



## The Corporation of the Municipality of Mississippi Mills

### Special Council Meeting #02-19

#### MINUTES

A special meeting of Council was held on Tuesday, January 15, 2019 at 8:30 a.m. in the Council Chambers.

#### **A. CALL TO ORDER**

Mayor Lowry called the meeting to order at 8:34 a.m.

A moment of silence was observed to honour Deputy Mayor John Levi who passed away on January 13, 2019.

#### **B. ATTENDANCE**

##### **PRESENT:**

Mayor Christa Lowry  
Councillor John Dalgity  
Councillor Janet Maydan  
Councillor Bev Holmes  
Councillor Cynthia Guerard

##### **ABSENT:**

Councillor Denzil Ferguson

Shawna Stone, Acting Chief Administrative Officer  
Jeanne Harfield, Acting Clerk  
Rhonda Whitmarsh, Treasurer  
Guy Bourgon, Director of Roads and Public Works  
Christine Row, CEO/Chief Librarian

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#### **C. APPROVAL OF AGENDA**

##### **Resolution No. 14-19**

**Moved by Councillor Maydan**

**Seconded by Councillor Holmes**

**THAT** the agenda be approved as presented.

**CARRIED**

#### **D. DISCLOSURE OF PECUNIARY INTEREST**

[None]

#### **E. DELEGATION, DEPUTATIONS, AND PRESENTATIONS**

The Treasurer provided an overall summary of the 2019 budget by major functional item; summary of long term debt; long term debt and annual

repayments per capita and per household; summary of changes to the budget made by senior staff; review of expenses and revenue.

The Treasurer, Director of Roads and Public Works and Chief Librarian/CEO provided an overview of their departmental budgets and addressed questions from Members.

- Rhonda Whitmarsh, Treasurer - Administration
- Guy Bourgon, Director of Roads and Public Works - Transportation

Council recessed at 9:51 a.m. and resumed at 10:06 a.m.

- Guy Bourgon, Director of Roads and Public Works - Waste Management, Water and Sewer

Council recessed for lunch at 12:32 p.m. and resumed at 1:23 p.m.

- Guy Bourgon, Director of Roads and Public Works - Septage
- Christine Row, Chief Librarian/CEO

Items arising from discussions:

- Fleet management of vehicles used by other staff (e.g. Beautification)
- Statistics on municipal debt loads
- Develop IT strategy (county support, total cost)
- Communications / information sharing re: weed management in front of private property (911 signage at private entrances)
- Alternatives for public works staff overtime such as contracting out, shift work
- Hydro One and Ottawa River Power Corp – discuss with MPP Randy Hillier
- Communications re: yard waste pick up and waste drop off locations
- Visit to Pakenham Garage as part of the spring road/parks tour
- Date re: usage of recreation facilities, participation numbers

**Resolution No. 15-19**

**Moved by Councillor Guerard**

**Seconded by Councillor Dalgity**

**THAT** the following presentations be received:

- Rhonda Whitmarsh, Treasurer
- Guy Bourgon, Director of Roads and Public Works
- Christine Row, Chief Librarian/CEO

**CARRIED**

**F. REPORTS****Finance and Administration**

## 1. 2019 Draft Budget

The Treasurer reviewed the status of the budget to-date including:

- items currently included in the 2018 budget and some that may require updating before the budget can be finalized
- assumptions used in the preparation of the first draft
- changes to assessment including growth are not known at this time
- the work that Department Heads have done to-date to try to balance the budget
- highlights including new and/or increased operational costs, capital items and transfers to reserves

## 2. 2019 Draft Water and Sewer Budget

The Director of Roads and Public Works reviewed the 2019 draft Water and Sewer budget.

## 3. 2019 Proposed Fees and Charges

The Treasurer reviewed the proposed Fees and Charges. Council posed a number of questions regarding recreation fees.

**G. OTHER/NEW BUSINESS**

## 1. 2019 Funding Requests from LAWS, Big Brothers Big Sisters and The Royal Canadian Legion

The Treasurer reviewed the three funding requests for Council consideration.

**H. CONFIRMATORY BY-LAW**

By-law 19-04

**Resolution No. 16-19**

**Moved by Councillor Maydan**

**Seconded by Councillor Dalgity**

**THAT** By-law 19-04, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Mississippi Mills at its special meeting held on the 15<sup>th</sup> day of January, 2019, be read, passed, signed and sealed in Open Council this 15<sup>th</sup> day of January, 2019.

**CARRIED**

**I. ADJOURNMENT**

**Resolution No. 17-19**

**Moved by Councillor Maydan**

**Seconded by Councillor Dalgity**

**THAT** the meeting be adjourned at 2:19 p.m.

**CARRIED**

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Christa Lowry  
MAYOR

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Jeanne Harfield  
ACTING CLERK