

CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS
PARKS & RECREATION ADVISORY COMMITTEE

May 28, 2019

4:30 P.m.

Municipal Office - Council Chambers

PRESENT: Rick Lotan (Chairperson)
Councillor Dalgity
Scott Newton
Christine Anderson
Terry Ainsworth
Sherryl Smith

STAFF/OTHERS: Calvin Murphy- Recreation Manager
Bonnie Ostrom, Recording Secretary

REGRETS: Councillor Gerard, Denny O'Connell

Chairperson Rick Lotan called the meeting to order at 4:39 p.m.

A. APPROVAL OF AGENDA

Moved by Councillor Dalgity

Seconded by Christine Anderson

THAT the May 28, 2019 agenda be accepted as presented.

CARRIED

B. DISCLOSURE OF PECUNIARY INTEREST OR GENERAL NATURE THEREOF

None

C. DELEGATIONS/PRESENTATIONS/TOURS - None

D. APPROVAL OF MINUTES – April 23, 2019

Moved by Sherryl Smith

Seconded by Councillor Dalgity

THAT the April 23, 2019 Parks & Recreation Advisory Committee minutes be accepted as presented.

CARRIED

E. BUSINESS ARISING OUT OF MINUTES

1. Volunteer sub-committee

Councillor Dalgity is currently working with staff on a draft of the volunteer database. A draft copy will be emailed to the committee for feedback. It was suggested a check off list of areas of interests be part of the questions from volunteers; festivals/events, emergency management, “adopt a park”, recreation programs etc.

F. ROUND TABLE

- The park tour notes are to be distributed to committee members. Next agenda to include the review of the notes and discussion on implementing changes and prioritizing projects. The park tour gave everyone a new perspective.
- It was noted that the 2020 budget discussions will likely start in August
- Damage done by ATV users at Fred Millar Park in Pakenham. Large ruts will need to be repaired. Both Lanark County and local ATV groups have been notified of the damage.
- CAO- Ken Kelly mentioned working on the Strategic Plan for Mississippi Mills. Committee members would like to be involved in the long term goals for recreation when the time comes.
- Staff will set up Advisory Committee/Chairperson training in the coming weeks.
- A meeting at the end of June with the Ottawa Cyclocross group will determine alternate routes and discussion of repairs at Gemmill Park.

G. REPORTS - None

H. INFORMATION/CORRESPONDENCE- None

I. OTHER/NEW BUSINESS

1. Commemorative Bench, Tree and Bike Rack Policy

- Committee members received a copy of the policy that was drafted last summer. The municipality is responsible for installing the concrete slab, ordering of the bench, tree and bike rack and approval of the location. The client makes their choice from the list given in the policy and pays for the item. The client is responsible for the plaque; staff is to approve the wording on the plaque.

2. Riverfront Estates Park Development

- Houchiami Holdings has offered to donate fill to the next phase of the Riverfront shoreline park. The Recreation Manager will present council with a staff report regarding the work involved for the next phase of the park.

3. Mill Run Estates Park

- The concept plan has been approved by the last council.
- Work on the detailed design will begin this summer

4. Recreation and Culture Programs

- The list of recreation programs was given to the committee members. It was confirmed that there is a reciprocal agreement with the schools for use of facilities. With no Recreation Programmer work on these programs are completed by volunteers.
- Registration fees apply for these programs; some programs make money while others are a cost recovery.
- We are restricted to 2 school bookings per year at the Pakenham Public School due to the lack of custodial allocation. The two bookings are Pakenham Country Christmas craft sale and Remembrance Day Ceremony.
- Beach lifeguard program is coordinated through the Carleton Place Pool. This is a budget item for both Almonte and Pakenham beaches.

5. Almonte/Pakenham arena canteens

- The Recreation Manger confirmed a tender was advertised twice last year to find someone to manage the canteens at both arenas. With no response the user groups were given the opportunity to use the canteen facilities at no charge during their tournaments. The various user groups used the facilities as a fundraising opportunity for their organization/team.
- It is likely this will be done again during the next ice season

J. MEETING ANNOUNCEMENTS

- Next agenda; regular maintenance practices, summer students, park tour, park boundaries; Fred Millar, Wylie Park, Snedden Casey ball diamond.

Next meeting: Tuesday June 25 at 3:00 p.m.

K. ADJOURNMENT

Moved by Christine Anderson

Seconded by Terry Ainsworth

THAT the May 28, 2019 Parks & Recreation Advisory Committee meeting be adjourned at 5:48 p.m.

CARRIED

Bonnie Ostrom, Recording Secretary