



**The Corporation of the Municipality of Mississippi Mills**

**Special Council Meeting #28-18**

**MINUTES**

A special meeting of Council was held on Tuesday, December 11, 2018 at 8:30 a.m. in the Council Chambers.

**A. CALL TO ORDER**

Mayor Lowry called the meeting to order at 8:34 a.m.

**B. ATTENDANCE**

**PRESENT:**

Mayor Christa Lowry  
Deputy Mayor John Levi  
Councillor John Dalgity  
Councillor Janet Maydan  
Councillor Bev Holmes  
Councillor Cynthia Guerard  
Councillor Denzil Ferguson

**ABSENT:**

Shawna Stone, Acting CAO  
Jeanne Harfield, Acting Clerk  
Jennifer Russell, Acting Deputy Clerk

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**C. APPROVAL OF AGENDA**

**Resolution No. 543-18**  
**Moved by Councillor Ferguson**  
**Seconded by Councillor Dalgity**  
**THAT** the agenda be approved as presented.

**CARRIED**

**D. OPENING REMARKS BY MAYOR**

Mayor Lowry provided opening remarks and a brief explanation of logistics for the day.

**E. PRESENTATIONS**

Each Department Head provided an overview of their department including staffing complement, departmental duties and responsibilities, and addressed questions from Members.

**Resolution No. 544-18****Moved by Deputy Mayor Levi****Seconded by Councillor Holmes****THAT** the presentations from the following be received:

- Administration – Shawna Stone (Acting CAO) and Jeanne Harfield (Acting Clerk)
- Finance – Rhonda Whitmarsh (Treasurer)
- Roads & Public Works – Guy Bourgon (Director of Roads & Public Works)
- Building and Planning – Niki Dwyer (Director of Planning)
- Daycare – Karen Kane (Director of Daycare)
- Recreation – Calvin Murphy (Recreation Manager)
- Economic Development and Culture – Tiffany MacLaren (Community Economic & Cultural Coordinator)
- Halpenny Insurance – Carolyn Corkery
- Mississippi Valley Conservation Authority – Paul Lehman and Duncan Abbott
- Auditor – Howard Allan and Carole Fuller
- Fire Department – Chief Scott Granahan
- Library – Christine Row (CEO/Chief Librarian)

**CARRIED****F. CONFIRMATORY BY-LAW**

By-law 18-104

**Resolution No. 545-18****Moved by Councillor Ferguson****Seconded by Councillor Dalgity****THAT** By-law 18-104, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Mississippi Mills at its special meeting held on the 11<sup>th</sup> day of December, 2018, be read, passed, signed and sealed in Open Council this 11<sup>th</sup> day of December, 2018.**CARRIED****G. ADJOURNMENT****Resolution No. 546-18****Moved by Councillor Guerard****Seconded by Councillor Ferguson****THAT** the meeting be adjourned at 4:30 p.m.**CARRIED**

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Christa Lowry  
MAYOR

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Jeanne Harfield  
ACTING CLERK