction with the CAO to ensure it is in line with the “Volunteer” policy.

F. ROUND TABLE

1. Recreation Program Review – The Recreation Manager assured the committee that, further to the request of Council, this item would be brought forward for discussion once the draft “Adopt-A-Park” policy had been forwarded to Council for approval.
2. 2020 Budget – The 2020 Budget is a public document and will be available for review once approved by Council.

G. REPORTS – None

H. INFORMATION/CORRESPONDENCE

1. Regrettably, Denny O’Connell has submitted his resignation as a Parks and Recreation committee member, effective January 31, 2020.

Councillor Dalgity to bring forward to Council, the resignation of Denny O’Connell, member of the Parks and Recreation Committee.

2. Mississippi Valley Conservation Authority offered the following in response to staff's inquiry re: clarification of MVCA specs on the buffer area, shore guideline restrictions.

The buffer area should be 3-5 meters; however, there is no official guideline. MVCA has offered to hold a training session which could be beneficial if an application to adopt the River Front Estates park on Spring Street is received. MVCA also suggested the question be put forward to the Mississippi Valley Field Naturalists.

3. The next scheduled meeting of the Dog Park working group is February 4, 2020.

I. OTHER/NEW BUSINESS

J. MEETING ANNOUNCEMENTS :

Next meeting: Tuesday, February 25, 2020 at 3:00 pm in Council Chambers.

K. ADJOURNMENT

Moved by Councilor Guerard

Seconded by Scott Newton

THAT the January 28, 2020 Parks & Recreation Advisory Committee meeting be adjourned at 4:42 pm.

CARRIED

_____ Dawn McDonald, Recording Secretary